

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Location: Bel Marin Keys Community Center, 4 Montego Key, Novato, CA 94949

Date: Thursday, November 15, 2018

Time: 7:30PM

AGENDA

Directors:

Darrick Chase, President

Vince Lattanzio, Vice-President

Cheryl Furst

Mercy Angelopoulos

Mark Montobbio

****Members of the public who have special needs and would like to attend our meeting please notify our office at (415) 883-4222 seven(7) days in advance as to your needs and our office will make every reasonable effort to accommodate them.***
****Please note that any material related to an item on this Agenda submitted to the CSD Board of Directors after distribution of the agenda packet are available for public inspection in the District's office at 4 Montego Key, Novato CA, 94949 during the normal business hours.*

- I. Call to Order, Please Turn Off Your Cell Phones (approximately 7:30pm):**
- II. Pledge of Allegiance:**
- III. Roll Call:**
- IV. Agenda Approval:** *(The Chair or designee will consider any requests to remove or rearrange items by members)*
- V. Approval of Minutes**
 - ** MOTION to approve the minutes from the Regular Board Meeting of October 18, 2018**
- VI. Open Forum (please observe a three-minute time limit)**
(Note: Public comments are restricted to non-agenda items, or request consideration to place an item on a future agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board at this time as a result of any public comments made.)
- VII. District Managers Report**
- VIII. Proposed All-Way Stop at the Bel Marin Keys Blvd/Bahama Reef/Calypso Shores Intersection, Update from the County of Marin Department of Public Works**
 - **ACTION as required**
- IX. District Engineering**
 - A. North Lagoon Dredging Update**
The biological assessment is underway and there should be a report ready in January.
 - B. Novato Creek Survey**
The survey part is complete, the report is planned to be completed in January, where it will be presented to the board.

C. South Lagoon Levee

As we continue with levee repairs', having a visual of what is being done can help. (see visual) the black line represents completed repairs, and the red needs to be done. We are looking at roughly 30\$/linear foot. Vice-President Lattanzio mentioned that we should add the expenditures to the visual and use that to show that we deserve ownership of the levee because of all the improvements and up keeping we have done. President Chase added to that by agreeing that the District has done a lot to keep the levee in good repair, but we need the proper documentation if there is going to be any legal standing.

D. Encroachments of District Property

No update at this time

X. Waterways Manager Update

A. Navigation Lock Coatings Update

Mr. Cormier stated the plans are on the street and we have four contractors interested their bids will be submitted in about a week and a half. Will be keeping you updated as we continue forward.

****ACTION of a 20% contingency up to 75,000 on top of the already approved 62,552****

B. Navigation Lock Maintenance Update

We are replacing the control valves in December. Since the price was much lower than anticipated, we have decided to replace all four and keep one in storage.

C. Buoy and Navigation Marker Update

There seems to be a navigational issue near the old Caribe, I (Mr. Cormier) will be checking the alignment and seeing if we can fit another buoy there to deter speeders

D. Aquatic Vegetation Update

The algae situation has declined due to timing and temperature. Based on the levels from last year compared to this year, we should be well equipped for the upcoming season. We are also starting to see some turning of the lagoon caused by the temperature changes we have been experiencing, luckily there has been no smell associated with the turning. A member of the audience stated that there is a buoy with a 5MPR sign by the creek in the South lagoon, if we could look in to adding those more around the lagoon might help people who don't know the rules.

E. Flushing/Flood Control Update

We are starting to get real about flood control, high pressure synthesis in Alaska causes dry periods. We will continue flushing twice a month.

F. Water Quality Update

No update necessary. Water quality is good.

G. CSD Workboat Update

No update

XI. New Business

A.

****ACTION as Required**

We sent a letter to the resident and have not heard anything back.

XII. Old Business

A. Assembly Bill 1995 (Levine) request from LAFCO for update on pursuing application or dismiss update

There is a new interim manager, District manager Camargo and Mr. Parent met with him and let him know that we don't have any hard plans to do anything with this quite yet, simply here for information. The new manager informed us that there is no time limit this bill. We will be attending some of their meetings.

B. Office Ramp Replacement Update

Continuing work with EZ access, our hope is that they will be able to take out the old ramp and install the new one with some specifications that we have communicated.

Mr. Lattanzio stated that we should check our warranty and see if the original installers will take it out as the potential to save the District some money in the long run.

C. Parking Enforcement/Restrictions on Dolphin Isle, All Community Parks and Boat Ramps Update

The District has submitted the prioritized areas of red taping and should be hearing back from the county soon on what the next step is.

XIII. Park and Open Space Maintenance Update

The District is still monitoring both islands and more specifically the trees on those islands that were causing trouble before. We cut off the water supply to the trees for winter. There is still the issue of trying to grow a seedling out there which we are also working on.

XIV. Measure "A" Parks/open space Improvements Update

The District is moving forward with the Montego Park updates, the next phase will include a bocce ball court fully fitted with outdoor seating and the last phase should be completed by the fall of 2019.

XV. Financials

This will be brought back in January, no update at this time.

XVI. Sub-Committees

A. Emergency Response Team (ERT) Update

The disaster response binder is coming along nicely and will be available on our website once completed. Every block captain will have a copy on hand and a hard copy will be available in the office.

XVII. Updates on Projects of Interest

A. State Legislation Policies which may Impact Special Districts

No update

B. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects

No update

C. Bay Trail

No update

D. Pacheco Pond

No update

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of October 18, 2018.**

Next regular meeting date: Thursday, December 20, 2018, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.