

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

**Regular Board of Directors Meeting Notice**

**Location: Bel Marin Keys Community Center, 4 Montego Key, Novato, CA 94949**

**Date: Thursday, April 20, 2017**

**MINUTES**

**Directors:**

**Darrick Chase, President**

**Vince Lattanzio, Vice-President**

**Cheryl Furst**

**Mercy Angelopulos**

**Mark Montobbio**

**I. Call to Order, Please Turn Off Your Cell Phones (approximately 7:30pm): 7:32pm**

**II. Pledge of Allegiance:**

**III. Roll Call: Lattanzio, Chase, Montobbio, Furst, Angelopulos**

**IV. Agenda Approval : approved as presented**

**V. Approval of Minutes**

**\*\*MOTION to approve the minutes from the Regular Board Meeting of March 16, 2017.**

**M/S: Lattanzio, Montobbio**

**Vote: Ayes-Lattanzio, Montobbio, Furst, Angelopulos**

**Abstain: Chase**

**VI. Open Forum (please observe a three-minute time limit)**

Mary Fraser, Sustainable Novato and Pesticide Free Zone, addresses the Board with the use of Roundup which has been classified as a possible human carcinogen and alternative methods. She also noted the County of Marin’s campaign “Think Before You Spray” which offers alternative to homeowners, as well as, measures the County is doing to eliminate the use of RoundUp in County parks. She provided a fact sheet to members of the audience the Board for ways to eliminate use of RoundUp in the home.

Resident, Kathy Pieri, addressed the Board with regard to the need of communication with residents and concerned that the CSD may become disconnect with residents particularly now that the Neighbor to Neighbor will only be quarterly and possibly move to email communication with residents. She also asked for follow up on the rezoning of the Industrial Park and a flyer to get people involved and informed with the zoning changes and creating enough awareness.

**VII. District Managers Report**

- The County Board of Supervisors voted on the implementation of Special Districts request for future elections to be moved from odd to even-numbered years at their March 21st meeting. All voting resident should have received a notice via mail on the new implementation.

-Received the April tax apportionment. Amounts received as listed below

## Tax Breakdown April 14, 2017: Total \$635,151.29

	Teeter Advance	Collection Fee	Amount Received
<b>Operating</b>	\$ 176,294.83	\$ (3,539.18)	\$ 172,755.65
<b>Waterways</b>	\$ 188,955.94	\$ (351.00)	\$ 188,604.94
<b>Loan E</b>	\$ 91,057.30	\$ (324.50)	\$ 90,732.80
<b>Loan F</b>	\$ 183,389.90	\$ (332.00)	\$ 183,057.90
		\$ (4,546.68)	\$ <b>635,151.29</b>

- AB 1661 was drafted to impose the requirement of sexual harassment prevention training currently applied to supervisors by AB 1825 to local agency officials if they receive any type of compensation from a local agency. Officials must receive training within the first 6 months of taking office or commencing employment and thereafter every 2 years. The law does not specify when incumbent officials must complete the training, but it is recommended that all officials receive their first training by June 30, 2017- 6 months from the law's effective date. I am registering all members for a webinar on June 6th, which should suffice the new requirement.

-The office received a concern with regard to the use of weed killer and pesticides used on District property, particularly use of the product RoundUp which has been classified as a possible carcinogen. In March of this year a California Judge ruled to allow the state to require the company (Monsanto's) to list a key ingredient (glyphosate), in RoundUp herbicide as a carcinogen. The County of Marin has begun campaign efforts to curb the use of RoundUp, and consider alternatives when attacking weeds in parks or around County properties. I understand the concern with the use of the chemical, however, the District needs to be able to use a weed killers as we have over 30 areas that need to be controlled for noxious weeds and we cannot afford to hand pull each site. This is the same issued being presented at the County level, which they have reserved the right to use on certain public areas. I have asked our current landscape company for an alternative to RoundUp and will also me meeting with James Chayka, Marin County Open Space Superintendent to go over the County's Integrated Pest Management Plan (IPM) and alternatives that can be used by on District property.

### VIII. District Engineering, CLE

#### A. South Lagoon Levee Project Updated

Mr. Parent noted the contractor will be on site next month to finish the top earth work of the project. The next project will move forward in the fall.

#### B. Novato Creek/County of Marin

The Leveroni property which caused the breach are looking to getting work underway. President Chase asked if there was funding available from the money that is being floated around by the State For storm damage can be applied for to fund the creek project. Mr. Parent noted that the funds are for property damage and we would not qualify, and the Leveroni Trust is paying for the levee work and no public money is being used.

#### C. North Lagoon Dredging

##### 1. Update on permitting

Mr. Parent noted that the project is moving forward and should have most of permits by end of the summer. The Regional Water Quality Control Board never

closed permit and the permit will remain open and file an episode. Solicitation package will be included in May agenda and looking at getting a notice of award out this summer and dredge until October.

**D. Storm Drain Maintenance Issue at 166/170 Del Oro Lagoon-no update**

**E. Montego Park/ Measure A update**

In the Board package is a solicitation for the tennis court. The solicitation will be for the construction of a post tension court, and have asked two qualified contractors to submit proposal. The award will be a filed sub-bid to the overall Montego project. The proposals will be presented at the May meeting possibly June with full package. Vice-President Lattanzio asked who would carry the guarantee. Mr. Parent noted that the guarantee would be from both. The sub would carry a bond.

