

Bel Marin Keys Community Services District-GEN OPERATING							Waterways	Parks					FY23-24	
						Operating	Measure D	Measure A	Measure E	Measure F	Computed Total	Total	Notes	
Ordinary Income/Expense														
Income														
				4000 · Measure Income		\$ 620,046.00	\$ 541,220.00	\$ 58,253.78	\$ -	\$ -	\$ 1,219,519.78	\$ 1,219,519.78	O, D and A are based on County revenue estimates	
				4100 · Rental of Community Center		\$ 2,500.00					\$ 2,500.00	\$ 2,500.00	est. 10% increase from 22/23	
				4101 · Site Manager Fees		\$ 1,500.00					\$ 1,500.00	\$ 1,500.00	Site Manager Fees Itemized	
				4200 · Advertising Income		\$ 400.00					\$ 400.00	\$ 400.00	Expect slight increase	
				4400 · Donation Income		\$ 1,000.00					\$ 1,000.00	\$ 1,000.00	Possible donations for Beautification Committee	
				4450 · Grant Income							\$ -		\$177K Expected in FY24-25 for Parks	
				4500 · Excess ERAF Income		\$ 2,000.00					\$ 2,000.00	\$ 2,000.00	MC expects zero; receipt of these funds usually 3 months after the FY	
				4600 · HOPTR Tax Income		\$ 2,193.00					\$ 2,193.00	\$ 2,193.00	HOPTR Subvention Revenue	
				4700 · Key Income										
				4701 · Lock Key Income			\$ 500.00				\$ 500.00	\$ 500.00	no change; based on 20 new residents @\$50	
				4702 · Ramp Key Income			\$ 500.00				\$ 500.00	\$ 500.00	no change; based on 20 new residents @\$25	
				4703 · Multicourt Key Income				\$ 500.00			\$ 500.00	\$ 500.00	no change; based on 20 new residents @\$25	
				4800 · Interest (Bank Accts)		\$ 5,500.00					\$ 5,500.00	\$ 5,500.00	Estimated (from last year's) Conservative approach, but expected to be higher with the raised int rates	
				4900 · Miscellaneous Income		\$ 11,433.00					\$ 11,433.00	\$ 11,433.00	Estimate of Unsecured tax revenue from County; may be less due to E&F closing	
				4901 · Misc (Corrections Prev. Year)										
				9998 · To rec 1st bank accts										
				Total Income		\$ 646,572.00	\$ 542,220.00	\$ 58,753.78			\$ 1,247,545.78	\$ 1,247,545.78		
				Expense										
				6000 · Personnel										
				6010 · Salary and Wages										
				6011 · District Manager		\$ 55,000.00	\$ 30,500.00		\$ -	\$ -	\$ 85,500.00	\$ 85,500.00	60% ops 40% Meas D	
				6012 · Administrative Assistant		\$ 15,600.00	\$ 23,400.00				\$ 39,000.00	\$ 39,000.00	52 weeks * 25 hours a week * \$30 an hour; 40% Ops - 60% Meas D	
				6013 Waterways/Maintenance		\$ 28,000.00	\$ 42,000.00				\$ 70,000.00	\$ 70,000.00	52 weeks * 40 hours * \$30 an hour; 40% Ops - 60% Meas D	
				6020 · Payroll Taxes and Benefits										
				6021 · Payroll Taxes		\$ 8,616.00	\$ 8,244.00		\$ -	\$ -	\$ 16,860.00	\$ 16,860.00	Federal FICA tax 7.65%; CA Unemployment tax 1.5% per paychex payroll information equals 9.15% rounded to 10%	

