

# Bel Marin Keys Community Services District

4 Montego Key  
Novato, CA 94949

Office: 415.883.4222  
www.bmkcsd.us

## NOTICE & AGENDA of the REGULAR BOARD MEETING December 19, 2024 – 7:30pm BMKCS Community Center

### Board Members

Mercy Angelopulos  
Vince Lattanzio

Chris Fehring  
Steve Nash

Cheryl Furst

**Assistance for people with disabilities:** If you are disabled and need accommodation to participate in the meeting, please call our Administrative Assistant, at 415.883.4222 so that the necessary arrangements can be made.

This Board Meeting is available for real-time viewing via Zoom. The meeting starts promptly at 7:30; however, online participants seeking to provide public comment should sign on at 7:15 and connect with the Video Coordinator. The Zoom link is (cut/paste may be required):

<https://us06web.zoom.us/j/86119410164?pwd=EDDOJky6mokf8UBoVFz54raXSUamar.1>

Meeting ID: 861 1941 0164; Passcode: 301734.

Please note that the Coordinator is unable to take telephone calls during the meeting.

The Board meeting agenda and all supporting documents are available for public review at 4 Montego Key, Novato, California, 94949, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 4 Montego Key, Novato, California, during normal business hours, Monday through Friday, 8:00am to 4:00pm. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

### **I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

*To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the President in conformity with Board Meeting Policy Provisions. (Please Turn Off Cell Phones)*

### **II. APPROVAL OF MINUTES**

The Board of Directors will review, amend, and approve the prior month's meeting Minutes

- a. Regular Meeting of November 21, 2024 – Action item – Attached

### **III. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

- a. Ratification of Checks and Payroll Issued October – correction – Attached
- b. Ratification of Checks and Payroll Issued November - Attached

**IV. PUBLIC COMMENT**

- a. *Citizen Business/Oral and Written Communications on items not appearing on this agenda. Residents are advised to limit discussion to one presentation per individual. Please observe the time limit of 3 minutes. Please fill out a BMKCS D Public Comment Sign-In Card and present it to the Clerk. **Note:** Any item raised by a member of the public, which does not appear on the agenda, but which may require Board action shall be referred to the District Staff for investigation and disposition – unless the item requires emergency action by the Board or the need to take such action arose after the posting of the agenda within the meaning of Cal. G.C. §54954.2(b).*
- b. Correspondence and/or Presentations

**V. *ad hoc* PARKS COMMITTEE -Sunset Park**

- a. December 2, 2024 Meeting – Minutes - Attached
- b. Sunset Park – Discussion – Letters from residents -Attached

**VI. ADMINISTRATIVE COMMUNICATIONS**

- a. Interim District Manager’s Report
  - 1. Financial
    - a. Bank of Marin – Account Balances – Discussion – Attached
  - 2. Operations
    - a. Drop box/storage update – Comparison from Dan Pagano, IT – Attached – Updated Discussion-Feedback from Director Chris Fehring – Action item
    - b. Resident rental agreement -Researched and the fee was \$50.00 an hour without a monitor in 2022 – see attached.
    - c. Residential rental agreement – markup/edits review
    - d. Administer Oath of Office for newly elected board members –
    - e. LAFCO – Schedule of Municipal Service Review – Attached
    - f. State Water Resources Control Board – Annual permit fee **\$24,593.00** from dredge North Lagoon 26,703 dredge volume
  - 3. Calendar
    - January 16, 2025 Board of Directors Meeting – 2025 dates attached
    - January 25, 2025 Electronic Waste event – pending confirmation
- a. *ad hoc* Committee Reports
  - 1. Grant Writing Committee Report - Update
  - 2. BMK Community Safety Committee Report (ERT/Traffic/PGE) – Flock Update
  - 3. Beautification Committee Report - Update
  - 4. Welcome to the Keys Committee Report -Update
  - 5. Communications Committee
    - a. Office policies – review and update
  - 6. **Parks Committee – Moved to item V.**
  - 7. Waterways Committee – Meeting December 17, 2024 – update

**VII. STANDING COMMITTEE REPORTS D & G**

- a. Measure G – Update
- b. Measure D - Marine Maintenance Waterways

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

- a. Survey and easement procedures to be investigated with County Counsel– Aylene Lambert from Gardens -plans/drawings -MOU sent to County Counsel for review on October 30, 2024. Waiting for response.

**X. PARKS AND OPEN SPACE**

**XI. ITEMS OF COMMUNITY INTERESTS**

- a. Refuge – Updates
- b. SCC – Updates
- c. Pattern Energy – Updates – Moratorium updates

**XII. FUTURE AGENDA ITEMS**

**XIII. ADJOURNMENT**

All matters before the Board are being addressed – motion to adjourn.

Next regular meeting: January 16, 2025

**Certificate of Posting**

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the District's website ([www.bmkcsd.us](http://www.bmkcsd.us)), as well as on the interior and exterior bulletin boards located at the District Office, 4 Montego Key, Novato, California, on the date reflected below.



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Lisa Lue, Interim Board Clerk

December 11, 2024