

Bel Marin Keys Community Services District

4 Montego Key
Novato, CA 94949

Office: 415.883.4222
www.bmkcsd.us

NOTICE & AGENDA of the REGULAR BOARD MEETING November 16, 2023 – 7:30pm BMKCSD Community Center

Assistance for the disabled: If you are disabled and need accommodation to participate in the meeting, please call our Administrative Assistant, at **415-883-4222** so that the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 4 Montego Key, Novato, California, 94949, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the BMKCSD office, at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 9:00am to 5:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)

II. APPROVAL OF MINUTES

Regular Meeting of October 26, 2023

III. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

Ratification of Checks Issued

IV. PUBLIC COMMENT

- a. *Citizen Business / Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCSD Public Comment Sign-In Card and present it to the Clerk.
Note: Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to District staff for investigation and disposition - unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. § 54954.2(b).*
- b. Correspondence and/or Presentations

V. ADMINISTRATIVE COMMUNICATIONS

- a. District Manager's Report
 - 1. Financial: Account Balances
 - 2. \$675 Special District Leadership Foundation Scholarship Reimbursement
- b. Committee Reports
 - 1. Community Outreach/Strategic Planning Committee Report
 - 2. Public Safety Report
 - a. Sub-Committee Emergency Response Team
 - b. Sub-Committee Traffic Control
 - 3. Beautification Committee Report
 - 4. Welcome to the Keys Committee Report
 - 5. PG&E Committee Report

VI. UNFINISHED BUSINESS

- a. Security Fencing: South Lagoon North Culvert
[Pending survey report and conveyance of South Lagoon Levee.]

VII. DISTRICT ENGINEERING PROJECTS

- a. North Lagoon Dredge
Disposal Site Verification and Summary Logs (10/17/23 – 11/10/23)
- b. Universal Rectifier – On Hold
- c. North Lagoon Sluice Gate/Stoplogs – On Hold
- d. Novato Creek - On Hold

VIII. WATERWAYS MAINTENANCE

- a. Navigation Lock Maintenance
Waterways Manager repaired the North Lock's Limit Switch and EEI came in to inspect and replace gas tanks on both lagoons.
- b. Aquatic Vegetation/Water Quality
Current with last treatment.
- c. South Lagoon Diffuser Systems
Warranty of inoperable compressor motor being replaced by Lake Tech/Kasco
- d. North Lagoon aerator systems
Options still be explored with Lake Tech/Kasco
Received Estimate from Aqua Link.

IX. PARKS AND OPEN SPACE

- a. FY 22-23 Measure A Expenditure Report

X. PROJECTS OF INTEREST

- a. Highway 37 – No Update
b. State Coastal Conservancy South Lagoon Levee Conveyance – Pending
c. Novato Bayside Trail – No Update
d. Pacheco Pond – No Update

XI. NEW BUSINESS

- a. Public Finance - Resolution No. 23-05
Resolution of the Board of Directors of the Bel Marin Keys Community Services District
Proposing a Special Tax and Calling a Special Election Therefor on March 5, 2024.

XII. FUTURE AGENDA ITEMS

XIII. CLOSED SESSION

Pursuant to Government Code §§54957, et seq., the Board will hold a closed session for the following reason:


Public Employment

XIV. ADJOURNMENT

Next regular meeting: December 14, 2023 [Note: Second Thursday of December]

Certificate of Posting of Notice & Agenda

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the Special District's website and on the interior and exterior bulletin boards located at the BMKCSO Office, 4 Montego Key, Novato, California, adjacent to the community center, on October 13, 2023.



Michael Gadoua, Board Clerk

October 13, 2023