

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Location: Bel Marin Keys Community Center, 4 Montego Key, Novato, CA 94949

Date: Tuesday, November 15, 2016

Time: 7:30PM

AGENDA

Directors:

Darrick Chase, President

Vince Lattanzio, Vice-President

Cheryl Furst

Mercy Angelopoulos

Mark Montobbio

*****Members of the public who have special needs and would like to attend our meeting please notify our office at (415) 883-4222 seven(7) days in advance as to your needs and our office will make every reasonable effort to accommodate them.***
****Please note that any material related to an item on this Agenda submitted to the CSD Board of Directors after distribution of the agenda packet are available for public inspection in the District's office at 4 Montego Key, Novato CA, 94949 during the normal business hours of 8:30a.m. to 5p.m. Monday to Friday.******

I. Call to Order, Please Turn Off Your Cell Phones (approximately 7:30pm):

II. Pledge of Allegiance:

III. Roll Call:

IV. Agenda Approval

(The Chair or designee will consider any requests to remove or rearrange items by members)

V. Approval of Minutes

**** MOTION to approve minutes from the Regular Board Meeting of October 20, 2016.**

VI. Open Forum (please observe a three-minute time limit)

(Note: Public comments are restricted to non-agenda items, or request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.)

VII. District Managers Report

VIII. District Engineering, CLE

A. South Lagoon Levee Project Updated

****ACTION as required**

B. Novato Creek/County of Marin

1. Upper creek sediment removal update

C. North Lagoon Dredging

1. Update on permitting

- a. Sediment Analysis Plan: Dredge Material Management Office Approved on November 2nd
 - 2. Sediment Sampling Scheduled for Week of November 14th
 - a. Self-performed utilizing CSD work boat and vibrocore sediment equipment
- D. Update on CUPCCAA and District Implementation
 - 1. Materials Advertised
 - 2. Procedure for Doing Work with District
- E. Website Development
 - 1. Update and planned roll out with Beta test
 - 2. 20 Residents being identified for roll out in January 2017

IX. Waterways Manager Update

- A. North Navigation Lock
 - 1. Coatings update
- B. South Navigation Lock
 - 1. Coatings Request For Proposal
 - a. Anticipate similar Motion as North Lock in January 2017
- C. Buoy and Navigation Marker
 - 1. No Fishing signs re-installed
- D. Flushing/Flood Control
 - 1. Flushing next week
- E. Water Quality
 - 1. Paddleboat system repaired and online
- F. Box Culvert Gates
 - 1. Review of construction drawings
 - **Motion to approve an amount not to exceed \$125,000 plus a contingent amount of 10% for a total authorized spend of \$137,500 for the replacement of the three (3) box culvert gates with funding to be obtained 50% from Measure D Reserve Funds and 50% from Projects Improvements Fund.**
- G. CSD Workboat
 - 1. Work boat update: Minor Maintenance and Coatings beginning of 2017
- H. Boat Ramp Security Gates
 - 1. Proposal for Miller edge safety stop
 - **Motion to approve Miller edge safety stop for all three (3) gates in the amount not to exceed \$3,000 to be funded Waterways account.**

- X. **New Business**
 - A. Marin County Multi-Jurisdictional Local Hazard Mitigation Planning for 2017: Efforts to develop a Hazard Mitigation Plan.
****ACTION as required**

 - B. Use of the Community Center: Bel Marin Keys Anglers Club
******ACTION as required**

- XI. **Hamilton Sports Complex Update**
****ACTION as required**

- XII. **Measure A/Parks and Open Space**
 - A. Measure A Planning Update
****ACTION as required**

- XIII. **Sub-Committees**
 - A. Emergency Response Team (ERT) Update

- XIV. **Financials**
 - A. Audit for fiscal year 2015/2016

- XV. **Updates on Projects of Interest**
 - A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects
 - B. Bay Trail
 - C. Pacheco Pond

- XVI. **Adjournment**
****MOTION: To adjourn the Board Meeting of November 15, 2016.**

Next regular meeting date: Thursday, January 19, 2017, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.