					6079 · Pest Control	\$ 1,000.00					\$ 1,000.00	\$ 1,000.00	Routine visits by Orkin
					6080 · Security Camera Repair	\$ 500.00	\$ 1,500.00				\$ 2,000.00	\$ 2,000.00	Switching to Arlo; need cameras at North Lock; with needed power source
					6090 · Generator	\$ 1,000.00					\$ 1,000.00	\$ 1,000.00	Fuel - bulk rate
					6100 · Parking Lot Repair/Maintenance	\$ 1,000.00					\$ 1,000.00	\$ 1,000.00	Re-Paint Lines and Concrete Blocks; reduced estimate from \$1,500
					6101 Parking Lot Lights	\$ 35,000.00					\$ 35,000.00	\$ 35,000.00	Parking Lot lights/Installation/Power Source (solar/timer)
					6120 · Rentals								
					6121 · Janitorial	\$ 5,000.00					\$ 5,000.00	\$ 5,000.00	Including Public Events/YC
					6122 · Site Event Managers	\$ 1,500.00					\$ 1,500.00	\$ 1,500.00	Site Managers for CC events paid for by third parties
					6123 · Supplies	\$ 1,500.00					\$ 1,500.00	\$ 1,500.00	CSD costs for CC
					6130 · Building Repair and Maintenance								
					6131 · Kitchen Repair & Maintenance								
					6132 · Leased Equipment	\$ 2,200.00					\$ 2,200.00	\$ 2,200.00	Dishwasher/Sanitizer
					6133 · Other Kitchen Repair & Maint.	\$ 2,500.00					\$ 2,500.00	\$ 2,500.00	Gas Stove maintenance and County health upgrades
					6134 - Gas Stove	\$ 10,000.00					\$ 10,000.00	\$ 10,000.00	Capital Asset: Gas Stove Purchased
					6139 · Other Building Repair & Maint.	\$ 10,000.00					\$ 10,000.00	\$ 10,000.00	Ongoing repairs, maintenance and facility supplies from Cintas
					6140 · Security Gates/Fencing								
					6141 · Boat Ramp		\$ 3,500.00				\$ 3,500.00	\$ 3,500.00	incl. Docks at Ramps - Maintenance/Repairs
					6142 · Lock Fencing		\$ 5,000.00				\$ 5,000.00	\$ 5,000.00	Added security boxes at two boat ramps; and will need software upgrade
					6143 · Park Fencing			\$ 30,000.00			\$ 30,000.00	\$ 30,000.00	Expanding secured area at SL Culvert maintenance yard; increased to \$30K
					6144 · Open Space Fencing	\$ 10,000.00		\$ 20,000.00			\$ 30,000.00	\$ 30,000.00	At SL Entry
					6145 · Security Gate Utilities								
					6146 · Security Gate PG&E		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	adding cameras
					6147 · Security Gate Phone		\$ 1,000.00				\$ 1,000.00	\$ 1,000.00	Emergency Phone
					6148 Security Gate Cameras		\$ 10,000.00				\$ 10,000.00	\$ 10,000.00	For Cameras at Access Gates (Levee, Ramps, Locks) Cloud Option
					6149 · Other Water Access Points	\$ 5,000.00					\$ 5,000.00	\$ 5,000.00	Park area fencing
					6150 · Professional Dues								
					6151 · NBWA - North Bay Watershed Asso		\$ 1,500.00				\$ 1,500.00	\$ 1,500.00	benefit to assist grant writer
					6152 · CSDA - CA Special District Asso	\$ 3,000.00					\$ 3,000.00	\$ 3,000.00	Increase for DM training
