

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

NOTICE & AGENDA
of the
REGULAR BOARD MEETING
January 19, 2023 – 7:30pm
BMK Community Center
4 Montego Key - Novato, California
<http://www.bmkcsd.us/>

Assistance for the Disabled: If you are disabled and need accommodation to participate in the meeting, please call Michael Gadoua, Board Clerk, at 415-883-4222 for assistance so that the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public view at 4 Montego Key, Novato, California, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the BMKCSD office, at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 9:00am to 5:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

I. Call to Order / Roll Call / Pledge of Allegiance

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)

The Agenda for this meeting was posted on January 15, 2023.

II. Agenda Approval

(The President will consider requests to remove/rearrange items.)

III. Board Organization

a. Election of Officers

1. President/Chair
2. Vice-President/Chair

b. Appointment of Clerk of the Board

c. Committee Appointments and Charges

1. Standing Committees

- A. Community Emergency Response Team Committee
- B. 25-Year / Long-Range Planning Committee

2. Ad Hoc Committees

- A. Waterways Works Committee
- B. New Resident Welcome Committee
- C. Traffic Safety Committee
- D. Community Outreach Committee

IV. Oral and Written Communications

- a. *Citizen Business / Public Comments on items not appearing on this agenda – Public is advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a card a BMKCSO Public Testimony Sign-In Card and present it to the Clerk of the Board.*
Note: Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to District staff for investigation and disposition - unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. § 54954.2(b).
- b. Correspondence and/or Presentations

VI. Approval of Minutes

- a. Regular Meeting of December 15, 2022
(The Chair or designee will consider any requests to remove or rearrange items by members.)

VII. Administrative/Operational Communications

- a. **District Manager’s Report**
 - 1. **Operations**
 - 2. **Financials**
 - 3. **Legislative Updates**
- b. **Other Reports**

VIII. Updates on Ongoing District Engineering Projects

- A. North Lagoon Dredging Permit
- B. North Lagoon Sluice Gate
- C. Novato Creek
- D. South Lagoon Levee

IX. Update on Routine Waterways Maintenance

- A. Navigation Lock Maintenance
- B. Buoy and Navigation Markers
- C. Aquatic Vegetation / Water Quality
- D. South Lagoon Diffuser Systems

X. District Asset Planning Maintenance/Procedures Project

Community Outreach and next steps

XI. New Business

Pacific Gas & Electric Issues

XII. Old Business

- A. Employee Handbook (Second Reading) Final Draft not completed by counsel. Will be placed on February Agenda.
- B. Maintenance of Vegetation Growth on BMK Boulevard - Action as Required
- C. Review of CSD Rental and Access Agreements
 - 1. Community Center
 - 2. Boat Ramps
 - 3. Navigational
 - 4. Tennis Courts

XIII. Financials

- A. The CSD draft audit is expected to be received after 12/15 per June Nguyen, R.J. Ricciardi, CPAs. In review by Financial Consultant – scheduled for February BOD meeting.
- B. November 2022 Financials and Bank Reconciliations.

XIV. Park and Open Spaces

Nothing to report.

XV. Updates on Projects of Interest

- A. Resilient Hy 37
- B. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects Update
- C. Bay Trail
- D. Pacheco Pond

XVI. Adjournment

Next regular meeting scheduled for date: February 16, 2023

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Bel Marin Keys Community Services District and that I caused this Agenda to be posted on the interior and exterior bulletin boards located at the office, 4 Montego Key, Novato, California on January 15, 2023.

Dated: _____

Michael Gadoua, Clerk of the Board