

# Bel Marin Keys Community Services District

4 Montego Key  
Novato, CA 94949

Office: 415.883.4222  
www.bmkcsd.us

## MINUTES REGULAR BOARD MEETING April 18, 2024 – 7:30pm

### I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

The Agenda for this meeting was posted/published on April 15, 2024. President Lattanzio called the Regular Board Meeting to order at 7:30pm and called roll. Directors present along with Vince Lattanzio were Steve Nash, Cheryl Furst, Mercy Angelopulos, and Chris Fehring. A quorum was established, and the pledge of allegiance was recited. Minutes conducted by Michael Gadoua, Board Clerk.

### II. ADMINISTRATION - PROTOCOL

Brown Act; Board Member Responsibilities; Anticipated Time Demand;  
CSDA Required Trainings; Optional Volunteer Committees; Government Ethics.  
Printed material provided to the directors.

### III. APPROVAL OF MINUTES

The Board of Directors approved the prior month's Meetings subject to changes.  
Moved by Director Lattanzio; Seconded by Director Angelopulos  
Directors Vote: Ayes 5 - Motion Carried.

### IV. CONSENT CALENDAR

Motion to Ratify Checks Issued  
Moved by Director Lattanzio; Seconded by Director Nash  
Directors Vote: Ayes 5 - Motion Carried.

### V. PUBLIC COMMENT

a. Correspondence and/or Presentations

### VI. DISTRICT ENGINEERING PROJECTS

Engineer Interviews; Assessment Reports for Marine Infrastructure

### VII. ADMINISTRATIVE COMMUNICATIONS

- a. District Manager's Report
- 1. Financial
    - Bank of Marin - Account Balances p15
  - 2. Operations
    - Yellow Jackets at the Multi-Courts, application of traps and spray p16
    - RACES Radio and Antenna Upgrade
  - 3. Calendar
    - 4/12 - 4 cys of Crushed Rock delivered to BMK Storage Site (Gadoua) p18
    - 4/15 – Conex boxes to be delivered to BMK Storage Site (Gadoua)
    - 4/18 – Regular BOD Meeting (Board & Public)
    - 4/19 – NorthBay Watershed Association Seminar at SSU (Gadoua & Lattanzio)
    - 4/24 – Financial Management for SDs, Training, Sacramento (Gadoua)
    - 4/25 – SDRMA - Managing Risk, 9-12, Mill Valley (Gadoua)
    - 5/16 – Regular BOD Meeting (Board & Public)

- b. Standing Committee Reports
  - 1. Community Outreach/Strategic Planning Committee Report (Lattanzio)
  - 2. NAG Binder for CSD retained/saved as a reference for future use.
- c. *ad hoc* Committee Reports
  - 1. Engineering Project Planning Committee (Lattanzio)
    - Engineering Interviews
  - 2. Grant Writing Committee Report (Nash)
  - 3. Public Safety Report (Nash)
    - a. Sub-Committee Emergency Response Team
    - b. Sub-Committee Traffic Control
  - 4. PG&E Committee Report (Nash)
  - 5. Beautification Committee Report (Furst)
  - 6. Welcome to the Keys Committee Report (Angelopoulos)
  - 7. Communications Committee (TBD)

**VIII. UNFINISHED BUSINESS**

- a. Montego Park’s Mobile Bathroom - To be installed May 1, 2024
- b. Lighting of Front Office Space – Parking Lot and Walkways
  - 1. Proposal Options
    - a. Greenshine; Solar Pole Light 20’ Tall, 2-minimum poles, est. \$28,000 p19
    - b. PLB Solar Bollards, 12 – 36” Bollards est. \$42,000 p22
    - c. Sternberg Harbortown, Urban Silver Matte, 8 – 42” 120v est. \$32,000 p30

Motion to Approve the purchase of option \_\_\_\_ not to exceed \$ \_\_\_\_\_.  
 Moved by Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
 Directors Vote: Ayes Nays Abstain Absent  
 Motion Carried.

**IX. NEW BUSINESS**

Discuss CO\$T Letter to Marin County BOS – Ltr to delay until after 11/24 Elections. P35

**X. WATERWAYS**

DM Report – Summer maintenance and control of algae and water quality. p38  
 2024 Dispersal Schedule p39

Water quality treatment requires Muckbiotics (\$13,500) and Summer Slam (\$5,400) from Naturalake Biosciences (total \$18,900 + shipping). September supplement of Summer Slam (\$3,995.45). No increase in chemical costs.

Motion to Approve Purchase of water quality materials not to exceed \$25,000 in 2024.  
 Moved by Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
 Directors Vote: Ayes Nays Abstain Absent  
 Motion Carried.

**XI. PARKS AND OPEN SPACE**

**XII. ITEMS OF COMMUNITY INTERESTS**

- a. Pattern Energy – Battery Storage in adjacent Wetlands: Zoom meeting 3/19/24 10am
- b. State Coastal Conservancy – Conveyance of South Lagoon Levee (Gadoua)
- c. Pacheco Pond - Update

**XIII. FUTURE AGENDA ITEMS**

- Review of Committee Membership Applications scheduled for BOD meeting of May 16, 2024
- 1. Measure A Oversight Committee – assignment of members pending
  - 2. Measure D Oversight Committee – assignment of members pending
  - 3. Measure G Oversight Committee – assignment of members pending

**XIV. ADJOURNMENT**

All matters before the Board being addressed - motion to adjourn.

Motion to Adjourn  
Moved by Director \_\_\_\_\_; Seconded by Director \_\_\_\_\_  
Directors Vote: Ayes Nays Abstain Absent  
Motion Carried.

Next regular meeting: May 16, 2024

### **Certificate of Posting**

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the District's website ([www.bmkcsd.us](http://www.bmkcsd.us)), as well as on the interior and exterior bulletin boards located at the District Office, 4 Montego Key, Novato, California, on the date reflected below.

\_\_\_\_\_  
Michael Gadoua, Board Clerk

\_\_\_\_\_  
Date