					6153 · LAFCO - Local Agency Formation	\$ 1,200.00					\$ 1,200.00	\$ 1,200.00	est. membership not known; - budget only
					6154 · Bay Planning Coalition		\$ 1,500.00				\$ 1,500.00	\$ 1,500.00	membership
					6159 - Unplanned Professional Dues	\$ 500.00	\$ -				\$ 500.00	\$ 500.00	Grant partner membership dues (NBSPG)
					6160 · Fees								

			6161 · Bank / Investment Fees		\$ 500.00				\$ 500.00	\$ 500.00	TBD w/Measure G
			6162 · Property Tax Collection Fees								
			6163 · City General Election Fees	\$ 1,200.00					\$ 1,200.00	\$ 1,200.00	Marin County Fee
			6164 · Other Property Tax Coll. Fees	\$ 7,500.00	\$ 2,500.00				\$ 10,000.00	\$ 10,000.00	Marin County Fee
			6170 · Other Administrative Expenses								
			6171 · Board Expenses								
			6172 · Board Meeting & Materials	\$ 3,000.00	\$ 1,000.00				\$ 4,000.00	\$ 4,000.00	Oversight Committee
			6173 · Director's Fees	\$ 7,000.00	\$ 1,000.00				\$ 8,000.00	\$ 8,000.00	BOD mtg stipend
			6175 · Bond Tax Admin		\$ 25,000.00				\$ 25,000.00	\$ 25,000.00	NBS (E & F)
			6176 · Loan Interest						\$ -		
			6180 · Office Expenses								
			6181 · Copier Rental	\$ 6,000.00	\$ 1,000.00				\$ 7,000.00	\$ 7,000.00	C8055
			6182 · Copier Supplies	\$ 4,000.00	\$ 1,000.00				\$ 5,000.00	\$ 5,000.00	Increased CSD communications
			6183 · Other Office Expenses	\$ 7,000.00					\$ 7,000.00	\$ 7,000.00	Miscellaneous
			6190 · Committee Expense								
			6191 · Emergency Response Team (ERT)	\$ 3,500.00	\$ 3,500.00				\$ 7,000.00	\$ 7,000.00	Cost of Conex box approved by Board for two Conex Boxes up to \$10K (CSD and ERT) Shelving and UTV
			6192 · Waterways Advisory Board		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	Oversight
			6193 · Community Sponsored Events	\$ 1,500.00					\$ 1,500.00	\$ 1,500.00	CSD Events
			6194 - Community Sponsored Events	\$ 1,500.00	\$ 2,500.00				\$ 4,000.00	\$ 4,000.00	Strategic Planning information and planning / BMK Public Events
			6195 - Communication Outreach Committee	\$ 1,500.00		\$ 1,000.00			\$ 2,500.00	\$ 2,500.00	CSD Events; Parks Outreach, Town Hall mtgs
			6196 - Beautification Committee	\$ 500.00					\$ 500.00	\$ 500.00	Open Space, Front entrance
			6197 - Welcome to the Keys Committee	\$ 500.00	\$ 500.00				\$ 1,000.00	\$ 1,000.00	Welcomeing new residents
			6198 - Marine Engineering Committee	\$ 500.00	\$ 500.00				\$ 1,000.00	\$ 1,000.00	Oversight
			6199 - Engineering Committee		\$ 500.00				\$ 500.00	\$ 500.00	
			6200 · Information Technology						\$ -		
			6201 · Computer Expenses	\$ 3,000.00					\$ 3,000.00	\$ 3,000.00	Supplies/Equipment
			6202 · IT Consultant	\$ 2,800.00					\$ 2,800.00	\$ 2,800.00	Dan Pagano
