

BEL MARIN KEYS COMMUNITY SERVICES DISTRICT

REGULAR BOARD MEETING

May 18, 2023

MINUTES

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

The Agenda for this meeting was posted on May 12, 2023.

Directors Present were Vince Lattanzio, Cheryl Furst, Mercy Angelopulos, Steve Nash, Chris Fehring
Minutes recorded by the Clerk of the Board, Michael Gadoua.

President Vince Lattanzio called the Regular Board Meeting to order at 7:30pm.

II. APPROVAL OF MINUTES

Regular Meeting of April 25, 2023

Motion to Approve March 16, 2023 Minutes.

Motion by Director Lattanzio; seconded by Director Fehring

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

III. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

a. Ratification of Checks Issued

Motion to Approve Consent Calendar

Motion by Director Lattanzio; seconded by Director Nash

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

IV. PUBLIC COMMENT

Mathilde White

Excessive boat speed causing wake damage

Mary Miller

a. CSD Community Center is eligible for a solar energy storage grant

b. Safety hazard at Caribe Isle and BMKB due to parked RV

V. ADMINISTRATIVE COMMUNICATIONS

a. District Manager's Report

1. Operations

Introduced new CSD staff

Jasmine Chappell – Administrative Assistant

Brian Clark – Craftsman Technician/Waterways Manager

High Pressure Fire Hose and Pump to clean buoys

Mac V will inventory the boat and list material need to refurbish.

Vortex works well in disperse mucbiotics.

Culvert Enclosure Fencing

Expand dimension of culvert enclosure – bids pending

Marin County Vector control had to wait until the water in the BMK moats subsided enough before they could treat for mosquitoes.

PG&E to resume tower work and will notify BMKCSD

2. Financials

Paid In Full - Promissory Note E

Paid In Full – Promissory Note F

NBS preparing closing documents for E & F

Bank of Marin Account Balances

Increased Savings Accounts Interest rates

FY23-24 Budget – working with Robin Braverman

b. Committee Reports

1. Community Outreach / Strategic Planning Committee – Vince Lattanzio

Funding Strategy Report - \$25 million for the next 20-25 years; as to Measure D and Measure A - BOD to plan public meetings to address the anticipated costs in maintaining the lagoons and infrastructure with adequate funding; possible funding mechanism for the 24/25 ballot.

2. Community Emergency Response Committee – Steve Nash

No Report

Next ERTC meeting is June 6, 2023; new County OES Director will talk.

Red Cross will talk about smoke alarm replacement.

3. Engineering Works of Waterways - Dan Retz

Four Rectifiers, one set for each Lock; trying to fix with not replace.

4. Traffic Safety – Steve Nash

No Report.

Has a draft of a memo but it will be polished it up and we'll add photos.

5. Beautification – Cheryl Furst

Committee will meet with Point Blue on a date to be determined in June.

Will address front entry to see what can happen there. Remove the tree.

Replace Bahama concrete and sidewalk.

Cheryl will get back to DM with some dates.

a. Blight – Alison Steiger – reported to county.

6. Welcome to the Keys – Mercy Angelopulos

Meeting on Monday, 3:30pm; developing a new list of what residents need to see; meet with office personnel; establish funding from local Realtors industry

c. PG&E – Update

May 19 was the designated date to do Walk-Through with PG&E; however, a family emergency required a rescheduled to May 29 and then June ____; Walk-through should include Dan Retz; Steve Nash to notify him.

VI. UNFINISHED BUSINESS

Global Diving & Salvage Agreement, 10/27/22 Invoice 127369 \$8,256.00

Foth was going to be at the dive; but didn't oversee the dive; no material in report.

Motion to Approve Offer to Compromise GDS Invoice 127369 Not to Exceed \$5,000

Motion by Director Nash; seconded by Director Lattanzio

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

VII. UPDATES ON ONGOING DISTRICT ENGINEERING PROJECTS

a. 2023 Novato Creek & North Lagoon Dredging – In Process

2023 Dredge Project Calendar – Concerns expressed – it'll work, monitored by Foth

b. Universal Rectifier – On Hold

c. North Lagoon Sluice Gate/Stoplogs – On Hold

d. Novato Creek - No Update

VIII. UPDATE ON ROUTINE WATERWAYS MAINTENANCE

a. Navigation Lock Maintenance – No update

b. Buoy and Navigation Markers

Need to return the orange buoy to its proper location at the Turn-Around. Vince has some cone tops for the buoys, to be picked up.

Motion to Approve to Purchase of Three Illuminating Buoys as Pilot Program at \$2,115

Motion by Director Lattanzio; seconded by Director Furst

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

c. Aquatic Vegetation / Water Quality

2023 Mucbiotics Dispersal Schedule

2023 Water Testing Schedule

d. South Lagoon Diffuser Systems – no update

e. North Lagoon aerator systems

Researching potential aerators (pending)

IX. PARKS AND OPEN SPACE

Began work on developing the FY23-24 Work Plan for Measure A

X. UPDATES ON PROJECTS OF INTEREST

a. Highway 37 – NBWA concerned about HWY 37 is not be elevated

b. State Coastal Conservancy South Lagoon Levee conveyance - Pending

c. Novato Bayside Trail - Pending

d. Pacheco Pond - SL's follow up

e. Rezoning of Adjacent Wetlands - No change in status as of this publication

XI. NEW BUSINESS

a. Consideration of Yacht Club’s proposal for the CSD and YC to split the costs of the Soils Report. The \$5,900 cost, each would pay half (\$2,950) and CSD would receive a YC-donated Stiff Arm and the installation of a concrete shore anchor for the dock. This will add stability to the CSD dock.

Motion to Approve CSD splitting cost with YC, paying \$2,950 towards the Soils Report and receiving a stiff arm and installation of a stiff arm for the CSD dock.

Motion by Director Lattanzio; seconded by Director Nash

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

b. ERTC request to increase ERTC budget from \$2,500 to \$5,000 for Conex Boxes. Does the box include the flooring and that they have cargo doors; Steven Nash will add 4x4s for the boxes on a gravel pad.

Motion to Approve increasing ERTC budget to \$5,000 (w/Conex box)

Motion by Director Nash; seconded by Director Lattanzio

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

c. Waterways/Open Space vehicle – Pending research

d. Enlarge enclosure at culvert

Proposals expected after publication of Notice/Agenda
Conex Box proposals

e. Resolution No. 23-01 Meeting Decorum [First Reading]

XII. DIRECTION OF FUTURE AGENDA ITEMS

For the June Meeting – FY23-24 Measure A Parks Work Plan [First Reading]

XIII. ADJOURNMENT

Motion to Adjourn

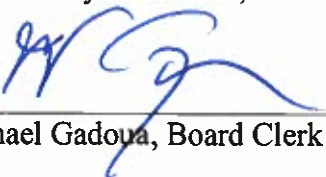
Motion by Director Lattanzio; seconded by Director Furst

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

Next regular meeting: June 15, 2023

Respectfully Submitted,



Michael Gadoua, Board Clerk