



- First request for Measure A audit and request compliance was submitted.
- Will be working with the Waterways Manager for past project information sheets.

## **VI. District Engineering, CLE**

### **A. North Lagoon**

Nothing to report

### **B. South Lagoon Levee**

Dates and milestones: plans and specs out on May 18<sup>th</sup>, available in the May Board package, public notice on the 22<sup>nd</sup> of June, plans and specs to contractors on July 20<sup>th</sup>, bids due September 8<sup>th</sup>, October 12-November 15 are the dates to push for construction.

### **C. FEMA FIRM Map Update**

The updated map was supposed to be out in March but due to appeals it has been postponed, so far there is no sure date of the release. The office will put together a draft letter and will get that out to residents. Cinquini has finished installing four permanent benchmarks, and will be utilizing those along with data from 2010 elevation surveys to verify any subsidence.

### **D. Pacheco Pond Update**

Still closed, not open till June or July.

### **E. Novato Creek**

Mr. Parent mentioned the community meeting from the District Manager report, as well as, a small meeting including District Manager and Mr. Parent on April 29<sup>th</sup> at CLE's office with members of the County and the San Francisco Estuary Institute. Included in board package is the response sent to the County of Marin in regard to the development of the upper and lower Bayland Watershed as to what was and was not beneficial to BMK. In total 22 different alternatives were presented and they asked for stakeholder feedback. Vice-President Lattanzio stated that if this impacts the community then everybody should be informed. Mr. Parent will put together outreach for community members in the next few weeks to provide information. Mr. Parent noted that one major concern is how the County is handling flood control and what the new FEMA map is showing for flooding.

### **F. Montego Park Capital Redevelopment Update**

Mr. Parent would like to invite the Board to visit parks (Montego and Bahama) and do a walk through in early June. The District Manager will reach out to members for exact date. The Board walked through the parks in February in regards to the flooding, but this walk through will be more about collectively coming up with redevelopment ideas.

### **G. Bahama Reef East Park**

The bocce ball court and picnic areas for the Bahama Reef East Park are being planned. Vice-President Lattanzio measured and talked with Kyle from CLE and will come up with plans as well as a cost estimate. Mr. Parent proposes the idea of phasing in the two

bocce ball courts, one at a time. Vice-President Lattanzio mentioned that many community members have offered to give donations to install the bocce ball court.

**H. License Plate Cameras Update**

Mr. Parent confirmed with electrician, Chris Strom, that there is plenty of power for the project. Mr. Parent noted that we are trying to get wireless options so that there is no need get entangled with County as far as the road crossing. Bay Alarm did not offer a wireless option. Protek's quote was 10,500 but included black and white camera mounted on the Eastside of the island. The 3M numbers are closer to 30,000. No Board action is required at this time for the District continues to put together information from vendors.

**I. Generator installation of automatic switch Update**

The automatic switch installation is complete and working. The Board asked about noise levels as a concern to the neighbor. Mr. Parent assured that it is quiet and noise is minimal.

**J. CSD Parking Lot sealing**

Received two proposals which include scraping and sealing of the parking lot.

**\*\*MOTION to continue on expenditure of the repaving, not to exceed \$3,250.**

**M/S: Lattanzio, Simpson**

**Vote: Ayes- Ganas, Simpson, Lattanzio, Chase, Montobbio**

**K. Measure D Project Update**

Come back in May with draft budget for comments and final budget in June, and need to get group together for measure D meeting. Board discussed times and will check availability for Monday, May, 11th. Will pull together financials and investments with the District Manager and get project updates with the Waterways Manager.

**VII. Waterways Manager Update**

**A. Lagoon Water Quality**

Muck away deployment is complete. The brown water was discussed in the recent Neighbor to Neighbor. Muck away is consuming the biomass at the floor of the lagoon. The plan is to leave the lagoon down and continue flushing to take care of the problem from the top down, in an effort to clear up water and will continue with this process.

**B. Flushing**

Will continue to flush twice a month.

**C. Aquatic vegetation**

Looking good; the lagoon temperatures are still less than 70 degrees, and there is product left over from last year to continue to fight against algae.

**D. Buoy and Navigation Markers**

The work performed last year on replacement and realignment of buoys and navigation markers are still looking good. Need to make sure regular cleaning and upkeeping is happening to keep them in good condition. Mussels weigh them down and cause

problems.

**E. Bahama East Service Ramp**

Andy McAgnon will be completing work to the service access ramp next week. The intent is not for this to be a boat ramp; rather a service ramp resident can use to remove docks. No work is to be performed at the ramp and will update the community on the intent of ramp and access in the Neighbor to Neighbor.

**F. Update on North Lock Maintenance**

Deck coating, shed painting and all of hand rails of North Lock are complete and looking good. There are also new fire extinguisher boxes at both locks. The sun was causing a lot of wear on boxes and new UV protection boxes have replaced them.

**G. Update on South Lock Maintenance**

Moving on to coating, painting and other cosmetic maintenance at the South Lock.

**VIII. New Business**

**A. Ordinance Enforcement by Marin County Sheriff**

**\*\*Motion to direct a review of the Ordinances with the intent that they get approved by the County and become enforceable by the Sheriff.**

A resident has brought to the office's attention the concern for lack of enforcement the Sheriff has with regard to CSD Ordinances. The issue is that there are people trespassing on property, particularly when the levee is closed off, and the Sheriff is not doing much about it. The Deputy said there was no enforcement because they are not County Ordinances. The question was brought up of whether or not action should be taken to take CSD Ordinances to the County for enforcement.