			6203 · Website / Interactive Media	\$ 3,500.00					\$ 3,500.00	\$ 3,500.00	Steve Lilio / and costs
			6210 · Insurance								
			6211 · Liability Insurance	\$ 76,000.00					\$ 76,000.00	\$ 76,000.00	SDRMA (increase)
			6212 · Claims	\$ 1,000.00					\$ 1,000.00	\$ 1,000.00	SDRMA WC
			6220 · Licenses, Permits & Surveys								
			6221 · Barge Permits	\$ -					\$ -		
			6222 · County Encroachment Permitting	\$ 1,000.00	\$ 1,000.00				\$ 2,000.00	\$ 2,000.00	County Encroachment Fee
			6223 · Test Permitting CEQA	\$ 2,000.00	\$ 2,000.00				\$ 4,000.00	\$ 4,000.00	Water/Dredge material
			6229 · Other Licenses/Permits/boundary Surveys	\$ 3,500.00	\$ 2,500.00				\$ 6,000.00	\$ 6,000.00	SCC Levee Transfer
			7000 · Maintenance								
			7010 · Front Entry	\$ 1,000.00					\$ 1,000.00	\$ 1,000.00	Add'l landscaping

					7109 · Water Management	\$ 500.00	\$ 2,500.00				\$ 3,000.00	\$ 3,000.00	Internal Costs	
					7110 · Dock		\$ 3,500.00				\$ 3,500.00	\$ 3,500.00	Repair/Maintenance; Office, North and South Docks	
					7111 · South Lagoon		\$ 4,500.00				\$ 4,500.00	\$ 4,500.00	Diffuser cleanings	
					7112 · Levee Monitoring		\$ 3,000.00				\$ 3,000.00	\$ 3,000.00	upon finalization of conveyance; monitor and maintenance	
					7113 · Creek Channel Markers		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	Observe/ Inspect/ Relocate	
					7114 · Box Culverts		\$ 1,500.00				\$ 1,500.00	\$ 1,500.00	Cleaning and Maintenance	
					7115 · Shoreline Reinforcement		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	Levees - Armor Rock and Signage	
					7116 · Moat Maintenance									
					7117 · Tidal Moat - Maintenance		\$ 1,200.00				\$ 1,200.00	\$ 1,200.00	Maintenance	
					7118 · Other Moat Maintenance		\$ 1,000.00				\$ 1,000.00	\$ 1,000.00	Maintenance	
					7120 · Hydro Surveys Creek & lagoon		\$ 16,000.00				\$ 16,000.00	\$ 16,000.00	Reports	
					7130 · DMMS Maintenance & Repair		\$ -				\$ -		Costs moved to 7409	
					7131 · SCC South Lagoon Levee Conveyance	\$ 5,000.00					\$ 5,000.00	\$ 5,000.00	Legal fees for SL Levee Conveyance	
					7132 · Boat Ramp									
					7133 · Gangways		\$ 5,000.00				\$ 5,000.00	\$ 5,000.00	Concrete blocks & Stiff Arms	
					7134 · Other Boat Ramp		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00		
					7135 · Creek tide gauge		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	Pending	
					7136 - South Lagoon Diffusers/Aerators		\$ 5,000.00				\$ 5,000.00	\$ 5,000.00	Maintenance	
					7137 - North Lagoon Diffusers/Aerators		\$ 10,000.00				\$ 10,000.00	\$ 10,000.00	Purchase & Maintenance	
					7140 · Locks									
					7141 · Cathodic Protection		\$ 50,000.00				\$ 50,000.00	\$ 50,000.00	Need to replace or repair two rectifiers at NL; SL Recs are working.	
