

**BEL MARIN KEYS COMMUNITY SERVICES DISTRICT  
Regular Board of Directors Meeting**

**Minutes**

**Tuesday, October 13, 2015**

**Directors:**

**Darrick Chase, President  
Vince Lattanzio, Vice-President  
Ernie Ganas  
Ruth Simpson  
Mark Montobbio**

- I. Call to Order (PLEASE TURN OFF CELL PHONES): 6:35pm**
- II. Pledge to the Flag**
- III. Roll Call: Present- Chase, Lattanzio, Montobbio, Ganas                      Absent-Simpson**
- IV. Approval of Minutes**
  - \*\* MOTION to approve minutes from the Special Board Meeting of September 15, 2015.**
  - M/S: Lattanzio, Chase**
  - Vote: Ayes- Montobbio, Ganas, Lattanzio, Chase                      Absent-Simpson**
  
  - \*\*MOTION to approve minutes from the Regular Board Meeting of September 17, 2015.**
  - M/S: Lattanzio, Chase**
  - Vote: Ayes- Montobbio, Ganas, Lattanzio, Chase                      Absent-Simpson**
  
- V. Presentation by the County of Marin Department of Public Work on the Novato Watershed Stewardship Program**

Ms. Lewis and Ms. Williams introduced themselves to the Board and to the audience and noted their working efforts with Ms. Kamman (Kamman Hydrology and Engineering) on the Novato Watershed Stewardship Program. Also attending the meeting was Supervisor Arnold who acknowledged the work being undertaken to this study. Ms. Kamman provided a background and history to the watershed projects , as well as, the hydrology and hydraulics model of Novato Creek and the development of the conceptual project alternatives and how they affect the Bel Marin Keys community. Ms. Kahman discussed the alternatives which were broken down into three areas; the Novato baylands corridor, upper baylands basin and the lower baylands basin. She further discussed the short and longer alternatives which include opening levees to increase tidal prism and the creation of detention ponds for storing floodwaters, as well as, sediment management to maintain creek flow.

The Board addressed concerns with impacts of projects north of Highway 37 and not addressing the creek south from that point. They addressed the need to opening tidal prism to manage sediment buildup and creek flow. The Board noted that comments to the alternatives and impacts to the Bel Marin Keys were submitted by the District’s Engineer.

Once the alternatives have been identified they will be posted on the watershed website and

will also be looking to hold another community meeting.

**VI. Pacheco Pond**

Community members and the Board explained to the County representatives the issues that have occurred regarding Pacheco Pond including trash, foul smells and high levels of bacteria that polluted Novato creek. Ms. Lewis noted that she is aware of the issue and have been working with staff and coordinating opening and closing the gates.

**VII. Hamilton Sports Complex**

**\*\*MOTION to approve draft resolution no. 2015-10-13-01. A Resolution of the Board of Directors of the Bel Marin Keys Community Services District opposing the Hamilton Sports Complex project, with the addition to direct staff to distribute an opposition letter to the City of Novato Community Development Agency and all State and Federal Environment Regulatory Officials, the United States Army Corps of Engineers, and any and all relevant persons, officials and entities.**

Residents expressed their concerns for the proposed sports complex and concerns with lighting, noise, traffic and negative environmental impacts to the newly created wetlands restoration projects. Residents discussed options to help with the opposition of the development. It was advised resident keep informed and attend the community meeting being set for November 12<sup>th</sup> at the Margaret Todd Senior Center.

**M/S: Chase, Montobbio**

**Vote: Ayes- Lattanzio, Ganas, Chase, Montobbio**

**Absent-Simpson**

**VIII. District Managers Report**

-The District has received \$3,140.00 in interest payments for the Brown Act/Mandated cost for the period 2002-2004.

- The work on the re-planting of the front entry due to the fire is complete and will begin submitting cost to SDRMA. Gardener's Guild Inc., contract has been extended and has a site walk scheduled for Wednesday, October 14<sup>th</sup> to review the facilities.

-Talked to Mr. Neville, Assistant Traffic Operations Engineer, with regard to the no parking signs across from the 8 acre parcel. He stated that the request for the installation of the signs will be going before the Board of Supervisors on October 13<sup>th</sup> or 20<sup>th</sup> meeting for approval, and once approved it will be completed within 30 days.

-A notice was sent out to all residents about the levee repairs and lowering of the lagoon. We reminded residents that the lagoons are not closed and can continue to be used for water activities. The levee access to pedestrians will be restricted during construction.

**IX. District Engineering, CLE**

**A. South Lagoon Levee Update**

Cerrudo Services is now under contract to complete the Levee repairs. The South Lagoon water levels have been lowered and Cerrudo has estimated that the project will be completed by November 11<sup>th</sup>. There are no issues seen as of now. Mr. Parent discussed the idea of having Cerrudo contract for on-call levee work.

**B. Novato Creek**

Novato Creek was discussed earlier during presentation. Mr. Parent talked about the possibility of selling leftover clean fill material from the Dredge Management Disposal Site (DMMS).

**C. North Lagoon**

No comment.

**X. Waterways Manager Update**

**A. North Lock Maintenance Update**

The motor replacement for gate number two (2) is underway and scheduled for next week; completion is scheduled for November 1<sup>st</sup>.

**B. Waterways Map Update**

The advertisements are currently being finalized after which they will go to pre-press and printing.

**C. Emergency Response Update**

The sandbag order has been placed; delivery and set up will begin next week. All bags come prefilled and on a wrapped pallet. Mr. Cormier outlined areas where the pallets will be stored and readily available.

**XI. Financials**

A meeting is scheduled with Ms. Smith, Bank of Marin investments, for October 14<sup>th</sup> at 10:30am to review the investment portfolio and process. We are currently in the process of finalizing the audit.

**XII. Community Response Team**

A group is being put together who is interested in and willing to help out with the community response efforts and a emergency response committee meeting is being scheduled.

**XIII. Updates on Projects of Interest**

**A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Project**

Information is in the Board packet with SCC staff recommendation reports of June 25, 2015 documentation with regard to the \$800,000 grant received and what said funds will be used for. It is important to be aware of the affects to the community as they move forward with the conceptual levee design and construction. The new proposed flood control levee would not require any additional environmental review according to the report.

Mr. Parent noted that this need to be looked at particularly given the recent presentation

from the County and what they have outlined as alternatives for Pacheco Pond and inflows into BMK V or Hamilton.

**B. Bay Trail**

No comment.

**XIV. Open Forum**

Bud Howlett, 281 Montego Key, informed the Board about the issue with mud on the creek, he asks the Board to address the issue.

**XV. Adjournment**

**\*\*MOTION: To adjourn the Board Meeting of October 13, 2015.**

**M/S: Chase, Lattanzio**

**Vote: Ayes- Ganas, Montobbio, Chase, Lattanzio**

**Absent- Simpson**

Meeting adjourned at 8:45pm