

Bel Marin Keys Community Services District

4 Montego Key
Novato, CA 94949

Office: 415.883.4222
www.bmkcsd.us

MINUTES December 14, 2023 REGULAR BOARD MEETING

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Director Angelopoulos and Cheryl Furst will be absent from this meeting.

Call to Order: 7:30pm

Roll Call: Directors Fehring, Nash and Lattanzio present.

Quorum Established.

II. APPROVAL OF MINUTES

Motion to Approve November 16, 2023 Regular Meeting Minutes

Motion by Director Lattanzio; Seconded by Director Fehring

Vote: Ayes 3; Nays 0; Abstain 0; Absent 2

Motion Carried.

III. CONSENT CALENDAR

Motion to Ratify Consent Calendar.

Motion by Director Lattanzio; Seconded by Director Fehring

Vote: Ayes 3; Nays 0; Abstain 0; Absent 2

Motion Carried

V. DISTRICT ENGINEERING PROJECTS

a. North Lagoon Dredge – Completed.

Mark Sutton, VP, Dixon Marine Services, Inc., (DMS) addressed Board Members and the residents present and engaged in a discussion with the directors. The head of dredge pump cut an arc of 22” to 80.” While the District paid for only 16,000 cubic yards, DMS actually, cut 26,702 cubic yards and pumped the material to the Dredge Material Maintenance Site (28 acres owned by BMKCSD) across from Pacheco Pond. As the water drains from the sediment and is released into Novato Creek, the final product is landfill - an asset to the BMKCSD. [Calypso Ramp Dock and Gangway to be reinstalled on 12/22/23.] The DMMS needs to be managed, maintained and protect, including the flash (weir) boards, and the ridge line around the stored sediment. It was suggested that we grow a rye plant. The CSD is expecting to dredge every 10-15 years; however, because of Novato Creek sediment accrual, dredging may be every 3.5 years. Purchasing commercial weed wackers and other maintenance tools appears to be required. Proper maintenance will prevent the growth of pickleweed.

VI. ADMINISTRATIVE COMMUNICATIONS

a. District Manager’s Report

1. Financial: Account Balances

2. Operations: Global Diving – Settled.

2024 Holiday Schedule; 2024 BOD Regular Meeting Schedule; 2024 Flushing Schedule;

Reached a negotiated settlement with Global Diving & Salvage, Inc., to the October 27, 2022

Invoice # 127369 (\$8,256), for \$5,000.

DM attended Per Capita (Meas. A) Workshop

DM purchased Conex boxes (Public Safety Committee/ERT and CSD).
Measure A FY 22-23 Expenditure Report
Environmental Health Services Pass, 12/5/23; Scheduled meeting with Professional Kitchen

January meeting from 1/18/24 to 1/4/24 due to unavailability of personnel.

- b. Standing Committee Reports
 - 1. Community Outreach/Strategic Planning Committee Report
- c. *ad hoc* Committee Reports
 - 2. Public Safety Report
 - a. Sub-Committee Emergency Response Team
 - b. Sub-Committee Traffic Control

Chair Nash reports that the January Public Safety/ERT/Traffic Committee meeting will be determined at a later date. Marin County Department of Public Works will make red curbs a priority; The Cavalla Cay yield sign is now a stop sign; the speed on BMK Boulevard will be reduced by the widening of the bike lane's fogline; Crosswalks and speed tables on Montego Key will be added but require 200 feet line of sight; and the Restricted Parking signs will require a Board vote in January.

- 3. Beautification Committee Report – Chair Absent
- 4. Welcome to the Keys Committee Report – Chair Absent
- 5. PG&E Committee Report
- 6. Lagoon Water Committee Report
 - a. Winter Water Level
 - b. 2024 Flushing Schedule
- 7. Grant Writing Committee Report
12/6/23 Minutes

VIII. WATERWAYS MAINTENANCE

- a. Navigation Lock Maintenance – Current In-House Maintenance
- b. Aquatic Vegetation/Water Quality - Current with application of Treatment
- c. South Lagoon Diffuser Systems
 - Warranty of inoperable compressor replaced by Lake Tech/Kasco.
- d. North Lagoon aerator systems
 - Continued to January Agenda. DM instructed to prepare an apples-to-apples full-costs comparison report for the Board to review.

XIII. CLOSED SESSION

Pursuant to Government Code §§54957, et seq., the Board will hold a closed session for the following reason: Public Employment

Delayed for full board attendance.

XIV. ADJOURNMENT

All matters before the Board being addressed.
Motion by Director Lattanzio; Seconded by Director Fehring
Vote: Ayes 3; Nays 0; Abstain 0; Absent 2
Motion Carried

Next regular meeting: January 4, 2024