

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

**Regular Board of Directors Meeting Notice**

**Location: Bel Marin Keys Community Center, 4 Montego Key, Novato, CA 94949**

**Date: Thursday, February 16, 2017**

**Time: 7:30PM**

**AGENDA**

**Directors:**

**Darrick Chase, President**

**Vince Lattanzio, Vice-President**

**Cheryl Furst**

**Mercy Angelopoulos**

**Mark Montobbio**

**\*\*\*Members of the public who have special needs and would like to attend our meeting please notify our office at (415) 883-4222 seven(7) days in advance as to your needs and our office will make every reasonable effort to accommodate them.\*\*\***

**\*\*\*\*Please note that any material related to an item on this Agenda submitted to the CSD Board of Directors after distribution of the agenda packet are available for public inspection in the District's office at 4 Montego Key, Novato CA, 94949 during the normal business hou**

**I. Call to Order, Please Turn Off Your Cell Phones (approximately 7:30pm):**

**II. Pledge of Allegiance:**

**III. Roll Call:**

**IV. Agenda Approval**

*(The Chair or designee will consider any requests to remove or rearrange items by members)*

**V. Approval of Minutes**

**\*\* MOTION to approve minutes from the Regular Board Meeting of November 15, 2016.**

**\*\*MOTION to approve the minutes from the Special Board Meeting of February 2, 2017.**

**VI. Open Forum (please observe a three-minute time limit)**

*( Note: Public comments are restricted to non-agenda items, or request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.)*

**VII. Presentation by Community Development Director Bob Brown: Review of the rezoning revisions to the Bel Marin Keys Industrial Parks Master Plan to accommodate the Biotech/Life Science Campuses**

**\*\*ACTION as required**

**VIII. District Managers Report**

**IX. District Engineering, CLE**

**A. South Lagoon Levee Project Updated**

**\*\*ACTION as required**

- B. Novato Creek/County of Marin
  - C. North Lagoon Dredging
    - 1. Update on permitting
  - D. Storm Drain Maintenance Issue at 166/170 Del Oro Lagoon
  - E. Montego Park/ Measure A update
    - \*\*ACTION as required**
  - F. Update on CUPCCAA and District Implementation
    - 1. Materials Advertised
  - G. Website Development: update
    - 1. Update and planned roll out with Beta test
    - 2. 20 Residents being identified for roll out in March 2017
- X. Waterways Manager Update**
- A. North Navigation Lock
    - 1. Hydraulic System Repair
      - \*\*Motion to approve repairs in the amount not to exceed \$30,000.**
  - B. South Navigation Lock
    - 1. Coatings Update
  - C. Buoy and Navigation Marker Update
  - D. Flushing/Flood Control Update
  - E. Water Quality Update
  - F. Box Culvert Gates Update
  - G. CSD Workboat Update
  - H. Boat Ramp Security Gates Update
- XI. Park and Open Space Maintenance**
- A. Tree removal at two locations (Dolphin Isle and Caribe Isle south open space) in the amount not to exceed \$5,000 for both trees.
    - \*\*ACTION as required**
- XII. New Business**
- A. Renewal and Amendment to the License Agreement with the State Coastal Conservancy and the Bel Marin Keys Community Services District in Regards to the Front Entry Landscaping Improvements.
    - \*\*MOTION to approve and execute the Renewal and Amendment to the License**

**Agreement between the State Coastal Conservancy and the Bel Marin Keys Community Services District to October 1, 2026 to maintain landscaping and related infrastructure in a strip of land that runs parallel and extends twenty (20) feet on either side of Bel Marin Keys Boulevard.**

**B. Senate Bill 415 "California Voter Participation Right Act"**

**\*\*MOTION to approve resolution requesting consolidation of elections to be submitted to the Board of Supervisors.**

**XIII. Old Business**

**A. Use of the Community Center: Bel Marin Keys Anglers Club  
\*\*ACTION as required**

**XIV. Hamilton Sports Complex Update**

**\*\*ACTION as required**

**XV. Sub-Committees**

**A. Emergency Response Team (ERT) Update**

**XVI. Financials**

**A. Review and approval the draft Audit for fiscal year 2015/2016  
\*\*ACTION as required**

**XVII. Updates on Projects of Interest**

- A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects**
- B. Bay Trail**
- C. Pacheco Pond**

**XVI. Adjournment**

**\*\*MOTION: To adjourn the Board Meeting of February 16, 2017**

**Next regular meeting date: Thursday, March 16, 2017, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.**