

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT
Special Board of Directors Meeting

MINUTES

Tuesday, February 3, 2015

Directors:

Darrick Chase, President
Vince Lattanzio, Vice-President
Ernie Ganas
Ruth Simpson
Mark Montobbio

- I. Call to Order (PLEASE TURN OFF CELL PHONES):**
- II. Pledge to the Flag**
- III. Roll Call: Chase, Lattanzio, Montobbio, Ganas, Simpson**
- IV. Closed Session pursuant to Government Code §54957: Personnel**
M/S: Chase, Lattanzio
Vote: All ayes

Discussion relating to considering employment, promotion, compensation or performance evaluation data of any public employee.

- V. Reconvene and report at conclusion of close session per Government Code §54957.1**
M/S: Chase, Lattanzio

The Board addressed the responsibilities of the outgoing Manager, Madeline Thomas, and the incoming Manager, Noemi Camargo and the time line for transition. The transition period would end on March 31st and Madeline would remain available if needed to be consulted on matters of the District unfamiliar to Noemi. The New District Manager at her discretion would advertize for the Administrative position and put together a job description of the position. Two members of the Board would assist Noemi in the selection of the Administrative Assistant when resumes are received. The position would be on a part time (30 hours a week) basis and would have same benefits as a full time and educational training would be made available through California Special District Association (CSDA). Training of new Administrative Assistant would be done by Noemi.

- VI. Open Forum- No comments**

- VII. Adjournment**

****MOTION: To adjourn the Special Board meeting of February 3, 2015**

M/S: Chase, Ganas

Vote: All ayes

Meeting adjourned at 8:15pm