

**BEL MARIN KEYS COMMUNITY SERVICES DISTRICT
Regular Board of Directors Meeting**

MINUTES

Thursday, June 19, 2014

Directors:

**Darrick Chase, President
Vince Lattanzio, Vice-President
Ernie Ganas
Ruth Simpson
Mark Montobbio**

- I. Call to Order (PLEASE TURN OFF CELL PHONES): 7:30pm**
- II. Pledge to the Flag**
- III. Roll Call: Chase, Ganas, Simpson, Montobbio Absent: Lattanzio**
- IV. Approval of Minutes**
 - **MOTION to approve minutes from the Regular Board meeting of May 15, 2014**
M/S: Chase, Ganas
Vote: Ayes-Simpson, Chase, Ganas Abstain: Montobbio Absent: Lattanzio
 - **MOTION to approve minutes from the Special Board meeting of May 20, 2014**
M/S: Chase, Simpson
Vote: Ayes-Simpson, Chase, Ganas Abstain: Montobbio Absent: Lattanzio
 - **MOTION to approve the minutes from the Special Board meeting of May 22, 2014**
M/S: Chase, Ganas
Vote: Ayes-Simpson, Chase, Ganas, Montobbio Absent: Lattanzio
- V. Presentation by Keene Simonds, Executive Director of Marin Local Agency Formation Commission (LAFCO), with regard to current activities of LAFCO and BMK**

Mr. Keene Simonds addressed the Board and gave a brief overview of LAFCO's formation, and note that one of their oversight duties is the establishment and periodic updates to the sphere of influence or planned service area boundaries for each city and special district. Along with assisting in studies of local government agencies with goals of improving efficiency and reduction of cost providing urban services and changes to local government organization and boundaries. He noted that there is a study scheduled for 2015 which will include BMK and other County Services Areas along the 101 corridor and a questioner will be produced, as well as, a kick off meeting.
- VI. District Managers Report**
 - The Marin County Board of Supervisors has approved the appointments for Kate Antonini, Bob Forsyth and Judy Johnson to serve under the Planning Advisory Board. This is a two year term and will expire in May 1, 2016.
 - The District has received payment form the Yacht Club in the amount of \$50,000 for the kitchen improvements.
 - Received \$62, 416.10 for the property tax remittance for the 3rd teeter advance for 2013/2014,

due to the County having a great year. A total of \$27,732.77 was sent to the Bank of New York for the Bonds E and F.

-Received word from the District Counsel that the CSD dock is not subject to ADA restrictions as the County or the CSD have written directive that this was a condition of occupancy form the close out of the deck replacement project. The use of the dock and float use if of course at the sole discretion of the CSD.

-The Marin County Code Enforcement will now only accept written, signed complaints which will be kept confidential.

-Called the District Counsel about the Bay Trail sign just paws the Brahma Kumaris driveway and was told that Elizabeth had spoken with Mr. Gandesbery and he said it was alright o post the sign. People were trespassing onto the Kumaris property and they were concerned about liability issues. Counsel will be sending the State Coastal Conservancy, Kumaris, Supervisor Arnold, Ms. Dahl from the County Parks and Open Space, expressing the Districts concern and potential liability due to people crossing the road, coming out of that trail.

Convene to Close Session for Personnel review pursuant to Government Code §54957.7 (a)

M/S: Chase, Ganas

Vote: Ayes-Simpson, Chase, Ganas, Montobbio Absent: Lattanzio

Convene to Open Session pursuant to Government Code §54957.7 (b)

M/S: Chase, Ganas

Vote: Ayes-Simpson, Chase, Ganas, Montobbio Absent: Lattanzio

VII. District Engineering, CLE

A. Novato Creek Watershed Stewardship Program Update-no update

B. North Lagoon survey

Mr. Parent noted that the lagoon was surveyed and will have more of an update in the August meeting as to the amount of material infill. He also noted the spoke with Ms. Rocha, CLE Engineering, and she noted that it was more cost effective to take approximately 20,000 yards and go up the creek onto the DMM. Mr. Parent will have an update in August/September with cost and recommendations.

C. South Lagoon Levee Update

Mr. Parent noted that he contract will be put out to lock numbers and look in 3 years with an option of additional two years in the event the District is not happy with the contractor and it is not locked in for five years.

