

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Date: Thursday, May 21, 2020

Time: 7:30PM

MINUTES

Directors:

Vince Lattanzio, President
Darrick Chase, Vice-President
Cheryl Furst
Mercy Angelopoulos
Mark Montobbio

- I. **Call to Order, Please Turn Off Your Cell Phones (approximately 7:30pm): 7:30pm**
- II. **Pledge of Allegiance:**
- III. **Roll Call:**
- IV. **Agenda Approval :** Agenda approved as presented

- V. **Approval of Minutes**
 - ** MOTION to table minutes Regular Board Meeting of April 16, 2020 to May meeting.**
 - M/S: Lattanzio, Furst**
 - Vote: All ayes**

- VI. **Open Forum (please observe a three-minute time limit):** no comments

- VII. **District Managers Report**
 - Three Board member terms expired the end of 2020 a notice will be place by the Election department in the Marin IJ.
 - We are postponing the Community Garage Sale due to COVID-19 as limiting the community exposure to outsiders coming in and not being able to set up the social distancing
 - Thank you to Glen Alberigi who has been picking up trash from the end of Bahama Reef to HWY 101.

- VIII. **District Engineering**
 - A. **North Lagoon Dredging Update**

We are working to move this project forward and have plans and specifications ready for the project. We are putting the bid out with an option to go this year and next year to see if there is a difference in pricing.

****MOTION to approve the plans and specifications for the North Lagoon Dredging from 2020/2021**

M/S: Lattanzio, Chase

Vote: All ayes

- B. Novato Creek Update: survey is underway
- C. South Lagoon Levee Update- No update
- D. Highway 37 Technical Advisory Group (TAG)
This effort is being undertaken by Cal Trans and various other agencies. Four options were looked at each with a price tag and benefits to the site. The Board agreed that a letter should be sent and drafted by Mr. Parent addressed to the County in support of and option that is most beneficial and makes sense for a healthy creek.
- E. District Asset Planning Maintenance/Procedures Project Update
The project list is being drafted and will be sent over to Consultant to get cost benefit analysis. Mr. Parent will reach out to the Board President and Vice President to look at the project list and offer feedback.
- F. Measure D Committee Meeting
****MOTION to Review and Approve Measure D Budget for Fiscal year 2020-2021**
The approved to save half spend half to continue with maintenance projects.
M/S: Lattanzio, Chase
Vote: All Ayes

IX. Waterways Manager Update

- A. **Navigation Lock Maintenance Update**- no update
- B. **Buoy and Navigation Marker Update**
Will be working on the outer channel parkers
- C. **Aquatic Vegetation Update**-
Will be applying muck away and will be lowering the lagoon June 8-15 to do the application, as well as, providing resident with an opportunity to work on their shorelines.
- D. **Water Quality Update**- water quality and clarity are good
- E. **CSD Workboat Update**- the work is complete
- F. **Dolphin Isle Boat Ramp Dock Replacement Update**- the gangway has been purchased and will be installed update at the May meeting.

X. New Business

- A. **COVID-19 District Use of District Owned Facilities**
We are currently keeping the community center closed and residents needing ramp and lock keys are made via appointment, office staff continues to work remotely. Vice President Chase asked staff to check with Counsel to see if the District has any risk or potential liability with lack of sanitation station for all parks.

XI. Old Business

- A. **Parking Enforcement/Restrictions All Community Parks and Boat Ramps Update**

All ramps have been marked and will be looking to get back with roads to address the Montego Park once bocce is complete.

B. Speed Limit Markings on Montego Key Proposal from County Roads

Received a positive comment from resident for the stenciling of the 25 mile and hours on the street to help with speeding cars.

XII. Park and Open Space Maintenance Update

A. Bocce Court Update- work in progress.

XIII. Financials

A. Budget for Fiscal Year 2020-2021 |

****MOTION to Review and Approve Operating Budget for Fiscal year 2020-2021**

M/S: Lattanzio, Chase

Vote: All ayes

****MOTION to Review and Approve Measure A Budget for Fiscal year 2020-2021**

M/S: Lattanzio, Chase

Vote: All ayes

XIV. Sub-Committees

A. Emergency Response Team (ERT) Update- no update

XV. Updates on Projects of Interest

A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects Update

1. Dust Control Mitigation Plan- we have asked that we get a plan for the dust as we have notice more dust with the work activities.

C. Bay Trail- no update

D. Pacheco Pond

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of May 21, 2020.**

M/S: Lattanzio, Chase

Vote: All ayes

Next regular meeting date: Thursday, June 18, 2020, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.