

**BEL MARIN KEYS COMMUNITY SERVICES DISTRICT
EMERGENCY RESPONSE TEAM COMMITTEE**

MINUTES

Monday, June 20, 2017

Sub-Committee Members:

Steve Pointer
Dave Lindsay
Cheryl Furst
Jim Hale
Leda Thayer
Chris Strom -Alternate
Mercy Angelopulos-Alternate
Scott Lawrence-Alternate

1. Meeting called to order: 7:05pm
2. Roll Call: Angelopulos, Hale, Thayer, Lindsay, Pointer, Furst Absent: Strom
Scott Lawrence asked to be removed from the committee
3. Open Forum: no comments
4. Approval of Minutes
**MOTION to approve the minutes of April 11, 2017.
M/S: Angelopulos, Pointer
Vote: All Ayes Absent: Furst, Strom Abstain: Lindsay
5. Old Business
 - a. Update on Shed
The shelving is done for now and items have begun to be moved from Calypso.
 - b. National Night Out August 1, 2017
The District Manager is working with the Marin County Sheriff and Fire Department to get the event going and looking at also having a life jacket exchange and fire extinguishers safety and FireKing has agreed to participate. The cost will be \$25 for certification and \$60 for new purchase. The committee asked that no fire extinguisher be done that day and move it to August 5th.
6. New Business
 - a. Flyer seeking volunteers
A flyer went out to the whole community and thank you to Cindy Landi for putting the flyer together.
 - b. Block Captain Map/Zones
Mr. Pointer noted he has been working at the block captains and how to divide the

community and how many captains would be needed per street. Mr. Pointer, Mr. hale and Mr. Nash noted that it would be best suited to have a subcommittee to lay out the map and make sure it made sense and bring back to the committee for review.

7. Financials

a. Budget Review for 2016/2017.

It was noted that the majority of the 2016/2017 budget has not been spent and the District is closing its books on June 30th and if any items are to be purchased within this budget they must be done prior to June 30th.

The committee reviewed the budget and agreed to the following changes:

	Previous	Expensed	Balance	Revised
Medical	2000.00	500.00	1500.00	500.00
Water supply	500.00	0	500.00	0
Storage rack	250.00	250	0	250.00
Community Outreach	250.00	130	120.00	250
Small tool/equipment	1500.00	0	1500.00	2800.00 (includes water, generator, and misc items (such as cones, safety hazard , helmets caution tape))
Radios	500.00	0	500.00	\$1200.00
Total	\$5,000.00	\$880.00	\$4120.00	\$5,000.00

b. Budget review for 2017/2018.

The committee will look at items to purchase for the next fiscal year at the next meeting.

8. Schedule next subcommittee meeting

a. Schedule date- Tentative June August 14, 2017

b. Action items for next meeting

8. Meeting Adjournment

**Motion to adjourn the Emergency Response Team committee meeting.

M/S: Thayer, Furst

Vote: All Ayes

Absent: Strom