

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Date: Thursday, March 18, 2021

MINUTES

Directors:

Vince Lattanzio, President
Darrick Chase, Vice-President
Cheryl Furst
Mercy Angelopulos
Mark Montobbio

- I. **Call to Order, Please Turn Off Your Cell Phones (approximately 7:30pm): 7:31pm**
- II. **Pledge of Allegiance:**
- III. **Roll Call: Lattanzio, Chase, Montobbio, Furst, Angelopulos**
- IV. **Agenda Approval: Agenda approves as presented**
- V. **Approval of Minutes**
 - ** MOTION to approve the minutes from the Regular Board Meeting of February 18, 2021**
 - M/S: Lattanzio, Chase**
 - Vote: All ayes**
- VI. **Open Forum-no comments**
- VII. **District Managers Report**
 - Forms 700 have been submitted to the County
 - The loan payment was made for the March 1st portion. The next schedule payment is for September 2021.
 - Working on the 2020 Government Compensation Report due on April 1st. Once this report is submitted in needs to be uploaded to the District Website as part of the transparency in government requirements.
 - We are continuing with the vegetation management in the cul de de sacs and will be addressing end of Dolphin and then end of Cavalla Cay.
 - The backflow at Del Oro park needs to be repaired and Ongaro and Sons will be doing the work and resubmitting the pass/fail repor to the water company.
- VIII. **District Engineering**
 - A. **North Lagoon Dredging Update**

Project information has been included in the Neighbor to Neighbor. Pre-construction

meeting with contractor is scheduled for April 1st. We received notice that the lease from the State Lands Commission has expired and will need to re-apply. We need to do this to operate in the creek when we do the dredge project. The spend on the application I estimated \$1,500 which is under the District Managers authorized spending and will be submitted in the following weeks. The application once granted has a ten-year lease. Under contract for monitor and mitigation plan for the DMMS. Solicitation to contractors in April for DMMS vegetation removal.

- B.** Novato Creek Update-covered under item VIII: Section A.
 - C.** South Lagoon Levee Update
Completed the hydrographic survey along the entire levee and will have land surveyors perform the topographic survey overlapping the hydro survey to create the existing conditions map. The previous and current conditions to be compared and analyzed by a Geotechnical Engineer to make recommendations for the next levee (2022/2023-not funded under the current year) section and type of repair.
 - D.** District Asset Planning Maintenance/Procedures Project Update
Updated and revised the information provided to the capital asset planner and will have an update at the April meeting. the finalized modernization report is final and will be added to the April meeting agenda packet for approval.
- IX. Waterways Manager Update**
- A.** Navigation Lock Maintenance Update-no issues to report.
 - B.** Buoy and Navigation Marker Update
Several buoys need to be repaired, realigned and or replaced and the work is slated for April/May.
 - C.** Aquatic Vegetation Update
No issues with vegetation growth and have observed some “dead man’s fingers”, however, not concerns of this observation.
 - D.** Water Quality Update
The fining of the brine shrimp was noticed in February, they may be present in areas of the lagoon and present no harm. An update was provided on the website and will be added to the newsletter as well.
- X. New Business- no items to discuss.**
- XI. Old Business**
- A.** COVID-19 District Use of District Owned Facilities Update
The County has moved to a red tier; however, indoor gatherings are still discouraged

and the max number of people to gather is three households. Outdoor gatherings are maxed at 25 people. Therefore, the opening of the community center is on hold.

XII. Park and Open Space Maintenance Update

A. Montego Park Planting and Concrete Repairs Update

Reviewed the next phase to add decomposed granite adjacent to the bocce court and, removal of the yucca palms and replace with native Oaks, as well as new oleander plantings along the fence line and installation of benches and bollards to the entrances. The side entrance on the left side will be adding a chain to eb access only by the landscape crew for the weekly maintenance and getting the crew trucks off the street to allow for parking on the park frontage while there are onsite.

****MOTION to approve the surface repairs (decomposed granite) adjacent to the Bocce courts and install new plantings, irrigation, benches, bollards, sidewalk, and rules for use of the bocce court in the amount not to extend \$42,500 and to be paid out of Measure A funds.**

M/S: Lattanzio, Chase

Vote: All Ayes

B. Parking Restrictions on Montego Park

An additional notice will be added to the next newsletter and final comments will be brought back at the April meeting.

XIII. Financials

A. Investment Policy

Review and update as necessary the Investment Policy dated February 18, 2021
Item tabled to next meeting.

XIV. Sub-Committees

Emergency Response Team (ERT) Update-no update

President Lattanzio asked whether the community center could be used as a vaccination center and inquire with the County.

XV. Updates on Projects of Interest

A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects Update-no update

B. Bay Trail-no update

C. Pacheco Pond- no update

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of March 18, 2021. Next regular meeting date:**

Thursday, April 15, 2021 at 7:30PM

M/S: Lattanzio, Furst

Vote: All ayes

Meeting adjourned at 8:09pm