

# Bel Marin Keys Community Services District

4 Montego Key  
Novato, CA 94949

Office: 415.883.4222  
www.bmkcsd.us

## NOTICE & AGENDA *of the* REGULAR BOARD MEETING October 26, 2023 – 7:30pm BMKCS D Community Center

**Assistance for the disabled:** If you are disabled and need accommodation to participate in the meeting, please call our Administrative Assistant, at **415-883-4222** so that the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 4 Montego Key, Novato, California, 94949, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the BMKCS D office, at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 9:00am to 5:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

### I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

*To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)*

### II. APPROVAL OF MINUTES

Regular Meeting of September 21, 2023

### III. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

Ratification of Checks Issued (September Consent Calendar)

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

Ratification of Checks Issued (October Consent Calendar)

**IV. PUBLIC COMMENT**

- a. *Citizen Business / Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCSO Public Comment Sign-In Card and present it to the Clerk.  
**Note:** Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to District staff for investigation and disposition - unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. § 54954.2(b).*
- b. Correspondence and/or Presentations

**V. ADMINISTRATIVE COMMUNICATIONS**

- a. District Manager's Report
- b. Committee Reports
  - 1. Community Outreach/Strategic Planning Committee
  - 2. Public Safety
    - a. Sub-Committee Emergency Response Team
    - b. Sub-Committee Traffic Control
  - 3. Beautification Committee
  - 4. Welcome to the Keys Committee
  - 5. PG&E Committee

**VI. UNFINISHED BUSINESS**

- a. Security Fencing: South Lagoon North Culvert – Pending

**VII. DISTRICT ENGINEERING PROJECTS**

- a. North Lagoon Dredge – In Progress
- b. Universal Rectifier – On Hold
- c. North Lagoon Sluice Gate/Stoplogs – On Hold
- d. Novato Creek - On Hold

**VIII. WATERWAYS MAINTENANCE**

- a. Navigation Lock Maintenance – Current In-House Maintenance
- b. Aquatic Vegetation/Water Quality - Current with application of Treatment
- c. South Lagoon Diffuser Systems – Maintenance/Cleaning Scheduled for October
- d. North Lagoon aerator systems – Pending, waiting for power supply

**IX. PARKS AND OPEN SPACE**

**X. PROJECTS OF INTEREST**

- a. Highway 37 – No Update
- b. State Coastal Conservancy South Lagoon Levee Conveyance – Pending
- c. Novato Bayside Trail – No Update
- d. Pacheco Pond – No Update

**XI. NEW BUSINESS**

- a. Public Finance  
Resolution Directing Staff to Initiate Process to Place a Special Parcel Tax on the Ballot
  
- b. Grant Writer, Dave Nicholson Contract  
Cover letter

**XII. FUTURE AGENDA ITEMS**

**XIV. ADJOURNMENT**

Next regular meeting: November 16, 2023

**Certificate of Posting of Notice & Agenda**

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the Special District's website and on the interior and exterior bulletin boards located at the BMKCSD Office, 4 Montego Key, Novato, California, adjacent to the community center, on October 11, 2023.

October 11, 2023

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Michael Gadoua, Board Clerk