

Bel Marin Keys Community Services District
Fiscal Year 2025-2026

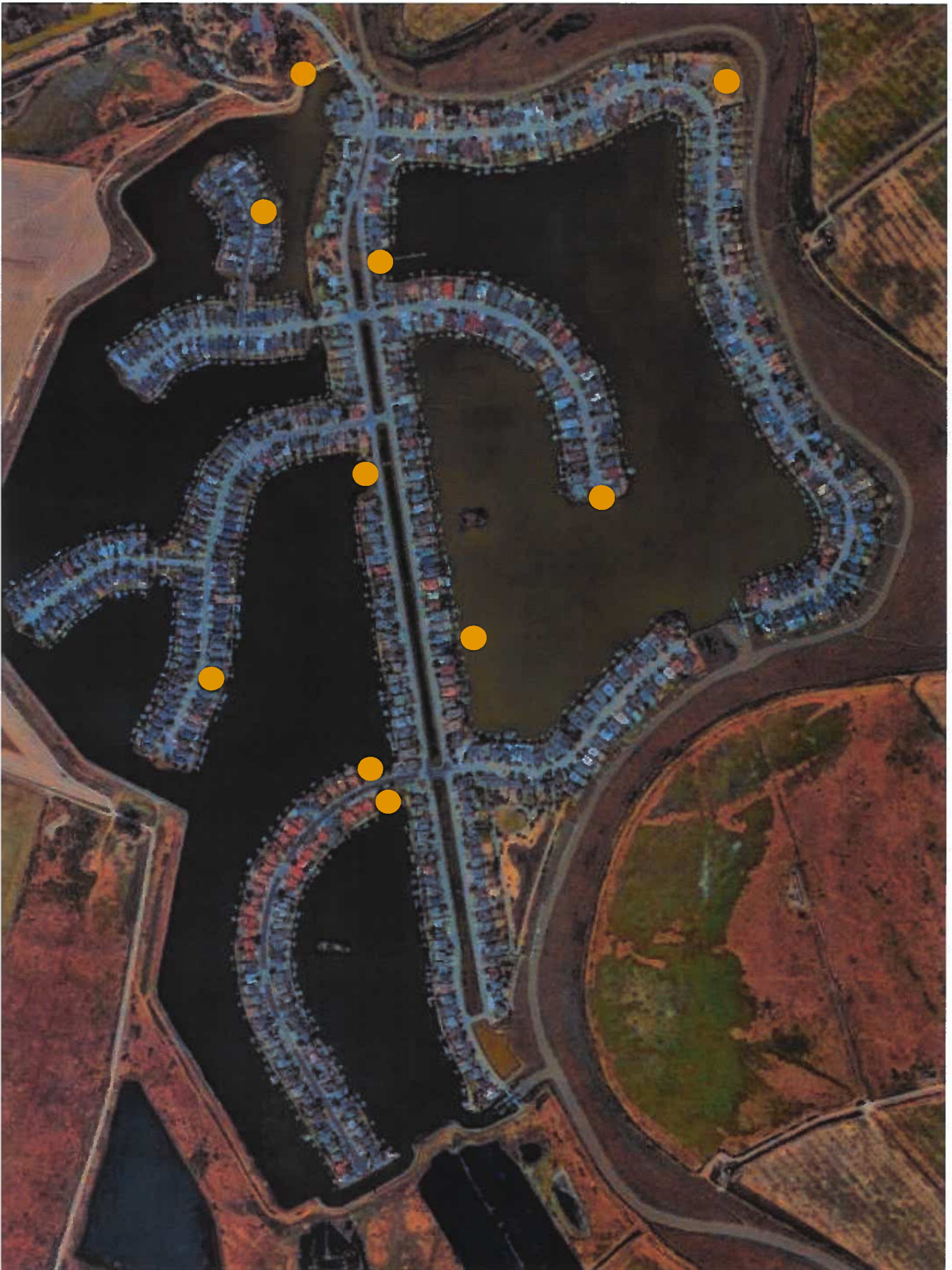
	Operating	Waterways Measure D	Parks Measure A	Infrastructure Measure G	Total Budget
Ordinary Income/Expense					
Income					
40000 · Measure Income	\$ 630,000	\$ 565,000	\$ 62,000	\$ 1,295,000	\$ 2,552,000
41000 · Excess ERAF Income	\$ 45,000				\$ 45,000
42000 · HOPTR Tax Income	\$ 2,000				\$ 2,000
43000 · Rental of Community Center	\$ 16,000				\$ 16,000
44000 · Advertising Income	\$ 2,000				\$ 2,000
47000 · Key Income	\$ 500				\$ 500
48000 · Interest (Bank Accts)	\$ 78,000	\$ 12,000	\$ 600	\$ 140,000	\$ 230,600
49000 · Miscellaneous Income					\$ -
Total Income	\$ 773,500	\$ 577,000	\$ 62,600	\$ 1,435,000	\$ 2,848,100
Expense					
60000 · Personnel					
60001 · Salary and Wages					
61000 · District Manager	\$ 78,540	\$ 4,620	\$ 4,620	\$ 4,620	\$ 92,400
61004 · Administrative Assistant	\$ 32,419	\$ 341	\$ 683	\$ 683	\$ 34,125
61006 · Maintenance Personnel	\$ 8,295	\$ 58,065	\$ 8,295	\$ 8,295	\$ 82,950
62000 · Payroll Taxes and Benefits					\$ -
62102 · Payroll Taxes	\$ 9,804	\$ 3,890	\$ 934	\$ 934	\$ 15,562
62200 · Benefits					\$ -
62202 · Worker's Comp	\$ 900	\$ 450	\$ 90	\$ 90	\$ 1,530
62204 · 401k Employer Match	\$ 3,276	\$ 1,300	\$ 312	\$ 312	\$ 5,200
62208 · Medical Benefits	\$ 4,536	\$ 1,800	\$ 432	\$ 432	\$ 7,200
63000 · Other Personnel Costs					\$ -
63002 · Payroll Service Fees	\$ 2,000				\$ 2,000
63004 · Mileage Reimbursements	\$ 1,000	\$ 250	\$ 250	\$ 500	\$ 2,000
63006 · Staff Development & Meetings	\$ 2,300				\$ 2,300
63008 · Hiring Expenses	\$ 500				\$ 500
64000 · Professional Fees					\$ -
64002 · Accounting	\$ 42,000				\$ 42,000
64004 · Audit & State Reporting	\$ 15,000				\$ 15,000
64006 · Legal Counsel	\$ 8,000	\$ 6,000	\$ 1,000	\$ 10,000	\$ 25,000
64008 · Grant Writer					\$ -
64010 · District Engineer Consulting				\$ 110,000	\$ 110,000
64016 · Biologist				\$ 10,000	\$ 10,000
64999 · Other Professional Fees	\$ 4,000	\$ 7,000		\$ 2,500	\$ 13,500
65000 · Occupancy					\$ -
65002 · Community Service Center (CSD)					\$ -
65100 · Utilities					\$ -
65102 · Garbage	\$ 4,400	\$ -	\$ -	\$ -	\$ 4,400
65104 · Electricity	\$ 22,600	\$ 10,500	\$ 4,200	\$ -	\$ 37,300
65106 · Sewer	\$ 880	\$ -	\$ -	\$ -	\$ 880
65108 · Water	\$ 4,200	\$ 1,050	\$ 8,400	\$ -	\$ 13,650

