

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

Special Board of Directors Meeting Notice

Date: Tuesday, October 4, 2022

MINUTES

Directors:

Vince Lattanzio, President
Darrick Chase, Vice-President
Cheryl Furst
Mercy Angelopoulos
Daniel Retz

- I. **Call to Order, Please Turn Off Your Cell Phones (approximately 7:30pm): 7:30pm**
- II. **Pledge of Allegiance:**
- III. **Roll Call: Chase, Angelopoulos, Lattanzio, Furst Retz**
- IV. **Agenda Approval:** approved as presented

V. Open Forum -Time for Public Expression: no comments

VI. Transition Plan for office coverage after November 1, 2022

Director Angelopoulos noted the need for a plan for office coverage after November 1st with the anticipation that there might not have a District Manager in place yet. Advertisement for the position has been added to a number of sites. Director Retz asked for clarifications to why it was not posted on the marquee yet and let residents know of the opened positions.

President Lattanzio noted volunteers can perform the flushing events and he, director Retz and Steve Nash have been shown how to perform a flushing event and can be points of contacts for when there is an issue at the locks.

Director Angelopoulos noted she is willing to cover the office a few hours a week and check voice mails.

Director Retz asked if the DM email can be forwarded to a secondary email that can be checked by any of the board members until the DM is recruited.

Director Furst will work with bookkeeper to offboard the current DM.

VII. Adjournment

****Motion to adjourn the Special Board Meeting of October 4, 2022**

M/S: Lattanzio, Furst

Vote: all ayes

Meeting adjourned at 9:12pm