

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Date: Thursday, September 17, 2020

Time: 7:30PM

Minutes

Directors:

Vince Lattanzio, President
Darrick Chase, Vice-President
Cheryl Furst
Mercy Angelopoulos
Mark Montobbio

- I. Call to Order, Please Turn Off Your Cell Phones (*approximately 7:30pm*): 7:30 PM
- II. Pledge of Allegiance:
- III. Roll Call: Montobbio, chase, Angelopoulos, Furst, Lattanzio
- IV. Agenda Approval: approved as presented
- V. Approval of Minutes
 - ** MOTION to approve the minutes from the Regular Board Meeting of August 20, 2020
 - M/S: Lattanzio, Angelopoulos
 - Votes: ayes-Montobbio, Angelopoulos, Lattanzio, Chase Abstain: Furst
- VI. Open Forum (please observe a three-minute time limit): No public comment
- VII. District Managers Report
 - Called County roads as the bike lane debris has not been addressed as you exit out BMK and getting worse. Also called in for a general street sweep of the whole neighborhood.
 - The Simmon Slough water Management System, Drainage Improvements pump project is underway and should be completed by Mid-November, resident on Montego (creek side) will see activity and should direct questions to Joana Dixon (415-473-7877)
 - The workplan for Measure A for Fiscal 2020-2021 is due November 15. The next disbursement (amount unknow) is anticipated for January 2021.
 - Receive notice that the Novato Planning Commission will be conducting a teleconference hearing to receive public input for the final EIR for adapting the City of Novato General plan 2035. The meeting is set for September 28th at 7pm
 - We continue to post the “no trespassing/ no lagoon access” signs at the open spaces and parks as we continue to receive complaints from residents as to non-resident using said areas to enter the lagoon.
 - We continue to receive complaints with regards to boaters not following the waterways rules and creating large wake which are causing damage to resident’s docks.
- VIII. District Engineering

A. North Lagoon Dredging Update

Mr. Parent noted we went through the solicitation process on the North Lagoon dredging in the Culvert dredging that we are going to have in the creek and the sluice gates of the North Lagoon. Bids were received and scored and Lind Marine out of Petaluma is the apparent in low bidder. We recommend that the Board move forward with a motion to approve a contract for the District to enter with Lind Marine.

****MOTION to approve the award of a contract to Lind Marine in an amount not to exceed \$675,000 for the dredging material from the North Lagoon and Novato Creek to the BMK Dredge Material Management Site within the 2021 permit window of August to November 2021.**

M/S: Lattanzio, Chase

The site prep at the DMMS will still need to be done and anticipate completion by August of 2021 and the dredge to be completed by the approve permit window.

Vote: All ayes

B. Novato Creek Update

The creek survey has been completed and anticipate to have it ready the first or second week on October and will then do a community outreach to let resident know the channel alignment.

President Lattanzio noted that we have had a series of communication issues with the residents about letting water into the North Lagoon from the creek when it was high tide, which is the only time we can do it which happened this afternoon and it visibly does discolor the water temporarily because it's a high siltation water coming in from the creek. Residents were under the impression that bad water was being let in and that is not the case it is a natural occurrence that always happens during a flushing event. Normally resident do not see this happening as the flushing event takes place in the middle of the night.

C. South Lagoon Levee Update-no update.

D. District Asset Planning Maintenance/Procedures Project Update

Mr. Parent noted that in the agenda packet is a proposal from NBS for a community outreach plan. This is a proposal that the District Manager and himself have been kind of wrestling with and taking a look at the cost and services they will provide and had a call with their project manager just to get an idea from a timeline standpoint and an overall spend standpoint what we were looking at for their involvement. He noted that it is important to have a third party on board that will interact with the Board and the residents and keeping the District in bounds with what we can and cannot do as far as decimating information to residents as we look for a potential revenue source for the waterway infrastructure in the next 20 years.

The Board noted their concerns with the proposal amount as there is no guarantee of a positive outcome and having the Board look at options to reduce the cost and be able to

educate the community about the needs for additional funding moving forward. The Board asked that President Lattanzio and Vice President Chase meet with NBS and go over the concerns raised and tabled until next meeting to go over proposal with NBS consultant to look at reducing the cost.

