

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Date: Thursday, February 18, 2021

Time: 7:30PM

MINUTES

Directors:

**Vince Lattanzio, President
Darrick Chase, Vice-President
Cheryl Furst
Mercy Angelopulos
Mark Montobbio**

- I. Call to Order: 7:30PM**
- II. Pledge of Allegiance:**
- III. Roll Call: Lattanzio, Chase, Angelopulos, Furst, Montobbio**
- IV. Agenda Approval:** Agenda approved as presented

- V. Approval of Minutes**
 - ** MOTION to approve the minutes from the Regular Board Meeting of January 21, 2021**
 - M/S: Lattanzio, Chase**
 - Vote: All Ayes**

- I. Open Forum -Time for Public Expression: No public Comments**

- II. District Managers Report**
 - Received the Measure A distribution in the amount of \$31, 621.27.

 - State Controllers report has been submitted and the State compensation report is due in April 15th.

 - Reminder: Form 700 will be due in April and in your mailboxes to be filled out.

 - Next loan payment is scheduled for March 1, 2021 and they mature in 2022. This was an 8-year term which was initiated in June of 2014.

 - Working with Electronic Innovations to upgrade the server for the LRP Camera which updates are no longer being supported under the current windows and needs to be upgrade to a newer version.

 - Final invoices have been submitted to SDRMA with regards to the lock incident that occurred on November 1, 2020. SDRMA has contacted insurance carrier from the other party, and we anticipate the first payment in March.

- III. District Engineering**

A. North Lagoon Dredging Update

Mr. Parent noted that it is still on track and work August/September and notice will go out to all residents likely in July/August for impacts. The lock will be operation and anticipate minimal disruption to residents for the duration of the project. We are working on the solicitation in April for the work in the DMM site and the biological aspects. The DMM site has minimal water and hope we will continue to have very little water to manage for when we are ready to start the project.

B. Novato Creek Update

working with the County on the tide box survey date posted for later part of March.

C. South Lagoon Levee Update

Scheduled for next week for the condition survey on the lower reaches at Bahama along with the areas that need to be updated and not reinforced.

D. District Asset Planning Maintenance/Procedures Project Update

Full update to the Board at the April meeting for project and dollar amounts. We will also include a long-term schedule.

IV. Waterways Manager Update

A. Navigation Lock Maintenance Update

Mr. Cormier routine maintenance and no issues with the limit switches

B. Buoy and Navigation Marker Update

Will begin annual maintenance next month. The creek outer channel markers are doing well only had to relocate one buoy.

C. Aquatic Vegetation Update

we do not have any vegetation growing at this point. we have determined a species the crimson red water is brine shrimp in massive value in both lagoon the biologist noted this is a positive result and continue to foster this microorganism as it is essential for our marine life.

President Lattanzio noted that we need to adjust the flushing event to keep them in and not flush them out.

D. Water Quality Update No issues to report

V. New Business- No items

VI. Old Business

A. COVID-19 District Use of District Owned Facilities Update

Marin County continues to be in the purple tier since the last order of January 25, 2021, the use of the community center is not in the allowable activity under this order.

VII. Park and Open Space Maintenance Update

We continue to assess the open spaces for tree trimming and or removal. The next area we are looking at is the end of the cul de sac at Caribe Isle south and Dolphin Isle. We are also looking t removing the dead tree at the front entry on the creek side.

A. Montego Park Planting and Concrete Repairs Update

The concrete repairs along the play area have been completed.

B. Parking Restrictions on Montego Park

as stated in the previous meeting we will be adding a second notification in the newsletter coming-out end of March and a letter all Montego resident in April asking for feedback.

VIII. Financials

A. Investment Policy: Review and update as necessary the Investment Policy dated February 18, 2021.

Items tabled to next meeting for the need for clarification as to any reporting requirements for allowable cash on hand.

IX. Sub-Committees

A. Emergency Response Team (ERT) Update: no update

X. Updates on Projects of Interest

A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects Update
Notice was sent to construction manager to get an update as to when the project will resume for 2021.

B. Bay Trail: no update

C. Pacheco Pond: no update

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of February 18, 2021. Next regular meeting date:**

Thursday, March 18, 2021 at 7:30PM

M/S: Lattanzio, Chase

Vote: All Ayes

Meeting adjourned at 7:53pm