

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting Notice

Date: Thursday, July 15, 2021

Time: 7:30PM

MINUTES

Directors:

Vince Lattanzio, President
Darrick Chase, Vice-President
Cheryl Furst
Mercy Angelopoulos
Mark Montobbio

- I. **Call to Order: 7:30pm**
- II. **Pledge of Allegiance:**
- III. **Roll Call: Present-Montobbio, Chase, Angelopoulos, Furst Absent: Lattanzio**
- IV. **Agenda Approval**
(The Chair or designee will consider any requests to remove or rearrange items by members)
- V. **Approval of Minutes**
 **** MOTION to approve the minutes from the Regular Board Meeting of June 17, 2021**
 M/S: Chase, Angelopoulos
 Vote: Montobbio, Chase, Angelopoulos, Furst Absent: Lattanzio
- VI. **Open Forum -Time for Public Expression:**
Director Montobbio noted items of concerns with regards to the sign posted on the gate entrance to the levee and action items that needed to be addresses immediately given the discussion in close session with Counsel at the last meeting.
- VII. **District Managers Report**
-The fiscal year end for 2020-2021 is June 30th and the audit is being scheduled for August 23rd and 24th
-Received complaints with regards to the parking along the boat ramps and parks exceeded the 72 hours per County code. I reached out to the Marin County Parking Enforcement, and they would be coming onsite.
-Received request from the County Voting to use the Community Center as a polling place for the September 14, 2021 California Gubernatorial Recall.
-We have a small leak at the center island median across from Montego Key. We have called a leak detector to map the pipe which is under the road. We are looking at what options we have to fix the leak without having to impact the roadway.
-Received a call from the Marin County Sheriff about participating in this year's National Night out which is being scheduled for August 3rd from 5-7pm.
- VIII. **District Engineering**

A. North Lagoon Dredging Update

Discussion with the contractor as to the unit pricing changes and awaiting contractors response.

B. Novato Creek Update

The survey showed some areas of concerns as they would impact the flow as you get to out the mouth of the creek. A summary will be provider to resident and posted on the website.

C. South Lagoon Levee Update

A visual inspection was performed across from Bahama Reed and approximately one thousand feet of levee is exposed without armament and the cost to add the armament and raise the top of the levee ranges from \$500,000 to \$750,000, we currently have no funding allocated for this work.

D. Measure D Budget for Fiscal year 2021-2022

Budget included in agenda packet which was brought to the Measure D committee on May 25th and was approved and recommended to bring forward to be approved by the CSD Board.

****MOTION to approve the Measure D Budget for Fiscal Year 2021-2022.**

M/S: Chase, Furst

Vote: Montobbio, Chase, Angelopulos, Furst Absent: Lattanzio

E. District Asset Planning Maintenance/Procedures Project Update

Mr. MacDonald noted the projects which have been outlined for future capital spend and needs ending in 2045 which we estimate about 20 million dollars overall. As noted in previous meeting these are capital projects which need to be addressed and we have outlined their life span and what would need to be looked at. They are not in any priority and trying to take a global approach as to what are the capital needs to keep the community running. As noted in the life spans some of the infrastructure is original from the date they were installed.

We are asking the Board to take a look and comment for the next Board meeting, and we move forwards and looking at funding mechanism to fund these capital projects.

IX. Waterways Manager Update

A. Navigation Lock Maintenance Update

1. South Lock Fish Screen Repair

Mr. Cormier noted a leak in the hydraulic system at the south lock creek gate door which has been packed and is a band aid until we are ablet o swap out the hydraulic unit which is being scheduled for the following week and should be a one-day closure for the lock.

the crane repair will also be part if this work order as the crane in a redundancy in flood control measures and the last repairs was done in 2002.

****MOTION to approve the fish screen repair in the amount of \$9,747.73 paid out of Measure D funds.**

M/S: Chase, Furst

Vote: Montobbio, Chase, Angelopulos, Furst Absent: Lattanzio

B. Buoy and Navigation Marker Update

****MOTION to approve the purchase of 10 new buoys in the amount of \$4,700 to include time and materials paid out of Measure D funds.**

M/S: Chase, Furst

Vote: Montobbio, Chase, Angelopulos, Furst Absent: Lattanzio

C. Aquatic Vegetation Update

Have observed the green algae, widgeon weed and deadmans fingers in the South lagoon and given the temperatures and clarity of the lagoon will be holding off on any application on enzymes and will continue to monitor the lagoon.

D. Water Quality Update

No issues in both lagoons and the average temperature for the lagoons is at 75 degrees.

E. Lagoon Water Levels Discussion-item tabled to next Board meeting

F. Boat Ramp Replacement at Bahama Reef Update

1. Boat Creekside South Lock Dock

Mr. Cormier noted that the south lagoon creek dock is in need of replacement and it was one of the items slated in the Measure D budget for replacement. The replacement would be of the same materials which we have been using with the composite decking and the plastic tubs for the float system. They have proven to last longer and require less maintenance than the ordinary wood and Styrofoam docks. The anticipated life span of the docks are 30 years.

****MOTION to approve the purchase and replacement of the Creekside dock in an amount of \$30,500 to include time and materials and to be paid out of Measure D funds.**

M/S: Chase, Furst

Vote: Montobbio, Chase, Angelopulos, Furst Absent: Lattanzio

G. Additional Waterways Time Request- no request

X. New Business

1. California Special District Association (CSDA) Board of Directors Election due July 16, 2021
Included in the Board packet was the candidates filing for the open seats. There was no recommendation from the Board as to a specific candidate.

XI. Old Business- no update

XII. Park and Open Space Maintenance Update

A. Montego Park Planting and Concrete Repairs Update-completed. Have received many great feedbacks as how good the park is looking.

XIII. Financials

A. Investment Policy

Review and update as necessary the Investment Policy dated February 18, 2021

****MOTION to approve the Investment Policy dated February 18, 2021, noting the low risk in cash as presented.**

M/S: Chase, Furst

Vote: Montobbio, Chase, Angelopulos, Furst Absent: Lattanzio

B. Update on Measure A Parks Sales Tax funding County to renew measure in June 2022

XIV. Sub-Committees

A. Emergency Response Team (ERT) Update

XV. Updates on Projects of Interest

A. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects Update

B. Bay Trail

C. Pacheco Pond

XVI. Adjournment

****MOTION: To adjourn the Board Meeting of July 15, 2021. Next regular meeting date:**

Thursday, August 19, 2021 at 7:30PM

M/S: Chase, Furst

Vote: Montobbio, Chase, Angelopulos, Furst Absent: Lattanzio

Meeting Adjourned at 8:45pm