

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Location: Bel Marin Keys Community Center, 4 Montego Key, Novato, CA 94949

Date: Thursday, July 25, 2019

MINUTES

Directors:

Vince Lattanzio, President
Darrick Chase, Vice-President
Cheryl Furst
Mercy Angelopoulos
Mark Montobbio

- I. **Call to Order, Please Turn Off Your Cell Phones (approximately 7:30pm):**
- II. **Pledge of Allegiance:**
- III. **Roll Call: Present-Lattanzio, Chase, Montobbio, Furst, Angelopoulos**
- IV. **Agenda Approval:** *(The Chair or designee will consider any requests to remove or rearrange items by members)*
- V. **Approval of Minutes**
- VI. **** MOTION to approve the minutes from the Regular Board Meeting of June 20, 2019**
M/S: Lattanzio, Furst
Vote: Ayes--Lattanzio, Chase, Furst, Angelopoulos **Abstain: Montobbio**

- VII. **Open Forum (please observe a three-minute time limit):** no open forum

- VIII. **Presentation by the County Traffic Division/Roads: Speeding Impact on the Blvd**
Bob Goralka, County Traffic Division, attended the District meeting update the Board on various speed reduction techniques that the County is considering implementing this summer in Bel Marin Keys, more specifically the Bel Marin Keys Boulevard. Mr. Goralka started by saying any speed reduction technique would have to be reviewed and approved by the board of supervisors. Mr. Goralka believes the best solution is a buffered bike lane, with a double layered yellow lane. A 24 foot median with striping and an 11 foot travel lane is also included. He assured the Board that the County received positive feedback from this solution when implemented in Miller Creek. The main and most important benefit will be the traffic calming effect, in addition the extra cushion in the bike lane improves visibility around corners and while backing out. The traffic striping will be dashed through the intersection. President Lattanzio brought up the issue of baby carriages used in the bike lanes and how we need to deter residents from doing that. Mr. Goralka stated that the buffer should fix that issue. A flyer will be going out with pictures on it to explain and notify residents of this change.

- IX. **District Managers Report**
- Fiscal year ended June 30th and will be closing the books and getting ready for the audit.

-Reached out to the Marin Park and Open Space to see if there was any scheduled work for vegetation management on the 8 Acre Parcel, given the inquiry from residents due to the last two small brush fires on the Blvd across from Pacheco Pond.

-We are setting up a meeting on September 20th with the State Coastal Conservancy Deputy Executive Officer Amy Hutzel, Jeff Melby and new Program Manager Moira McEnespy who took over Matt Gerhardt's, who is no longer with the SCC, to go over the statutes of the letter and processes need to move this item forward on their agenda.

-PG&E is hosting a series of regional open houses throughout our service area for anyone who is interested in learning more about our Community Wildfire Safety Program. These drop-in gatherings will allow community members to learn more about wildfire safety and emergency preparedness, meet with PG&E representatives, ask questions and share feedback. Webinars will be available for those who are unable to attend an event in person. The next meetings scheduled for Tuesday, July 30th from 6-8pm and will be held at the Embassy Suites in San Rafael.

-The Annual National Night Out is scheduled for Tuesday, August 6th from 6-7pm and will the Marin County Sheriff will be present and working on getting the CHP, Fire Department and Marin Humane Society to participate.

X. District Engineering

A. North Lagoon Dredging Update

Mr. MacDonald said we are experiencing logistic issues, his recommendation is to push this project to 2020. That will give him more time to obtain required permits and abide by new regulations. In addition this will give him more time to bring in Measure money to assist with added costs. We want to try and avoid the manual removal of vegetation.

B. Novato Creek Update

Mr. MacDonald stated that we are waiting on some technical advising, should have a new survey in September or October.

C. South Lagoon Levee Update

Mr. MacDonald informed the Board that Matt Garhart left his position at the county. The new representative we are working with seems more open to our suggestions.

D. District Asset Planning Maintenance/Procedures Project Update

Mr. MacDonald is working with District Manager on final numbers and Mr. Parent will be doing a more in-depth update when he returns.

XI. Waterways Manager Update

A. Navigation Lock Maintenance Update

Mr. Cormier stated that in the North the valves are completed and scheduled install with Ken Butler of all 4 valves and the hydraulic pumps will be during the week of the 15th. In the South 90% of the wiring has been updated on the far side of the lock,

underground utilities are operational and made all marines grade. The cable is a single flexible conduit that runs 20 feet down, 20 feet over, and 20 feet up. With this set up it will be easier to isolate issues.

B. Buoy and Navigation Marker Update

We have ordered 6 buoys (we will be storing 3 for backups). We haven't received any new info from the Coast Guard of whether or not we can go forward with navigational buoy markers.

C. Aquatic Vegetation Update

Mr. Cormier stated that there was a MukAway treatment done throughout the whole South lagoon as a result oxygen, salinity and visibility levels are up. We will be flushing next week.

D. Water Quality Update-No update, info stated previously.

E. CSD Workboat Update

Not able to do the maintenance on it because we have been using it for the buoys and algae treatments.

XII. New Business

A. LAFCO Municipal Service Review

District Manager met with a consultant and they are looking at our comments are going for review to the Board of Supervisors and will hopefully be approved after the finalization of LAFCO. They didn't fully understand what we do as a District, we explained and they agreed that they would not want to undertake all of our responsibilities.

XIII. Old Business

A. Office Ramp Replacement Update

Mr. MacDonald stated we terminated our first contractor. We will be receiving the material the week after labor day, we have decided to go with a local contractor. Should be 6-10 hours of work and only require 3 people. There will be no access through the District office door for about 1 week. Plantings and beautifications will go in after.

XIV. Park and Open Space Maintenance Update

A. Bocce Court Update

Mr. MacDonald stated the work is out to bid for the Bocce court in the meantime we are installing a new drainage system including two new vaults that will pump the water that collects every rainy season at Montego Park and push it to the creek. Funding for this is coming from Measure A funds.

President Lattanzio stated that it would be beneficial to utilize gate valves for easy access and an extra pump for emergencies.

*****Motion to approve up to \$10,000.00 for sumpump to move storm water during park flooding events**

M/S: Lattanzio, Chase

Vote: All ayes

XV. Measure “A” Parks/open space Improvements Update- No update

XVI. Financials

District Manager stated we have a few pending invoices and our annual audit is coming up.

XVII. Sub-Committees

A. Emergency Response Team (ERT) Update

1. Annual National Night Out being scheduled for Tuesday, August 6th 6-7pm.

There is no meeting scheduled as of right now but they are looking in to August 4th.

District Manager wants to get the committee to be involved with the lock operation on how the locks work and overrides in the event of an emergency.

2. The siren did not meet the amplification standards so they are looking in to other options.

XVIII. Updates on Projects of Interest

A. State Legislation Policies which may Impact Special Districts

1. Support Letter for ACA 1 (Aguiar-Curry) – Local Government Financing –subject to approval by voters at a statewide election, to allow a city, county, or special district, with 55% voter approval, to incur bonded indebtedness or impose specified special taxes to fund projects for affordable housing, permanent supportive housing, or public infrastructure.

*****Motion to not support ACA1 which adds a new voting threshold for certain tax and bond measures.**

M/S: :Lattanzio, Chase

Vote: All Ayes

B. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects-No update

C. Bay Trail-No update

D. Pacheco Pond- Mosquito found a mass of mosquito larvae and has left the culvert gate open in order to assist with water movement.

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of July 25, 2019.**

M/S: Chase, Lattanzio

Vote: All Ayes

Next regular meeting date: Thursday, August 15, 2019, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.

Meeting adjourned at 8:30pm