					7142 · Flush Gates / Fish Screen		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	Clean, test, maintain	
					7143 · Lock Doors		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	Clean, test, maintain	
					7144 · Lock Sediment		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	Survey/Inspect Maintain	
					7145 · De-Water Locks & Inspection		\$ 2,500.00				\$ 2,500.00	\$ 2,500.00	Clean, test, maintain	
					7146 · Hydraulic System/Actuators		\$ 10,000.00				\$ 10,000.00	\$ 10,000.00	Maintain and consummables such as hydraulic fluid	
					7147 · Misc Repairs and Signage		\$ 6,000.00				\$ 6,000.00	\$ 6,000.00	Increase expected	
					7148 · North Lagoon Sluice Gates		\$ 200,000.00				\$ 200,000.00	\$ 200,000.00	Replacement of 3 radial gates	
					7149 - South Lagoon Gates		\$ 20,000.00				\$ 20,000.00	\$ 20,000.00	Monitor, Maintain, Repair	
					7150 - North Lagoon Gates		\$ 10,000.00				\$ 10,000.00	\$ 10,000.00	Monitor, Maintain, Repair	
					7159 · Other Locks Expenses		\$ 10,000.00				\$ 10,000.00	\$ 10,000.00	Upgrade and Maintenance	
					7160 - Lock Utilities		\$ 3,500.00				\$ 3,500.00	\$ 3,500.00	Electric/Phone	
					7161 - Lock Maintenance		\$ -				\$ -	\$ -		
					7162 · Lock Electrical Maintance/Repair		\$ 5,000.00				\$ 5,000.00	\$ 5,000.00	Maintenance & Repair	
					7180 · Marketing & Outreach									
					7181 · N2N Newsletter									
					7182 · Delivery	\$ 1,500.00					\$ 1,500.00	\$ 1,500.00		
					7183 · Production	\$ 1,200.00					\$ 1,200.00	\$ 1,200.00		
					7190 · Comm. Communication/Outreach	\$ 2,500.00					\$ 2,500.00	\$ 2,500.00	increase in Communication	
					7200 · Bond Expenses									
					7201 · Bond Closing Costs					\$ 12,500.00	\$ 12,500.00	\$ 25,000.00	\$ 25,000.00	E & F

			7202 · Bond Admin Expenses							\$ -		
			7203 · Bond Interest							\$ -		
			7204 · Bond Sale Expense							\$ -		
			7205 · Contingencies							\$ -		
			7206 · Debt Service Reserve Fund							\$ -		
			7207 · Transfer of Property Tax							\$ -		
			7219 · Interest on Note							\$ -		
			7300 · Curr Yr Fixed Assets to be Capitalized									
			7301 Capital Outlays (Done this FY)							\$ -		
			7311 Culvert Improvements Culvert Fencing Enclosure	\$ 6,000.00	\$ 14,000.00					\$ 20,000.00	\$ 20,000.00	Material by percentages: Meas D 60% and Operating 40%. On Fixed Asset Schedule no fencing shows for the Culvert area as previously done. Open Space or Culvert Improvement? Expansion of Culvert fencing; enclosure needed.
			7315 · Equipment							\$ -		
			7315.3 · LPR Camera									\$5K not budgeted but to be revisited midyear
			7321 · Motor Vehicles							\$ -		
			7315.2 · Utility Vehicle	\$ 10,000.00						\$ 10,000.00	\$ 10,000.00	Levee Utility Vehicle
			7400 · Construction in Progress							\$ -		
			7401 · CIP North Lagoon/Creek Dredge		\$ 1,500,000.00					\$ 1,500,000.00	\$ 1,500,000.00	DMS and Permits
			7403 · CIP Nav Lock Modernization Specs							\$ -		Not in budget - estimated cost at \$500,000
			7405 · CIP North Lagoon Radial Gates		\$ -					\$ -		Not in budget - estimated cost at \$500,000
			7406 · CIP Aerator		\$ 10,000.00					\$ 10,000.00	\$ 10,000.00	North Lagoon - pending research
			7409 · CIP DMMS	\$ 2,500.00	\$ 5,000.00					\$ 7,500.00	\$ 7,500.00	Maintenance for DMMS: Mow, Fence and Signs
			7410 · CIP South Lagoon Levee		\$ -					\$ -		Not in budget - estimated cost at \$500,000
			7500 · Depreciation							\$ -		
			Total Expense									
			Net Ordinary Income									
			Other Income/Expense									
			Other Income									
			8000 · Gain/(Loss) Sale of Fixed Asset							\$ -		
			8100 · Interest & Dividends							\$ -		
			8200 · Bond Income							\$ -		
			Total Other Income									
			Total Other Expense									
			Net Other Income									
			Net Income									
			Including Current Year Capital Improvement Project Expenses									
			Total Income	\$ 646,572.00	\$ 542,220.00	\$ 58,753.78	\$ -	\$ -	\$ 1,247,545.78			

