E. Boat Ramp Access Ordinance Review/Update Waterways Rules and Regulations

The District continues to receive complaints with regards to unsafe waterways use and the damage is being caused to private property and District property. Mr. Parent noted that we have reviewed the ordinances and they are in need of an update and will be working with the waterways Manager as to the confines of what we currently have for ordinances and the signs posted on the waterways. This will be a lengthy process and where we are looking to update so that every user of the waterways is safe as things have changed since the ordinances were adopted.

President Lattanzio noted that concerns raised with regards to Sunset Lagoon and the amount of wake damage by skiers who are in addition to their ballast to throw ski area makes no sense it is not big enough to ski and the way boats are being used and they are so much bigger than they were in the past.

Director Furst asked whether the shortening of the ski area will create more issues for the other areas of the lagoon.

Director Montobbio noted that there has been action in the lagoon this year then before and there are some large boats that are too big for the lagoon.

Vince President Chase noted he does not live on the lagoon or is an avid skier and not sure of the the right approach will be given that we have been through this before and there was a ski report back in 2014. He noted that we are not advocating eliminating skiing but need to take an approach that is more user friendly for other recreational purposes as well.

It was noted that complaints are not singled out to one location that they happen in both the lagoons, however, for some reason the complaints are prevalent in sunset lagoon. There is a need to educate boaters on the use of the waterway.

It was noted this is a boating community, however, continues property damage and damage to District property by skiers needs to be looked at and we need to have a safe waterway for other recreational users who feel unsafe.

The ordinance review is a starting point and need to listen to the concerns being raised and this lagoon need to be looked at and to be brought back in the October meeting and whether that lagoon area is shortened to where it was.

IX. Waterways Manager Update

A. Navigation Lock Maintenance Update

There are no large items to report, however, we had some minor maintenance issues when switching the limit switches at the North Lock and will be having Ken Butler onsite in the next couple of weeks to take a look.

B. Buoy and Navigation Marker Update

The creek outer channel has been completed and improvements were made to the port side.

C. Aquatic Vegetation Update

We have had some anomalies within significant turning effect in the lagoons and also in particular at Pond, we have experienced high temperatures and have also seen deposits of ash from the local fires being deposited into the lagoons. We have circulated the lagoons as much as possible and will continue to monitor.

D. Water Quality Update

We have experienced extreme high salinity volume levels because we did not have significant rains during the winter months. The bay levels and the levels in our lagoon are very comparable the average of 28 to 30 parts per thousand is normal for the bay, the lagoons are at 25 to 26. These high levels allow for bivalves as they like the salinity close to what is in the bay and help filtrate the water, however, that also means a perfect feeding ground for otters.

E. Calypso Shores Boat Ramp Dock Replacement Update

We are anticipating delivery in later part of the month of October.

X. New Business

XI. Old Business

- A. COVID-19 District Use of District Owned Facilities Update:** Marin County approved to move from Tier 1 to Tier 2 on September 15, 2020. The use of indoor community centers is still on the future phases and not approved under this phase.

XII. Park and Open Space Maintenance Update

A. Montego Park plating and concrete repairs

Meet onsite to go over the next phase and will be looking at tree plantings, bench installs and concrete repair path leading back to the sidewalk, as well as , concrete repairs over by the playground area, putting in a fence and screening with oleanders and a gate and gravel parking area over by the right hand side to allow for the maintenance truck to come in and service the park.

B. Tree maintenance at Dolphin and Caribe Isle to begin 1st week of October

XIII. Financials

- A. Audit being schedule for Fiscal Year 2019-2020 work will be done remotely and will be scanning document for the auditor. We will have the field works done October 20 to the 22nd.

XIV. Sub-Committees

- A. Emergency Response Team (ERT) Update- no update

XV. Updates on Projects of Interest

A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects Update

- 1. Dust Control Mitigation Plan- Letter notification to Project Manager

A letter was sent from District Counsel regarding the dust impact and the road condition and remediated action to be taken by the SCC. District staff has not seen any improvement on the road and not able to see much given the air quality by the fires to see how much dust is being produced. Will continue to monitor and follow up with agency if they do not mitigate the concerns brought to their attention.

C. Bay Trail- no update

D. Pacheco Pond- the Pond has turned and will be working with the County and Vector control to see if they will allow the gates to be opened to cycle the pond.

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of September 17, 2020.**

M/S: Lattanzio, Chase

Votes: All ayes

Next regular meeting date: Thursday, October 15, 2020, 7:30PM, at the Bel Marin Keys Community Center, 4 Montego Key, Novato, CA.

Meeting adjourned at 8:48pm