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65110 · Telephone & Internet	\$ 6,300	\$ 5,250	\$ 1,260	\$ -	\$ 12,810
65114 · Pest Control	\$ 1,100	\$ -	\$ -	\$ -	\$ 1,100
65200 · Building Repair and Maintenance					\$ -
65202 · Leased Equipment	\$ 2,200				\$ 2,200
65204 · General Janitorial	\$ 4,000				\$ 4,000
65206 · Facilities Maintenance	\$ 20,000				\$ 20,000
65208 · Security Camera Maint/Repair	\$ 500				\$ 500
65300 · Rentals					\$ -
65302 · Janitorial for Rentals	\$ 4,000				\$ 4,000
65304 · Event Monitors	\$ 3,000				\$ 3,000
65306 · Community Sponsored Events	\$ 2,500				\$ 2,500
65307 · Contributions to Offset Event Expense	\$ (200)				\$ (200)
65308 · Generator	\$ 1,000				\$ 1,000
65310 · Parking Lot Repair/Maintenance	\$ 1,000				\$ 1,000
66000 · Professional Dues					\$ -
66002 · CSDA - CA Special District Asso	\$ 3,000				\$ 3,000
66004 · LAFCO - Local Agency Formation	\$ 1,300				\$ 1,300
66006 · Bay Planning Coalition		\$ 750			\$ 750
66999 · Other Professional Dues	\$ 100				\$ 100
67000 · Fees					\$ -
67002 · Bank Fees	\$ 220	\$ 70	\$ 30	\$ 30	\$ 350
67004 · Property Tax Collection Fees	\$ 7,500	\$ 2,500			\$ 10,000
67006 · City General Election Fees	\$ 2,000				\$ 2,000
67008 · Measure Expense		\$ 1,200		\$ 1,200	\$ 2,400
67010 · SCC Unit V	\$ 4,000				\$ 4,000
68000 · Board Expenses					\$ -
68002 · Board Meeting & Materials	\$ 300				\$ 300
68004 · Director's Fees	\$ 6,000				\$ 6,000
69000 · Office Expenses					\$ -
69002 · Copier Rental & Supplies	\$ 8,000				\$ 8,000
69004 · Other Office Expenses/Supplies	\$ 8,000				\$ 8,000
71000 · Committee Expense					\$ -
71002 · Emergency Response Team (ERT)	\$ 2,500				\$ 2,500
71004 · Waterways Advisory Board (D)		\$ 100			\$ 100
71006 · Communication Outreach	\$ 750	\$ 500	\$ 750	\$ 750	\$ 2,750
71008 · Beautification			\$ 1,500		\$ 1,500
71010 · Welcome to the Keys	\$ 500				\$ 500
71012 · Marine Engineering Committee (G)				\$ 2,000	\$ 2,000
71014 · Parks & Open Space Committee (A)			\$ 750		\$ 750
72000 · Information Technology					\$ -
72002 · Software	\$ 5,000				\$ 5,000
72004 · Computer Equipment	\$ 3,000				\$ 3,000
72006 · IT Consultant	\$ 2,000				\$ 2,000

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	Operating	Waterways Measure D	Parks Measure A	Infrastructure Measure G	Total Budget
72008 . Website Maintenance	\$ 10,000				\$ 10,000
72010 . LPR Camera Subscription	\$ 6,000				\$ 6,000
