

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT
Regular Board of Directors Meeting

Minutes

Thursday, March 17, 2016

Directors:

Darrick Chase, President
Vince Lattanzio, Vice-President
Cheryl Furst
Mercy Angelopulos
Mark Montobbio

- I. **Call to Order (PLEASE TURN OFF CELL PHONES): 7:33PM**
- II. **Pledge to the Flag**
- III. **Roll Call: Chase, Lattanzio, Furst, Angelopulos, Montobbio**

- IV. **Approval of Minutes**
**** MOTION to approve minutes from the Regular Board Meeting of February 18, 2016.**
M/S: Chase, Lattanzio
Vote: All ayes

- V. **District Managers Report**
 - Attended the community meeting for the hydraulic study results and recommendations from the H&H study. The meeting slide presentation has been added to the watershed website at www.marinwatersheds.org/novato.html.
 - The office hosted two workshops one of Sunday, February 28th from 10-1pm and the other on Wednesday, March 2nd from 2-7pm with regard to the FEMA FIRM which became effective on March 16th. We had very positive feedback from residents who were very confused as to where the lines were drawn and how that impacted their property. Overall we had about 150 residents for both workshops. I want to thank Kyle McDonald and Mark Tennyson who were very helpful in answering resident technical questions with regard to elevation certificates and the new base flood elevations.
 - The Marin County Parks has released an annual report for the fiscal year 2014-2015 which provides a broad overview of the department's goals and achievements. The County Parks has also uploaded to their Marin County Parks Measure A Sub-Recipient Compliance Audit for the fiscal year 2014. The District was selected for expenditure testing for this audit aside from the regular reporting every year to the Measure A department.
 - Received calls from residents to request extra patrol from the Sheriff's office due to theft from unlocked vehicles and personal property.

VI. District Engineering, CLE

A. South Lagoon Levee

Mr. Parent noted that we will be looking at performing the next section of repairs in the fall this year. The lagoon levels will be dropped to perform the repairs. A notice will be sent out and also clarify that the lagoon is open for recreation, however, residents who would like to use their boats will need to get them off the lift before the lagoon levels are dropped.

B. Novato Creek/County of Marin

The County hosted a community meeting on February 22 at Novato City Hall to go over the study results and recommendations. Concerns were raised to the ranking of projects that would be beneficial to BMK, as those with more benefit are being ranked in the mid to long term (10-25 year scale). A meeting is being scheduled for April 4th at the County to go over the study and ways to manage the creek and eliminate the CSD from paying for dredging the lower reaches of Novato Creek.

C. BMK V, State Coastal Conservancy

1. Request for information

Mr. Parent noted that the information which was requested was received with regard to the conceptual design and the Conservancy is moving forward for construction in the next 18-24 months. A meeting with the regional project manager is being scheduled for next month.

D. North Lagoon Dredging

The project is anticipate to be preformed next year with minimal disruption to residents. An update will be provided once we have the survey data of the lagoon.

E. Measure D Projects Update

Mr. parent noted that a Measure D committee meeting is being put together for the first week in May. We will also have a sit down budget meeting as the cost due to dealing with storm events have thrown the budget off and will be running over budget about 30 percent.

VII. Waterways Manager Update

A. Flushing

Mr. Cormier stated that over the course of the winter storms we received about eight inches of rain and have performed additional flushing events to keep the lagoon at a safe level.

B. Water Quality Update

The clarity of booth lagoons is good and will be performing a muck away treatment in the North Lagoon in April.

C. Waterways Map Update

The ski map is complete and will be presented at the April meeting with a final print and should be available to residents shortly after.

D. Aquatic Vegetation Update

Mr. Cormier noted that he has observed minor evidence of the dead man's fingers in the South Lagoon, as well as, in the North Lagoon in several locations and will continue to monitor. The dead man's fingers can be removed manually by residents on their own docks.

E. Navigation buoy Update

Mr. Cormier has looked at the 65 buoys in both lagoons and have determined that twelve buoys will need to be replaced and no longer serviceable.

VIII. Hamilton Sports Complex Update-No update.

IX. Measure A/Parks and Open Space

1. Swings set replacement at Montego Park

We are currently putting together the master plan with input received from residents at the workshop. One item was the play structures at the parks. We have begun looking at the current play structures and their condition. The swing set at Montego Key is missing a bucket seat and the single seats are in disrepair. Have requested proposals for in-kind replacement; have received two quotes thus far and one proposal for new structure/design. The cost range from \$6,000 to \$14,000. This item will be brought back for discussion.

Resident Dave Capper addressed the Board with proposal to include equipment for older residents (ie. adult exercise equipment) when the Board is looking at the master plan and incorporate with open space and parks which are suitable for said equipment.

2. Removal of play structure at Bahama Reef

****MOTION to remove the play structure at Bahama Reef.**

M/S: Chase, Montobbio

This play structure is outdated and a liability. The structure will be removed and will look at replacement structure as we move forward with re-development of this park.

Vote: All ayes

3. Montego Park Tree Planting Update

The trees have been planted and funding for this project came from Measure A.

X. Old Business

A. Grand Jury Report 2015-2016 Web Transparency Report Card: Bringing Marin County's Local Governments to Light. Report to be released on March 17, 2016 and comments by governing board are required to be submitted to the Grand Jury within 90 days of the report date (June 10, 2016). The report will be presented at the next Board meeting with comments to be submitted to the Grand Jury in May.

B. No Parking Signs/Restriction on Bel Marin Keys Boulevard

Residents voiced their opinions and concerns on the signs which were recently installed by the County on Bel Marin keys Boulevard. The Board noted that a request was made to the County due to safety by having cars parked on a blind curve and pedestrians crossing the road at the bottom of the hill. The County came out and did their own assessment and therefore installed the signs. However, the outcome and amount of signs and material used were not foreseen. The

Board will be working with County Department of Public Works and Supervisor Arnolds office to mitigate the issue and address residents concerns and have an onsite meeting and walk through and get this resolved in a timely manner.

Residents asked for alternative to the metal poles and distance of each pole. President Chase and Vice President Lattanzio informed residents that these were items to be discussed with DPW and looking at alternatives, as well as, reducing the amount of signs and possibly using exiting light post.

XI. New Business

A. Communication with Residents on District Business

Residents voice concerns with lack of information or access to said information and needing to bring information access into the new media/information age. The Board informed residents that the District has already begun working on re-vamping the website to make it more user-friendly and a tool to provide current updates and information.

XII. Sub-Committees

A. Emergency Response Team (ERT) Update- no meeting/update

XIII. Financials

XIV. Updates on Projects of Interest

- A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects- No update**
- B. Bay Trail- No update**
- C. Pacheco Pond**

And incident with Bio Marin and the bomb squad removed a container of aging picric acid from the lab and detonated the volatile mix at Pacheco Pond. Pacheco Pond has also been used to detonate a hand grenade which was found and turned over to the Novato Police Department.

XV. Open Forum-no comments

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of March 17, 2016**

M/S: Lattanzio, Chase

Vote: All ayes

Meeting was adjourned at 9:15pm