

find a solution to the problem.

-We had our pre-inspection from the county, there will be another inspection between now and 6 months, and then it will be a yearly inspection and the following items need to be addressed. The cost for the permit was \$1,240 which has been paid and we should get the permit later this week. I have notified the club of these comments, as well as, any members who is in the kitchen needs to have their food handlers certificate. We have purchased gloves and hair net which need to be used by all those in the kitchen.

VIII. District Engineering

Mr. Parent notified the Board of Directors that CLE Engineering has been acquired by Foth. Foth is an employee-owned, science and engineering consulting firm that delivers technical solutions for public and private clients around the globe. Professional services are focused in the areas of infrastructure, environmental engineering and science, and production solutions engineering and manufacturing. With over 600 employees in 26 locations, Foth is headquartered in Green Bay, Wisconsin. The current contract will stand and agreement will be sent out by Foth in the next month or so. All staff that the District has been working with will also be the same point of contacts and provide same services.

A. North Lagoon Dredging Update

Mr. Parent stated that they are still having some trouble with the salt harvest marsh mouse. The reports have been inconclusive as to whether or not the area of interest is their natural environment. Foth-CLE is going to consult an environmental attorney to get a better idea of where they stand and how to move forward. Mr. Parent asked the Board to approval to move forward an engage the environmental attorney.

****MOTION to approve and amount not to exceed \$5,000 to engage environmental attorney to look at option with the DMMS site.**

M/S: Lattanzio, Chase

Vote: Ayes-Lattanzio, Furst, Montobbio, Chase, Angelopulos

B. Montego Park Tennis Court Project Update

There needs to be good weather of sixty degrees or above for the install of the court surface and weather has not been favorable. The Basketball nets will be installed by mid April and the District will purchased four pickle ball nets. The key to the storage lockers which will be kept in the walkway will be a physical key that will be kept at the CSD office and made available to those who wish to use the facilities. Sonoma Access Controls has been on site to look the limited access to the court and will be providing feedback of feasibility. The Board also discussed the ADA access and bar to be placed in a way not to allow someone from pushing in the gate bar and bypassing the card reader access.

Resident asked if there was a possibility to install a backboard on the gate?

Vice-President Lattanzio asked to look at the option and mentioned that backboard and rim should be made out of steel craft fiberglass to withstand weather conditions in our marine environment. However, a potential issue could arise with the noise that would

occur. Also, the backboard cannot void the warranty we have with the builders because depending on its position, it could act as a wind breaker.

- C. **Limited Access to District Property Update**- Item to be moved for next fiscal year 2018-2019

- D. **Novato Creek Survey**

Mr. Parent stated that Mr. Cormier is going to put on a creek navigation seminar to teach residents how to maneuver through the creek in the safest way. There has been a lot of movement and changes where sediment is being pushed to, those residents who have been here for thirty to forty years might not be aware of.

Mr. Cormier noted that the most significant change to the creek is the centerline and how much it has morphed since the 2005 dredging. Mr. Cormier added he will be working with Alan Jackson, a licensed captain, to collect wave points and with the help of drone pictures at low and high tide, make a map that residents could buy. The course will be held on one weekday and one weekend day consisting of a power point presentation, option of a \$5.00 waterproof map, and a better understanding of the creek.

****MOTION to approve ten (10) additional hours for the Creek navigation seminar analysis and preparation.**

M/S: Lattanzio, Chase

Vote: Ayes-Lattanzio, Furst, Montobbio, Chase, Angelopulos

- E. **South Lagoon Levee**- Survey work is being undertaken for the next episode.

- F. **Box Culvert Gates Update**

Mr. Parent said that the majority of the work has been done off site so that there will only be one day needed for a lane closure to install the gate. The planned date for the installation is March 22. A notice will be sent out to all residents and also will be notifying emergency services of the event. There will be two traffic boards also announcing the lane closure. The crane will be onsite for the full day as it cannot release until eight critical bolts are in place and secure. After those have been checked the crane can release and the remaining bolts can be secured.