73000 . Insurance					\$ -
73002 . Liability Insurance	\$ 87,497.00				\$ 87,497
73004 . Insurance Claims					\$ -
73100 . Licenses, Permits & Surveys	\$ 250	\$ 1,700	\$ 50		\$ 2,000
74000 . Maintenance					\$ -
74002 . Landscaping Services	\$ 84,000		\$ 20,000		\$ 104,000
74004 . Landscape Equipment	\$ 500	\$ 1,000			\$ 1,500
74006 . Street Lights Maintenance	\$ 3,000				\$ 3,000
74008 . Parks Maintenance			\$ 2,000		\$ 2,000
74010 . Security Gates/Fencing Maintenance	\$ 500	\$ 5,500			\$ 6,000
74099 . Other Grounds Maintenance	\$ 6,500				\$ 6,500
74100 . Waterways Maintenance					\$ -
74102 . Work Barge Maintenance		\$ 3,000			\$ 3,000
74104 . Pontoon Boat Maintenance		\$ 2,000			\$ 2,000
74106 . Waterway Equipment		\$ 10,000			\$ 10,000
74108 . Water Circulation & Management		\$ 47,000			\$ 47,000
74110 . Lagoon Maintenance		\$ 2,000			\$ 2,000
74112 . Creek Maintenance		\$ 5,000			\$ 5,000
74114 . Levee/Shoreline Maintenance		\$ 5,000			\$ 5,000
74116 . Moat Maintenance		\$ 1,000		\$ 20,000	\$ 21,000
74118 . DMMS Maintenance & Repair		\$ 2,000			\$ 2,000
74122 . Boat Ramp Maintenance		\$ 2,500			\$ 2,500
74124 . Locks Maintenance		\$ 47,000			\$ 47,000
75000 . Vehicle Maintenance					\$ -
75002 . Parking & Tolls	\$ 100				\$ 100
75006 . Registration	\$ 377	\$ 359			\$ 736
75008 . Vehicle Maint & Repairs	\$ 500				\$ 500
75010 . Truck & Boat Fuel	\$ 1,300	\$ 600			\$ 1,900
78000 . Current Year Fixed Assets CIP to be Capitalized					\$ -
78010 . Aerator N. Lagoon					\$ -
78014 . Nav Lock Modernization Specs				\$ 15,000	\$ 15,000
78015 . South Lagoon Levee					\$ -
78016 . Montego Irrigation			\$ 25,000		\$ 25,000
78017 . Moat Connections					\$ -
78018 . South Lagoon/Creek Dredge					\$ -
78019 . Sensor Bouys					\$ -
79999 . Depreciation	\$ 366,000				\$ 366,000
Total Expense	\$ 910,744	\$ 241,296	\$ 80,555	\$ 187,345	\$ 1,419,940
Total Income	\$ 773,500	\$ 577,000	\$ 62,600	\$ 1,435,000	\$ 2,848,100
Total Expense	\$ 910,744	\$ 241,296	\$ 80,555	\$ 187,345	\$ 1,419,940
Net Income	\$ (137,244)	\$ 335,704	\$ (17,955)	\$ 1,247,655	\$ 1,428,160



Bel Marin Keys	Associate		Senior I		Project I		Staff I		Technical Editor		Clerical		Expenses			Totals	
	# Hrs @ \$280	Cost	# Hrs @ \$225	Cost	# Hrs @ \$200	Cost	# Hrs @ \$175	Cost	# Hrs @ \$120	Cost	# Hrs @ \$120	Cost	Vehicle & Mileage	Other Direct	Cost	Hours	Cost
