

# BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

NOTICE & AGENDA  
*of the*  
REGULAR BOARD MEETING  
April 25, 2023 – 7:30pm  
BMKCS D Community Center  
4 Montego Key - Novato, California  
<http://www.bmkcsd.us/>

**Assistance for the disabled:** If you are disabled and need accommodation to participate in the meeting, please call Michael Gadoua, **Board Clerk**, at **415-883-4222** for assistance so that the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 4 Montego Key, Novato, California, 94949, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the BMKCS D office, at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 9:00am to 5:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

**I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

*To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)*

**II. APPROVAL OF MINUTES**

Regular Meeting of March 16, 2023

**III. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

a. Ratification of Checks Issued

**IV. PUBLIC COMMENT**

a. *Citizen Business / Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCS D Public Comment Sign-In Card and present it to the Clerk. **Note:** Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to District staff for investigation and disposition - unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. § 54954.2(b).*

b. Correspondence and/or Presentations

**V. ADMINISTRATIVE COMMUNICATIONS**

- a. District Manager's Report
  - 1. Operations
  - 2. Financials
- b. Committee Reports
  - 1. Community Outreach / Strategic Planning Committee – Vince Lattanzio
  - 2. Community Emergency Response Committee – Steve Nash
  - 3. Engineering Works of Waterways - Dan Retz
  - 4. Traffic Safety – Steve Nash
  - 5. Beautification – Cheryl Furst
  - 6. Welcome to the Keys – Mercy Angelopoulos
- c. PG&E - Update

**VI. UNFINISHED BUSINESS**

- a. Community-Benefit Application and Agreement [Second Reading]
- b. Vendor License Application and Agreement [First Reading]

**VII. UPDATES ON ONGOING DISTRICT ENGINEERING PROJECTS**

- a. North Lagoon Dredging Permit
  - April 17, 2023 receipt of RWQCB's Certification and Order
- b. North Lagoon Sluice Gate/Stoplogs
  - JDH Corrosion Invoice
  - Whipps, Inc., email and diagrams
  - Grey Rock Drilling email
- c. Novato Creek
- d. South Lagoon Levee
  - 1) April 14, 2023, letter to SCC
  - 2) DM revisited site with Linda Tong, Project Manager, SCC; and Russ Barnes, Wilshire Consulting.

**VIII. UPDATE ON ROUTINE WATERWAYS MAINTENANCE**

- a. Navigation Lock Maintenance
  - March 24, 2023 Corrosion Integrity proposal (replacing rectifiers)
- b. Buoy and Navigation Markers
- c. Aquatic Vegetation / Water Quality
  - Vortex enroute from manufacturer
- d. South Lagoon Diffuser Systems
- e. North Lagoon aerator systems
  - Researching potential aerators

**IX. PARKS AND OPEN SPACES**

- Montego Park
  - AT&T advised that they will be repairing telephone lines to the Multi-Court

**X. UPDATES ON PROJECTS OF INTEREST**

- a. Highway 37
- b. State Coastal Conservancy and BMK V Wetlands Projects Update  
April 14, 2023, responding letter to SCC
- c. Novato Bayside Trail  
Signage issue – working with SCC
- d. Pacheco Pond
- e. Rezoning of Adjacent Wetlands  
April 24, 2023 letter to Marin County BOS [Pending at the time of posting]

**XI. NEW BUSINESS**

**XII. DIRECTION OF FUTURE AGENDA ITEMS**

**XIII. ADJOURNMENT**

Next regular meeting: May 18, 2023

**Certificate of Posting of the Agenda:** I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Agenda to be posted on the interior and exterior bulletin boards located at the BMKCSD Office/Community Center, 4 Montego Key, Novato, California, on April 19, 2023.

Dated: \_\_\_\_\_  
Michael Gadoua, Board Clerk