

# Bel Marin Keys Community Services District

4 Montego Key  
Novato, CA 94949

Office: 415.883.4222  
www.bmkcsd.us

## NOTICE & AGENDA of the REGULAR BOARD MEETING September 28, 2023 – 7:30pm BMKCSD Community Center

**Assistance for the disabled:** If you are disabled and need accommodation to participate in the meeting, please call our Administrative Assistant, at 415-883-4222 so that the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 4 Montego Key, Novato, California, 94949, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the BMKCSD office, at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 9:00am to 5:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

### **I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

*To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)*

### **II. APPROVAL OF MINUTES**

Regular Meeting of August 17, 2023

Page 4

### **III. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

Ratification of Checks Issued

Page 8

### **IV. PUBLIC COMMENT**

a. *Citizen Business / Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCSD Public Comment Sign-In Card and present it to the Clerk. Note: Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to District staff for investigation and disposition - unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. § 54954.2(b).*

- b. Correspondence and/or Presentations
  - 1. George Kuniholm September 20 Email Page 12

**V. ADMINISTRATIVE COMMUNICATIONS**

- a. District Manager's Report
  - 1. Financials Page 13
  - 2. Operations
- b. Committee Reports
  - 1. Community Outreach/Strategic Planning Committee – Vince Lattanzio
  - 2. Community Emergency Response Committee – Steve Nash
    - 10/28 Event 9:30am to 1pm – Free Smoke Alarms in BMK Page 14
  - 3. Engineering Works of Waterways - Dan Retz
  - 4. Traffic Safety – Steve Nash
    - 8/17 Traffic Report – Second Read Page 15
  - 5. Beautification – Cheryl Furst
  - 6. Welcome to the Keys – Mercy Angelopulos
  - 7. PG&E – Steve Nash

**VI. UNFINISHED BUSINESS**

- a. Security Fencing: South Lagoon North Culvert
  - 1. Coggins August 22 Proposal Page 17
  - 2. Frontline Fencing Proposal Page 20
  - 3. Coggins August 18 Proposal Page 22

**VII. DISTRICT ENGINEERING PROJECTS**

- a. Novato Creek & North Lagoon Dredge (incl. in DM's report)
- b. Universal Rectifier – On Hold
- c. North Lagoon Sluice Gate/Stoplogs – On Hold
- d. Novato Creek - On Hold

**VIII. WATERWAYS MAINTENANCE**

- a. Energy Experts International Navigation Lock Maintenance
- b. Aquatic Vegetation/Water Quality: Current with application of Mucbiotics
- c. South Lagoon Diffuser Systems – No Update
- d. North Lagoon Aerator Systems
  - 240v Installation at CSD Office
  - Strom Electric Installation Proposal Page 26

**IX. PARKS AND OPEN SPACE**

- a. Portable Toilet at Montego Park
- b. South Lagoon Beach Front Site Location - Bahama East Ramp – 1 Bahama Reef

**X. PROJECTS OF INTEREST**

- a. Highway 37 – No update
- b. State Coastal Conservancy South Lagoon Levee Conveyance – Pending Survey
- c. Novato Bayside Trail – No Update
- d. Pacheco Pond – No Update

**XI. NEW BUSINESS**

- a. CSD Desktops
- b. 83 Caribe Isle Fence/Tree Issue  
Proposals pending
- c. Lagoon water-lowering schedule  
Proposed: November 6 to November 10, 2023
- d. BMK Community Center Parking Lot Lights  
FSG Proposal

Page 27

**XII. FUTURE AGENDA ITEMS**

**XIII. CLOSED SESSION**

Pursuant to Government Code §§54957, et seq., the Board will hold a closed session for the following reason:

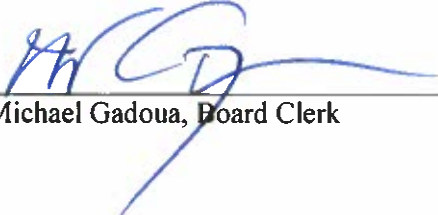
Public Employment – Review

**XIV. ADJOURNMENT**

Next regular meeting: October 26, 2023

**Certificate of Posting of the Notice & Agenda**

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the Special District website and on the interior and exterior bulletin boards located at the BMKCSD Office, 4 Montego Key, Novato, California, adjacent to the community center, on September 25, 2023.

  
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Michael Gadoua, Board Clerk

September 25, 2023