****MOTION to Authorize CLE to move forward with the South lagoon Levee contract documents.**

M/S: Ganas, Chase

Vote: Ayes- Montobbio, Ganas, Chase, Simpson Absent: Lattanzio

1. Fencing installation for safety precautions

Mr. Parent noted that there has been a levee failure, which was repaired; however, there have been people who are out on the levee fishing and standing right over the portion of the failure and he recommends closing off the levee until the repairs have been completed. Mr. Cormier spoke with Mr. Gandesbery about our concerns and he

had no objection to the levee closure. Residents will continue to have access via the lower road and signs will be staggered so they are not all on the top section of the levee. Mr. Parent noted that due to cost only the section by the gate entrance and portion across from Del Oro Lagoon (station 64+00) will be closed with chain link fencing. The total cost would be \$4,770.00 and includes \$2630.00 for fencing and \$2,140.00 for signage and posts.

****MOTION to authorize levee access and to continue with levee repairs in the amount not to exceed \$5,000.00.**

M/S; Ganas, Chase

Vote: Ayes- Montobbio, Chase, Ganas Abstain: Simpson Absent: Lattanzio

D. FEMA FIRM Map Update

The statutory appeal period will expire on September 2nd and will have a better idea as to when the map will go into effect. FEMA representative has offered a meeting in September for possible funding available for infrastructure to possible help with mapping, however, they have to run that by management and will get back to the District with confirmed date.

E. Pacheco Pond Update-No update, the pond continues to be tidal.

VIII. Waterways Manager Update

A. Lagoon Water Quality

Mr. Parent noted that sample will be taken prior to the upcoming flushing event.

B. Aquatic vegetation

Mr. Parent noted that algae has been observed in several areas and currently eliminating said algae with a granular oxidizer, and the codium fragile appears to be dying off and the application of the muck away will be delivered the week June 30th. Igae in north lagoon outline areas of concern and ...justin deploying

C. Update on Flushing

D. Update on North Lock Maintenance

E. Update on South Lock Maintenance

F. Sunset Lagoon Ski Run, letter from Resident

There is a turn that took it down passed levee an no wake bouy and closed and ski area pushed back due to dealing with the levee and erosion wave action. Area was finished and ski area put back to original marker and people on shore getting pretty beat up it is a tough call for it is a narrow turn and ...recommend pull back to where we were it was post construction.

Change ski area with accordance with his recommendation

Ganas, chase all ayes.

IX. New Business

A. Speeding concerns and letter to be written to Marin County Sheriff's Department and California Highway Patrol

The Administrative assistant noted she has received a number of calls with regard to resident concern of public safety due to speeding. Residents have reported a number of vehicles failing to stop at the stop sign coming out of the street inlet (Bahama Reef, Del Oro Lagoon, Caribe Isle) and from the moat to the Boulevard as they head out of the keys.

The Board agreed to send out a letter to the Sheriff's Department and CHP and inform them of the public safety concerns received by the office.

X. Financials

A. Operating fiscal year 2014-2015 modification to additional landscape line item.

****MOTION to allow the District Manager to revise the approved 2014-2015 Operating budget and increase to accommodate budget under-run in the additional landscape as the CSD did not spend approximately \$10,000 in the 2013-2014 budget.**

M/S: Ganas, Chase

Vote: Ayes- Chase, Montobbio, Ganas, Simpson

Absent: Lattanzio

****MOTION to appoint Director Montobbio and President Chase to look at the content of the letter to be written with regard to the bond refinancing.**

M/S: Chase, Ganas

Vote: Ayes- Chase, Montobbio, Ganas, Simpson

Absent: Lattanzio

XI. Updates on Projects of Interest

- A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Project**
- B. 8 Acre Parcel: Marin County Parks**
- C. Bay Trail**

XII. Open Forum

Sandy Skolnick, Montego Park tennis Courts reconstruction of a multi court with option of a pickle ball.

XIII. Adjournment

****MOTION: To adjourn the Board meeting of June 19, 2014**

M/S: Chase, Montobbio

Vote: Ayes-Simpson, Chase, Ganas, Montobbio Absent: Lattanzio

Meeting adjourned at 8:26PM