

# Bel Marin Keys Community Services District

4 Montego Key  
Novato, CA 94949

Office: 415.883.4222  
www.bmkcsd.us

## NOTICE & AGENDA *of the* REGULAR BOARD MEETING April 18, 2024 – 7:30pm BMKCSD Community Center

**Assistance for the disabled:** If you are disabled and need accommodation to participate in the meeting, please call our Administrative Assistant, at 415-883-4222 so that the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 4 Montego Key, Novato, California, 94949, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 8:00am to 4:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

### **I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

*To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)*

### **II. ADMINISTRATION - PROTOCOL**

Brown Act; Board Member Responsibilities; Anticipated Time Demand;  
CSDA Required Trainings; Optional Volunteer Committees; Government Ethics.

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### **III. APPROVAL OF MINUTES**

The Board of Directors will review, amend, and approve the prior month's Board meeting minutes. Regular Meeting of March 21, 2024

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### **IV. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

Ratification of Checks Issued.

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**V. PUBLIC COMMENT**

- a. *Citizen Business/Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCSO Public Comment Sign-In Card and present it to the Clerk.  
**Note:** Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to District staff for investigation and disposition - unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. § 54954.2(b).*
- b. Correspondence and/or Presentations

**VI. DISTRICT ENGINEERING PROJECTS**

Engineer Interviews; Assessment Reports for Marine Infrastructure

**VII. ADMINISTRATIVE COMMUNICATIONS**

- a. District Manager’s Report
  - 1. Financial
    - Bank of Marin - Account Balances p15
  - 2. Operations
    - Yellow Jackets at the Multi-Courts, application of traps and spray p16
    - RACES Radio and Antenna Upgrade
  - 3. Calendar
    - 4/12 - 4 cys of Crushed Rock delivered to BMK Storage Site (Gadoua) p18
    - 4/15 – Conex boxes to be delivered to BMK Storage Site (Gadoua)
    - 4/18 – Regular BOD Meeting (Board & Public)
    - 4/19 – NorthBay Watershed Association Seminar at SSU (Gadoua & Lattanzio)
    - 4/24 – Financial Management for SDs, Training, Sacramento (Gadoua)
    - 4/25 – SDRMA - Managing Risk, 9-12, Mill Valley (Gadoua)
    - 5/16 – Regular BOD Meeting (Board & Public)
- b. Standing Committee Reports
  - 1. Community Outreach/Strategic Planning Committee Report (Lattanzio)
  - 2. NAG Binder for CSD retained/saved as a reference for future use.
- c. *ad hoc* Committee Reports
  - 1. Engineering Project Planning Committee (Lattanzio)
    - Engineering Interviews
  - 2. Grant Writing Committee Report (Nash)
  - 3. Public Safety Report (Nash)
    - a. Sub-Committee Emergency Response Team
    - b. Sub-Committee Traffic Control
  - 4. PG&E Committee Report (Nash)
  - 5. Beautification Committee Report (Furst)
  - 6. Welcome to the Keys Committee Report (Angelopoulos)
    - Food Trucks – CSD Parking Lot - May 1 and June 1 (Need a Cooking Break?)
  - 7. Communications Committee (TBD)

**VIII. UNFINISHED BUSINESS**

- a. Montego Park’s Mobile Bathroom - To be installed May 1, 2024
- b. Lighting of Front Office Space – Parking Lot and Walkways
  - 1. Proposal Options
    - a. Greenshine; Solar Pole Light 20’ Tall, 2-minimum poles, est. \$28,000 p19
    - b. PLB Solar Bollards, 12 – 36” Bollards est. \$42,000 p22
    - c. Sternberg Harbortown, Urban Silver Matte, 8 – 42” 120v est. \$32,000 p30

**IX. NEW BUSINESS**

Discuss CO\$T Letter to Marin County BOS – Ltr to delay until after 11/24 Elections. P35

**X. WATERWAYS**

DM Report – Summer maintenance and control of algae and water quality. p38  
2024 Dispersal Schedule p39

**XI. PARKS AND OPEN SPACE**

**XII. ITEMS OF COMMUNITY INTERESTS**

- a. Pattern Energy – Battery Storage in adjacent Wetlands: Zoom meeting 3/19/24 10am
- b. State Coastal Conservancy – Conveyance of South Lagoon Levee (Gadoua)
- c. Pacheco Pond - Update

**XIII. FUTURE AGENDA ITEMS**

- Review of Committee Membership Applications scheduled for BOD meeting of May 16, 2024
- 1. Measure A Oversight Committee – assignment of members pending
  - 2. Measure D Oversight Committee – assignment of members pending
  - 3. Measure G Oversight Committee – assignment of members pending

**XIV. ADJOURNMENT**

All matters before the Board being addressed.

Next regular meeting: May 16, 2024

**Certificate of Posting**

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the District's website (www.bmkcsd.us), as well as on the interior and exterior bulletin boards located at the District Office, 4 Montego Key, Novato, California, on the date reflected below.

  
\_\_\_\_\_  
Michael Gadoua, Board Clerk

4.15.24  
\_\_\_\_\_  
Date