

# BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

## Regular Board of Directors Meeting Notice

Date: Tuesday June 21, 2022

Time: 7:30PM

### MINUTES

#### Directors:

Vince Lattanzio, President  
Darrick Chase, Vice-President  
Cheryl Furst  
Mercy Angelopulos  
Mark Montobbio

- I. Call to Order, Please Turn Off Your Cell Phones (*approximately 7:30pm*): 7:32pm
- II. Pledge of Allegiance:
- III. Roll Call: Lattanzio, Chase, Montobbio, Angelopulos, Furst
- IV. Agenda Approval: approved as presented
  
- V. Approval of Minutes
  - \*\*Approval of the Minutes of May 19, 2022
  - M/S: Lattanzio, Chase
  - Votes: Ayes-Lattanzio, Chase, Angelopulos                      Abstain: Furst, Montobbio
  
- VI. Open Forum -Time for Public Expression (please observe a three-minute time limit): no comments
  
- VII. District Managers Report
  - Eric Lucan has won the seat to represent District 5 which include Bel Marin. He will be invited to attend our January or February meeting once he takes office.
  - Measure A pass tax passed at the June election, and allocations will be sent out August/September. This tax is used only for park improvement and maintenance and the district receives approximately \$25-30,000 annually.
  - The water heater has been fixed and the County Health has approved use of the facility.
  
- VIII. District Engineering Update on ongoing projects
  - A. North Lagoon Dredging Permit Update
    - We are waiting for the sediment sampling and now being pushed to July. The lands permits are being scheduled for June 23<sup>rd</sup> and should receive permit following meeting.
  - B. Novato Creek -no update
  - C. South Lagoon Levee
    1. Ordinance 3764 and updated signage and enforcement
      - Included in the Board packet is the draft signs to be posted at the ramps, culvert

and open spaces which address the changes under the new ordinance passed by the County. The verbiage will be reviewed by Counsel and Sheriff Department.

**\*\*MOTION to approve signs for each location based on comments received by Sheriff Department and Counsel.**

**M/S: Lattanzio, Chase**

**Vote: All Ayes**

Once the approved signs are reviewed the lead time for fabrication is two weeks.

**D. Measure D Committee**

President Lattanzio noted the committee met and reviewed the proposed budget and looked at projects to be outline for repairs but not fully funded which include the North Lock Sluice gates, dredge management site annual maintenance, dredge, south lagoon levee repairs, water sensors, diffuser replacement along with general maintenance of the waterways. The over-all anticipated and nit funded projects amount to \$1.4 million the annual waterways maintenance and not include capital projects is \$328,100. The anticipated income is \$503,076.

The Board noted the importance of finding additional funding sources and the District Manger is currently researching loans with Bank of Marin and CSDA funding sources.

**\*\*MOTION to approve the Measure D budget for fiscal year 2022-23 with contingency on the dredge and floodgates at the north lock.**

**M/S: Lattanzio, Chase**

**Vote: All Ayes**

**IX. Routine Waterways Maintenance Update**

- A.** Navigation Lock Maintenance- no update
- B.** Buoy and Navigation Markers-looking at replacing 4 buoys (2 in south lagoon, 2 in north lagoon)
- C.** Aquatic Vegetation/ water quality-the Muck Biotics was performed in the south lagoon and will be going back in the north in July.

**D. Diffuser Systems in South Lagoon**

Eli Kersh with LakeTech provide the Board with new system to replace the outdated diffuser system currently in the south lagoon. He noted that even under the best care of the current system that system has become obsolete, and the manufacturer does not support that system anymore. He performed and condition assessment of all three units and deployed a real-time monitoring buoy at West Dolphin and has shown lack of oxygen at the bottom of the lagoon as well as in Paddle Boat.

The goal of an aeration system is to primarily create lift within the water column.

**\*\*MOTION to approve the proposal for purchase and install diffusers phases 1-3 and used existing tubing if not damaged.**

**M/S: Chase, Lattanzio**

**Vote: all ayes**

**X. District Asset Planning Maintenance/Procedures Project**

1. Community Outreach and next steps

Will begin working on the updated list to be presented to the community via open houses.

**XI. New Business-no items**

**XII. Old Business**

**A. YC flagpole update-no update**

**XIII. Park and Open Space Maintenance Update**

**A. Tree Removal from parks and Open Space**

Proposal came in too high and looking at what the regular landscape company can do, as well as, reaching out to other vendors.

**XIV. Financials**

**A. End of Fiscal year June 30, 2022**

**B. New Fiscal year 2022-2023**

The District Manager reviewed funds available as of May 31, 2022, which amount to \$1,298,997 (includes both savings and checking). The proposed budget anticipated a maintenance (including salaries) of \$556,600 and income anticipated at \$562,823. Included in the Capital items is a utility vehicle purchase for facilitating debris removal.

**\*\*MOTION to review and approve budget for Fiscal Year 2022-2023**

**M/S: Lattanzio, Chase**

**Vote: All ayes**

**XV. Updates on Projects of Interest**

**A. Resilient Hy 37: link to the project is available via <https://scta.ca.gov/resilient37/> -no update**

**B. State Coastal Conservancy (SCC), Hamilton and BMK V Wetlands Projects Update- no update**

**C. Bay Trail-no update**

**D. Pacheco Pond-no update**

Director Montobbio addressed the Board and noted he was resigning from his seat due to medical reasons effective June 21, 2022.

**\*\*MOTION to accept Director Montobbio s resignation to the Board of Directors.**

**M/S: Lattanzio, Chase**

Vice President Chase asked to check with counsel as to any issues with the process of appointment of new member to the duration of his term or would a special election be called? Based on eh election rules with Board have 60 days to decide what to do with the vacant seat and notify the elections office. The District Manger will verify with Elections Department and posting the vacancy.

**Vote: Ayes-Lattanzio, chase, Angelopulos, Furst.**

**XVI. Adjournment**

**\*\*MOTION: To adjourn the Board Meeting of June 21, 2022. Next regular meeting date: July 21, 2022, at 7:30PM**

**M/S: Lattanzio, Chase**

**Vote: All ayes**

Meeting adjourned at 9:33pm