IX. Waterways Manager Update

- A. **Navigation Lock Coatings Update**- Project will be addressed after the culvert project.

- B. **Buoy and Navigation Marker Update**

Mr. Cormier stated he does not need to close the ski area during buoy cleaning due to other means of marking buoy position.

- C. **Aquatic Vegetation Update**

Mr. Cormier suggested the use of "Muck Away" to assist with removal of the biomass on the seafloor; this product has an element that directly attacks biomass, but in order for

it to be most effective we need warmer temperatures and stable salinity levels.

D. Flushing/Flood Control Update

Mr. Cormier expressed that the increase in rain will cause an increase in nutrients in the creek, which in turn will promote growth in the lagoon. At the moment the lagoons are about two to three inches below summer level to accommodate for rain.

E. Water Quality Update

Mr. Cormier communicated that the water is good, and there are no issues with the pathogen levels.

F. CSD Workboat Update- No update

G. Boat Ramp Access

Mr. Cormier met with access control in regards to the Dolphin isle gate. Access control has put us on notice that the mandatory upgrades need to be upgraded by August with the miller's edge as a safety factor. We already have this unit at Dolphin and will need it at Bahama and Calypso.

X. New Business- No update

XI. Old Business

A. Office Ramp Replacement

Mr. Parent said the drawings were pulled together and we just need to provide an architect stamp. Should be under \$45,000 with CUPCA and contractors need to be on our list qualifications include: 1) they are insured. 2) they have been registered with DIR. 3) payroll needs to be done online with prevailing wage. 4) They need to have an active license.

XII. Park and Open Space Maintenance Update

1. Tree Assessment On All District Property Update

The tree work at Bahama and Del Oro has been completed we will be addressing the trees at Montego next. We will also be looking at replanting option for the tree removal at the island on the island at Sunset Lagoon. Vice-President Lattanzio noted the use of a 15 gallon gator to water the tree and see if it takes.

2. Montego Park Tree Planting

*****MOTION to approve an amount not to exceed \$5,500 for the planting of two 48 inch box native Oaks.**

M/S: Lattanzio, Chase

Vote: Ayes-Lattanzio, Furst, Montobbio, Chase, Angelopulos

3. Replacement of Water Fountain at Montego Park

We are looking to replace the exciting water fountain and a notice has been sent out to plumbing companies which are registered with the District and we have selected the unit we want installed. Vice-President Lattanzio stated that Most Dependable Fountains have a

CMAS contract and specifications of the water fountain must include a double brass valve (because plastic leaks) and a warranty.

XIII. Measure "A" Parks/open space Improvements

A. New Proposed Location for All Fitness Exercise Equipment Update

Mr. Parent stated that we are working on getting the final numbers in for the equipment, but we need to get the chosen and ideally the proposed contractors on our list so that when the time comes, they can start their work.

XIV. Financials

The End of our Fiscal year is June 30th. In May we will bring the proposed budget for fiscal year 2018-2019.

XV. Sub -Committees

A. Emergency Response Team (ERT) Update: Meeting March 19th at 7pm

XVI. Updates on Projects of Interest

- A. Hamilton Sports Complex Update
- B. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects
- C. Bay Trail
- D. Pacheco Pond- Mr. Parent noted that he is working with Roger Leventhal, County Flood Control, for the installation to tide gages at Redwood Blvd and at BMK. The District will be responsible for the maintenance of the gage at BMK and collect real data. He anticipates that the maintenance will not be more than 10-20 hours per year and will be an item on the Measure D budget.

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of March 15, 2018.**

M/S: Lattanzio, Chase

Vote: Ayes-Lattanzio, Furst, Montobbio, Chase, Angelopulos

Next regular meeting date: Thursday, April 19, 2018, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.

Meeting was adjourned at 8:33 PM