**\*\*MOTION to approve moving forward with the Montego Park tennis court solicitation project.**

**M/S: Lattanzio, Chase**

Mr. Parent noted the demo will be done by the general contractor and will not burden the specialized contractor as they will also mark up the removal.

**Vote: Lattanzio, Chase, Furst, Angelopulos, Montobbio**

**F. Website Development Update**

The site will go live at the end of this month as we are working through some corrupt files. The Beta testers have provided great feedback and this will be the main focus of communication to be decimated to residents.

**G. Bay Planning Coalition-Recreational Boating in Northern California Update**

There was an outreach to the Marin County Sheriff's Department and there is some misinformation and provided them with statutory language and asking to come out in the summer to visit the community.

**IX. Waterways Manager Update**

**A. North Navigation Lock**

1. Coatings Update- The project will be done once the culvert gate completed.

**B. South Navigation Lock**

1. Coatings Update- The project will be done once the culvert gate completed.

**C. Buoy and Navigation Marker Update**-Cleaning will be performed next week.

**D. Damage Dock Assessment on the Creek and Lagoon**

Will be performed next week and a notice will be sent to resident with damaged docks.

**E. Flushing/Flood Control Update**

The salinity is in a rise and looking to get higher levels to help bring back the bi-valves. Mr. Parent noted that Mr. Ganas has asked to find a replacement for his position with the Flood Control Advisory Board Zone 1. That is an important position to keep as there as a lot of projects being works on that the District has an interest in and Mr. Ganas has

worked hard to keep BMK in the County radar and need to make sure we continue to work with the County.

**F. Water Quality Update**

Mr. Cormier stated that with all the rain water during the last couple of months resident will notice an increase in aquatic vegetation due to the amount of fresh water. Mr. Cormier noted that he will be doing the Muck Away in the next week or two.

**G. Box Culvert Gates Update**

received three proposals and they were over projects and the board approved up to \$137,000, we are over about \$10,000 increase to \$147,500 and fund coming out of Measure D for the unexpected expenditures.

**\*\*MOTION to approve the increase the culvert gate budget to \$147,500.**

**M/S: Chase, Lattanzio**

The most qualified bidder will be send the notice to proceed and under way in May with completion in June.

**Vote: Lattanzio, Chase, Furst, Angelopulos, Montobbio**

**H. CSD Workboat Update**

Upon completion of the culvert gate Mr. Cormier will move forward with the works boat project and getting eh sinks done and coating the bottom of the boat.

Resident, Bob Panico, asked for soundings to be done if not due to the amount of siltation due to the storm and amount of siltation which has accreted. Mr. Parent noted that that issue will be addressed and looks at doing the survey.

**X. Park and Open Space Maintenance**

The amounts of weeds are on the rise and will have an extra support crew to tackle the weeds, as well as, the ice plant we anticipate to have them all under control by the middle of May.

**XI. Financials**

**A. Operating Budget Update**

The District Manager noted that the budget was looked at for line items which were under budget and re-allocated to a capital expenditure for the Bahama East playground equipment.

**\*\*MOTION to approve revised Operating Budget to include playground equipment at Bahama Reef in the amount of \$30,500.**

**M/S: Lattanzio, Chase**

**Vote: Ayes- Lattanzio, Chase, Furst, Angelopulos, Montobbio**

**XII. New Business**

**A. Bahama Reef Playground Purchase**

**\*\*MOTION to approve the purchase of the play structure to include installation in the amount of \$30,500.**

**M/S: Lattanzio, Chase**

The District Manager noted that the playground footprint will remain the same. Vice-President Lattanzio asked to ensure that the play area meets ADA compliance codes and the installer should be well aware of what is needed, as well as, the compaction for the safe fall zones.

**Vote: Ayes- Lattanzio, Chase, Furst, Angelopulos, Montobbio**

**XIII. Hamilton Sports Complex Update**

Vice-President Lattanzio noted the he went to the city of Novato and had a meeting with Pat Eklund and Pam Drew along with the City Manager to approve an agenda item for the next City Council agenda seeking the lease from the Army Corp for the landfill, which would allow a low impact development or nature preserve which would prevent from a future development such as the sport complex or alike that would create a problem for the community.

**XIV. Sub-Committees**

**A. Emergency Response Team (ERT) Update-**The meeting was held on April 11<sup>th</sup> and slowly moving along and will be seeking block captains.

1. National Night Out August 1, 2017-Will be seeking support from the Marin County Sheriffs Department.

**XV. Updates on Projects of Interest**

- A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects-no update
- B. Bay Trail- no update
- C. Pacheco Pond- no update
- D. City of Novato Residential Development at Hamilton-The Town Center was pulled of the agenda to do more analysis and getting more outreach.

**XVI. Adjournment**

**\*\*MOTION: To adjourn the Board Meeting of April 20, 2017.**

**M/S: Chase, Lattanzio**

**Vote: Ayes- Lattanzio, Chase, Furst, Angelopulos, Montobbio**

Next regular meeting date: Thursday, May 18, 2017, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.

Meeting adjourned at 8:35pm