Vice-President Lattanzio asked if we were sure that some of our Ordinances haven't been adopted by the County already. The District Manager confirmed that Chapter 11.36 has been adopted by the County; however, they do not address levees and not treated as a trespassing issue. District Manager will search through all CSD Ordinances to see if there is anything that can be attached onto a County Ordinances.

Director Montobbio stated that if we have Ordinances they should be enforced, therefore, the District should do everything it can to get the County and Sheriff to back those Ordinances as well as the signs we have displayed.

**M/S: Ganas, Chase**

**Vote: Ayes: Ganas, Simpson, Lattanzio, Chase, Montobbio**

**IX. Old Business**

**A. Community Center Rental Policy Review**

**\*\*Motion to accept the Community Center Rental Policy.**

Director Ganas, Director Simpson and the District Manager came up with a revised rental agreement which includes rules as to who can rent the center and covers more bases than the previous rental agreement. Vice-President Lattanzio enquires about the penalties put in place for those who do not abide by policies (i.e. putting away chairs etc.). Director Ganas explains to

the Board where in the rental policy that topic is outlined as the rentor would be required a deposit and if not cleaned to a standard, the clean up fee would be taken from said deposit.

**M/S: Lattanzio, Chase**

**Vote: Ayes: Ganas, Simpson, Lattanzio, Chase, Montobbio**

**X. Landscape and Open Space Maintenance**

**A. Open space next to 11 Cavalla Cay**

**1.** There are two Beefwood trees that are structurally unsound and will need to be removed. Also, preventative pruning to three Beefwood trees are needed.

The District Manager explains how she is trying to get a better handle of open spaces which have been neglected. There have been trees falling down in the park at Cavalla Cay and broken limbs at Dolphin Isle and Bahama Reef. There are two pine trees that are structurally failing at 11 Cavalla Cay which cause concern for high winds. Bids were recieved from Atlas, and Bartlett Tree Services, and the numbers are skewed. Mr. Parent reports that Atlas has made mistakes in the past with providing pricing that includes prevailing wage, and this could be the reason for the price difference.

The District Manager is looking for third bid and if under \$1500 she will move on with removal of trees at Cavalla Cay.

**\*\*Motion to continue with approval removal in the amount not to exceed \$1,500.**

**M/S: Lattanzio, Ganas**

**Vote: Ayes: Ganas, Simpson, Lattanzio, Chase, Montobbio**

**B. Open space next to 11 Dolphin Isle**

**1.** There are seven large eucalyptus shooters that are structurally unsound and will need to be removed. The District Manager is still waiting for a third bid.

**\*\*Motion to continue with removal of trees in the amount not to exceed \$3,500.**

**M/S: Lattanzio, Ganas**

**Vote: Ayes: Ganas, Simpson, Lattanzio, Chase, Montobbio**

**XI. Financials**

**A. Investment policy review and approval**

**\*\*Motion to accept Investment Policy contingent to Financial Adviser looking over the policy and if Director Ganas is in agreement can make any changes.**

Director Ganas assisted in drafting the investment policy and he researched other Community Service Districts for examples. He asked for comments on exhibit A, regarding diversified pools of investments. Vice-President Lattanzio suggests having the Financial Adviser, Bill Euphrat, look over the new investment policy.

**M/S: Lattanzio, Chase**

**Vote: Ayes: Ganas, Simpson, Lattanzio, Chase, Montobbio**

**B. 2014-2015 Measure D Budget adjustments**

**\*MOTION to move \$7,500 from chart of account number 02-5521 to account number 02- 5212 for the fencing installation at Dolphin and Calypso ramp.**

To augment the cost of fencing at Dolphin and Calypso ramp, it will still be within the budget just a matter of moving money around.

**M/S: Ganas, Lattanzio**

**Vote: Ayes: Ganas, Simpson, Lattanzio, Chase, Montobbio**

## **XII. Updates on Projects of Interest**

### **A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Project**

1. No parking request at the head of the unauthorized trail and use levee segment to connect to Hamilton.

The Board discussed the "No Parking" on the 8 acre parcel and closing off trail head and proposes to move the access behind the Brahama Kumaris parcel. People are parking on the far side of the bike lane when there should be no parking on the street at all. The businesses on Bel Marin Keys Blvd. are hiring more people but there is not adequate parking, therefore, it is a City of Novato issue. Discussed location and the bike path parking. How would you shut off trail? Monitoring and reinforcement of sheriff and "No Parking" to stop people from going on trail.

### **B. Bay Trail**

Researching and on radar screen.

## **XIII. Open Forum**

Sandy Skolnick, 173 Montego Key, brought up request of neighbor at 178 Montego Key, regarding the possibility of having a restroom facility at Montego Park. Many residents have mentioned that it would be convenient to have some sort of bathroom there. The board will look into prices of putting a port-a-potty and bring it up to next meeting.

## **XIV. Adjournment**

**\*\*MOTION: To adjourn the Board meeting of April 16, 2015.**

**M/S: Chase, Lattanzio**

**Vote: Ayes: Ganas, Simpson, Lattanzio, Chase, Montobbio**

**Meeting adjourned at 8:40PM**