Task 1 – Technical Studies																	
Task 1a - Aquatic Resources Delineation and Report	2	\$ 560	24	\$ 5,400		\$ -	56	\$ 9,800	4	\$ 480	1	\$ 120	\$ 45		\$ 45	87	\$ 16,405
Task 1b - Section 106 Cultural Resources Study and Report	2	\$ 560	12	\$ 2,700		\$ -	56	\$ 9,800	4	\$ 480	1	\$ 120	\$ 350	\$ 1,000	\$ 1,350	75	\$ 15,010
Task 1c - Biological Resources Study and Letter Report	2	\$ 560	20	\$ 4,500		\$ -	48	\$ 8,400	4	\$ 480	1	\$ 120	\$ 45		\$ 45	75	\$ 14,105
Subtotals	6	\$ 1,680.00	56	\$ 12,600.00	0	\$ -	160	\$ 28,000.00	12	\$ 1,440.00	3	\$ 360.00			\$ 1,440	237	\$ 45,520
Task 2 – Resource Agency Permitting and Coordination																	
Task 2a - Initial Agency Outreach and Environmental Permit Tracker	2	\$ 560	12	\$ 2,700		\$ -	6	\$ 1,050		\$ -		\$ -			\$ -	20	\$ 4,310
Task 2b - RWQCB Section 401 Water Quality Certification Request	2	\$ 560	24	\$ 5,400		\$ -	48	\$ 8,400	2	\$ 240		\$ -			\$ -	76	\$ 14,600
Task 2c - CDFW Lake and Streambed Alteration Agreement Application	2	\$ 560	24	\$ 5,400		\$ -	48	\$ 8,400	2	\$ 240		\$ -			\$ -	76	\$ 14,600
Task 2d - Bay Conservation and Development Commission Permit Application	2	\$ 560	20	\$ 4,500		\$ -	48	\$ 8,400	2	\$ 240		\$ -			\$ -	72	\$ 13,700
Optional Subtask 2e - USACE Section 404 Permit Application	2	\$ 560	22	\$ 4,950		\$ -	48	\$ 8,400	2	\$ 240		\$ -			\$ -	74	\$ 14,150
Subtotals	10	\$ 2,800	102	\$ 22,950	0	\$ 0	198	\$ 34,650	8	\$ 960	0	\$ 0			\$ -	318	\$ 61,360
Task 3 – CEQA Categorical Exemption Package																	
Task 3 - CEQA CatEx Package	6	\$ 1,680	4	\$ 900	20	\$ 4,000		\$ -	1	\$ 120		\$ -			\$ -	31	\$ 6,700
Subtotals	6	\$ 1,680.00	4	\$ 900.00	20	\$ 4,000.00	0	\$ -	1	\$ 120.00	0	\$ -			\$ -	31	\$ 6,700
Task 4 – Project Management and Meetings																	
Task 2 - Kickoff Meeting	2	\$ 560	4	\$ 900	1	\$ 200	1	\$ 175		\$ -		\$ -			\$ -	8	\$ 1,835
Task 2 - Monthly Progress Meetings	8	\$ 2,240	16	\$ 3,600		\$ -		\$ -		\$ -		\$ -			\$ -	24	\$ 5,840
Task 2 - Invoicing	2	\$ 560	8	\$ 1,800		\$ -		\$ -		\$ -	12	\$ 1,440			\$ -	22	\$ 3,800
Task 2 - Project Management	6	\$ 1,680	18	\$ 4,050		\$ -	6	\$ 1,050		\$ -	2	\$ 240			\$ -	32	\$ 7,020
Subtotals	18	\$ 5,040	46	\$ 10,350	1	\$ 200	7	\$ 1,225	0	\$ 0	14	\$ 1,680			\$ 0	86	\$ 18,495
Project Totals	40	\$ 11,200.00	208	\$ 46,800.00	21	\$ 4,200.00	365	\$ 63,875.00	21	\$ 2,520.00	17	\$ 2,040.00	0	\$ -	1,440	672.00	\$ 132,075.00