

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Location: Bel Marin Keys Community Center, 4 Montego Key, Novato, CA 94949

Date: Thursday, July 20, 2017

MINUTES

Directors:

Darrick Chase, President

Vince Lattanzio, Vice-President

Cheryl Furst

Mercy Angelopulos

Mark Montobbio

- I. Call to Order, Please Turn Off Your Cell Phones : 7:32pm**
- II. Pledge of Allegiance:**
- III. Roll Call: Present-Lattanzio, Angelopulos, Furst Absent: Chase, Montobbio**
- IV. Agenda Approval: approved as presented**

- V. Approval of Minutes**
 - **MOTION to approve the minutes from the Regular Board Meeting of June 15, 2017.**
 - M/S: Lattanzio, Angelopulos**
 - Vote: Ayes- Lattanzio, Angelopulos, Furst Absent: Chase, Montobbio**

- VI. Open Forum (please observe a three-minute time limit): No comments**

- VII. District Managers Report**
 - Received disbursement for Measure A in the amount of \$27, 326.75 which bring a balance to \$148,664.62 in that account.

 - The end of our fiscal year 2016/2017 was June 30th and we will be closing the book by the end of the month. We will then proceed with the end of the year audit.

 - The all fitness equipment has been delivered and waiting for Mr. Fehring to do the installation at Sunset Park.

 - The Grand Jury report card has been released on June 22nd, and I am happy to inform the Board that the District went from an F to an A+ in the web transparency in government report; a copy of the report has been added to the District website under the transparency in government tab.

 - Received an inquiry from resident who lives on Bahama Reef with regards to how far into the lagoon from the rim curb can he drive or install piles, extend his back yard by filling the lagoon and building a retaining wall and under who's jurisdiction would that fall under. The District provided an answer (to check his deed and no permits were given by this office and would need

to check with other agencies as far as jurisdiction). He was not satisfied with answer provided and asked to be provided with an answer from the Board the Board or signed statement. Vice-President Lattanzio noted that resident have a docking easement and cannot be filling in the lagoon.

-Received an email from County Parking Enforcement they will begin coming out on a regular basis. She noted that there a number of violations and will also be running tags on trailer to ensure they registered to BMK.

-National Night Out is schedule for August 1st and we will be doing ice cream event due to not having access to a BBQ.

VIII. Close Session Pursuant to Government Code § 54957(b)

Item was tabled for August Board meeting.

IX. District Engineering, CLE

A. South Lagoon Levee Project Updated – This is completed for year 16/17.

B. Novato Creek/County of Marin

Mr. Parent noted he is reaching out to the County given the new proposed parcel tax that may have some benefit to the lower reached of Novato Creek.

C. North Lagoon Dredging Update

Mr. Parent noted that the project was out to bid and received only two bids which were twenty percent over engineers estimate. He also noted that California Department of Fish and Wildlife (DFW) have raised issue with habitat and causing delay. They have issues a permit with condition with the DMM site and he currently is working through that and will have an update at the next meeting

Vice-President Lattanzio asked what would be a solution moving forward and getting the permit. Mr. Parent noted that as it stands right now he is not recommending we move forward given the conditions laid out by DFW. Mr. Parent also noted he has reached out to the State Coastal Conservancy and possibility of having material sent there, as well as, talking to the County.

D. Montego Park/ Measure A update

The project is out to public bid and will have result for next meeting.

E. Bay Planning Coalition-Recreational Boating in Northern California Update-No update

F. Lock Trespassing Incident, Ethan Raftery statement

Mr. Parent noted that a meeting was put together with the minor, his mom and a Marin County Sherriff Deputy and went over the trespassing issues and liability which he has brought to the District. They asked for leniency and not move forward with a citation and we agreed that the following condition would need to be met in order to not move forward with said citation: 1. A written statement in which Ethan willingly admits the trespass and activities he undertook at the Navigation Locks. 2. A Public apology to the

BMKCSD Board of Directors and the District. 3. Within the written statement (#1) a statement that Ethan will not undertake similar conduct and if he does he will not contest any citations for a similar act. 4. Restitution in the amount of \$350 for staff time in dealing with this matter and clean up at the lock.

Mr. Raftery 's statement to the Board was provided in the agenda packet and the Board asked that a letter also be sent to the resident who lives here and put them on notice that the District will not offer this again and citation will be issued by the Marin County Sheriff. He also asked that a follow up letter be send to Mr. Raftery and thanking him for the submitted statement.

X. Waterways Manager Update

A. Navigation Lock Coatings Update-no update

B. Buoy and Navigation Marker Update

Have small order for replacement buoys and putting in shoal signs and new cap tops.

C. Damage Dock Assessment on the Creek and Lagoon Update- no update

D. Aquatic Vegetation Update

****MOTION to approve \$10,000 for algaecide application product for the South Lagoon and paid out of Measure D.**

M/S: Lattanzio, Angelopulos

Mr. Cormier addressed the Board with regard to the algae bloom in the South Lagoon due to increased clarity, low salinity and high temperature experienced over the last couple of months. This week had a meeting with Biologist who provided recommendation moving forward. The recommendations which can be done include improve aeration, sample for nitrogen phosphates and using enzymes on the water surface, as well as, Muck Away below the surface to help combat the algae.

We have had resident who have been very active in removing the algae from the shoreline, letting it drain and placing it in their green cans. Our goal is to manage and control the growth.

Vote: Ayes- Lattanzio, Angelopulos, Furst

Absent: Chase, Montobbio

E. Flushing/Flood Control Update-Being performed this week.

F. Water Quality Update

Levels are good and waiting closely and to issues with pathogens testing.

G. Box Culvert Gates Update

running into an issue with the concrete and pour six holes and the concrete coming out is brittle and soft, and looking at a fix for this issue and working with the contractor to ensure they are covered. We anticipate having a fix before the next meeting; as we need a solid six inches and we are drilling over eight inches and coming out the same

soft material and have to ensure we do this right as these are flood control structure.

H. CSD Workboat Update

Mr. Parent noted that this project will be set aside until the culvert gate is complete and also looking at possibly chartering the boat for a project in Bolinas to do some sediment sampling and will be brought back at the next meetings this will be moved forward.

XI. Park and Open Space Maintenance Update

1. Bahama Reef Park Update

The installation is underway and should be completed by the end of the week.

XII. Financials- No update

XIII. New Business

A. Elections of Directors to the Special District Risk Management Authority (SDRMA) Board of Directors

****MOTION to approve Resolution number 2017-07-20-01 selecting the following candidates Hamlin, Scheafer, Karen and Aranda to serve as Directors to the SDRMA Board of Directors.**

M/S: Lattanzio, Furst

Vote: Ayes- Lattanzio, Angelopulos, Furst Absent: Chase, Montobbio

XIV. Hamilton Sports Complex Update- no update

XV. Sub-Committees

A. Emergency Response Team (ERT) Update: the committee is working on recruiting block captains and we will be installing a new HAMM radio antenna which will be communicating directly with the Sheriff's Department in the event of an emergency.

XVI. Updates on Projects of Interest

- A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects
- B. Bay Trail
- C. Pacheco Pond

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of July 20, 2017**

M/S: Lattanzio, Furst

Vote: Ayes-Lattanzio, Angelopulos, Furst Absent: Chase, Montobbio

Next regular meeting date: Thursday, August 17, 2017, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.

Meeting adjourned at 8:33pm