

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

NOTICE & AGENDA
of the
REGULAR BOARD MEETING
May 18, 2023 – 7:30pm
BMKCS D Community Center
4 Montego Key - Novato, California
<http://www.bmkcsd.us/>

Assistance for the disabled: If you are disabled and need accommodation to participate in the meeting, please call Michael Gadoua, Board Clerk, at 415-883-4222 for assistance so that the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 4 Montego Key, Novato, California, 94949, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the BMKCS D office, at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 9:00am to 5:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)

II. APPROVAL OF MINUTES

Regular Meeting of April 25, 2023

III. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

a. Ratification of Checks Issued

IV. PUBLIC COMMENT

- a. *Citizen Business / Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCSO Public Comment Sign-In Card and present it to the Clerk. Note: Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to District staff for investigation and disposition - unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. § 54954.2(b).*
- b. Correspondence and/or Presentations
 - Mary M. Miller May 5, 2023 Communication
 - a. CSD Community Center is eligible for a solar energy storage grant
 - b. Safety hazard at Caribe Isle and BMKB due to parked RV

V. ADMINISTRATIVE COMMUNICATIONS

- a. District Manager’s Report
 - 1. Operations
 - Introductions
 - Jasmine Chappell – Administrative Assistant
 - Brian Clark – Craftsman/Waterways Technician
 - Receipt of Pontoon Work Boat, trailer
 - Receipt of Fire Hose Pressure Pump
 - Vortex was set up and successfully tested to disperse mucbiotics
 - Vector Control serviced moats with treatment and spray
 - Attended NBWA 5/5/23 Board Meeting
 - Culvert Enclosure Fencing Expand dimension of culvert enclosure
 - PG&E to resume tower work (more to follow)
 - 2. Financials
 - Paid In Full - Promissory Note E
 - Paid In Full – Promissory Note F
 - Bank of Marin Account Balances
 - Change in all (7) Savings Accounts Interest rates
 - FY23-24 Budget – in progress
- b. Committee Reports
 - 1. Community Outreach / Strategic Planning Committee – Vince Lattanzio
 - 2. Community Emergency Response Committee – Steve Nash
 - 3. Engineering Works of Waterways - Dan Retz
 - 4. Traffic Safety – Steve Nash
 - 5. Beautification – Cheryl Furst
 - a. Blight – Alison Steiger
 - 6. Welcome to the Keys – Mercy Angelopulos
- c. PG&E - Update

VI. UNFINISHED BUSINESS

- Global Diving & Salvage Agreement, Report and Invoice
- 10/27/22 Invoice 127369 \$8,256.00
- Agreement
- 28 July 2022 Proposal for Diving Services: Rev – 001
- 14 October 2022 Preliminary Report
- 27 October 2022 GDS Diving Operations Report

VII. UPDATES ON ONGOING DISTRICT ENGINEERING PROJECTS

- a. 2023 Novato Creek & North Lagoon Dredging
- 2023 Dredge Project Calendar
- b. Universal Rectifier
- c. North Lagoon Sluice Gate/Stoplogs
- d. Novato Creek

VIII. UPDATE ON ROUTINE WATERWAYS MAINTENANCE

- a. Navigation Lock Maintenance – no update
- b. Buoy and Navigation Markers
- c. Aquatic Vegetation / Water Quality
- 2023 Microbiotics Dispersal Schedule
- 2023 Water Testing Schedule
- d. South Lagoon Diffuser Systems – no update
- e. North Lagoon aerator systems
- Researching potential aerators (pending)

IX. PARKS AND OPEN SPACE

Began work on developing the FY23-24 Work Plan for Measure A

X. UPDATES ON PROJECTS OF INTEREST

- a. Highway 37 – NBWA concerned about HWY 37 is not be elevated
- b. State Coastal Conservancy South Lagoon Levee conveyance - Pending
- c. Novato Bayside Trail - Pending
- d. Pacheco Pond - SL's follow up
- e. Rezoning of Adjacent Wetlands - No change in status as of this publication

XI. NEW BUSINESS

- a. [Continued from April's Meeting] Consideration of Yacht Club's proposal for the CSD and YC to split the costs of the Soils Report. The \$5,900 cost, each would pay half (\$2,950). CSD would receive a Stiff Arm and the installation of a concrete shore anchor for the dock.
- b. [Continued from April's Meeting] ERTC request to increase ERTC budget from \$2,500 to \$5,000 - which would include a new Conex Box.
- c. Waterways/Open Space vehicle
- d. Enlarge enclosure at culvert
Proposals expected after publication of Notice/Agenda
Conex Box proposals
Culvert Enclosure security - camera?
- e. Resolution No. 23-01 Meeting Decorum [First Reading]

XII. DIRECTION OF FUTURE AGENDA ITEMS

To be for June Meeting – FY23-24 Measure A Parks Work Plan [First Reading]

XIII. ADJOURNMENT

Next regular meeting: June 15, 2023

Certificate of Posting of the Notice & Agenda

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the interior and exterior bulletin boards located at the BMKCSD Office/Community Center, 4 Montego Key, Novato, California, on May 12, 2023.

Dated: 5.12.23 
Michael Gadoua, Board Clerk