

Bel Marin Keys Community Services District

4 Montego Key
Novato, CA 94949

Office: 415.883.4222
www.bmkcsd.us

Minutes September 28, 2023

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)

Dixon Marine Services, Inc., submitted its invoice during the publication of this Notice & Agenda. The Board Clerk requested that the Board consider inclusion of this last-minute Invoice during this Board meeting to avoid any unnecessary delay in the Board's Consideration of the expense.

Motion to Approve Modification of Agenda to consider adding Dixon Marine's 9/25/23 Invoice.

Motion by Director Lattanzio; Seconded by Director Furst

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

The Board Clerk requested that the Board consider payment of Dixon Marine Services, Inc.'s Invoice so as to not cause any unreasonable delay in payment to the Dredging Contractor.

Motion to Approve Payment of Dixon Marine's 9/25/23 Invoice in the amount of \$215,185.

Motion by Director Lattanzio; Seconded by Director Nash

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

II. APPROVAL OF MINUTES

Regular Meeting of August 17, 2023

Motion to Approve August 17, 2023 Minutes

Motion by Director Lattanzio; Seconded by Director Angelopulos

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

III. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

Ratification of Checks Issued

1. An inconsistency was brought up by Director Fehring regarding the totals reflected on the Excel Spreadsheet for the checks drafted since the last Board meeting in September. Cells were not aligned to include the sum calculation for each of the three accounts. The September Consent Calendar was tabled by Director Lattanzio to be included in the October Consent Calendar.

IV. PUBLIC COMMENT

- a. *Citizen Business / Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCSO Public Comment Sign-In Card and present it to the Clerk. Note: Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to District staff for investigation and disposition - unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. § 54954.2(b).*
- b. Correspondence and/or Presentations
 1. George Kuniholm September 20 Email – Reviewed by the Board
The CSD has a pending offer to spread costs of new chairs between clubs and CSD.

V. ADMINISTRATIVE COMMUNICATIONS

- a. District Manager's Report – DM's report provided under enumerated items below.
- b. Committee Reports
 1. Community Outreach/Strategic Planning Committee – Vince Lattanzio
The CSD is working well with the resident Neighborhood Alliance group is disseminating information regarding the waterways engineering and open space projects. Two Town Hall meetings attracted a large number of residents from across the BMK community.
 2. Community Emergency Response Committee – Steve Nash
The Red Cross will be providing and installing Smoke Alarms, free to BMK residents on October 28 from 9:30am to 1pm.
 4. Traffic Safety – Steve Nash and Cheryl Furst
August 17 Traffic Report – Second Read
A single line was added to the original August plan and the Board agreed that submission of the plan to DPW was in the best interest of the community.
Motion to Adopt Traffic Plan and Approve Submission of Traffic Plan to Marin County's DPW
Motion by Director Nash; Seconded by Director Furst
Vote: Ayes 5; Nay __; Abstain __; Absent __.
Motion Carried.
 5. Beautification – Cheryl Furst
BMK Entrance flowers are being reconsidered. Committee volunteers will plant the flowers upon receipt.
 6. Welcome to the Keys – Mercy Angelopulos
Mercy reports on shared ideas as to providing a realtor's card on welcome baskets and informative Pamphlets for BMK newcomers. Mercy has solicited donations from local Realtors.
 7. PG&E – Steve Nash
Steve reports that PG&E has replaced the new president with a PG&E employee (name unknown); and will try to schedule a meeting with him in the near future.

VI. UNFINISHED BUSINESS

- a. Security Fencing: South Lagoon North Culvert
Board members reviewed and discussed the fencing proposals.
To be determined when we are ready to install the fence.

VII. DISTRICT ENGINEERING PROJECTS

- a. Novato Creek & North Lagoon Dredge (incl. in DM's report)
- b. Universal Rectifier – On Hold
- c. North Lagoon Sluice Gate/Stoplogs – On Hold
- d. Novato Creek - On Hold

VIII. WATERWAYS MAINTENANCE

- a. Energy Experts International Navigation Lock Maintenance – No Update
- b. Aquatic Vegetation/Water Quality: Current with application of Mucbiotics
- c. South Lagoon Diffuser Systems – No Update
- d. North Lagoon aerator systems
240v Installation at CSD Office
Strom Electric Installation Proposal

Motion to Approve Strom Electric to install 240v 20 AMP, from panel to under deck location, with disconnect power switch, protected by a 20 AMP GFT circuit breaker.

Motion by Director Lattanzio; Seconded by Director Angelopulos

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

IX. PARKS AND OPEN SPACE

- a. Portable Toilet at Montego Park
Identified as a CSD summer amenity for residents, scheduled to be returned on November 1.
- b. South Lagoon Beach Front Site Location
Potential beach front locations are being discussed by residents at Neighborhood Alliance Town Hall meetings (10/25/23).

X. PROJECTS OF INTEREST

- a. Highway 37 – No update
- b. State Coastal Conservancy South Lagoon Levee Conveyance – Pending Survey
- c. Novato Bayside Trail – No Update
- d. Pacheco Pond – No Update

XI. NEW BUSINESS

- a. CSD Desktops
IT Consultant advised against new computers but provided RAM and speed to existing units.
- b. 83 Caribe Isle Fence
Receiving estimates.
- c. Lagoon water-lowering schedule
Tabled to 2024, current estimate is the 2nd week in August

XII. FUTURE AGENDA ITEMS

Public Hearing Resolution, Special Parcel Tax, Marine project funding
Grant Writer, Brad Paul
Fencing
Parks and open space, possible beachfront sites
September Consent Calendar

XIII. CLOSED SESSION

Pursuant to Government Code §§54957, et seq., the Board will hold a closed session for the following reason: Public Employment – Review

XIV. ADJOURNMENT

Motion to Adjourn – 8:40pm

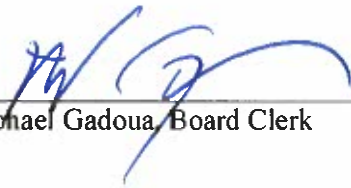
Motion by Director Lattanzio; Seconded by Director Furst

Vote: Ayes 5; Nays __; Abstain __; Absent __.

Motion Carried.

Next regular meeting: October 26, 2023

Respectfully submitted,



Michael Gadoua, Board Clerk

October 2, 2023