

RESOLUTION HONORING ERNIE GANAS

Resolution No. 2025-05

Whereas Bel Marin Keys lost a valued resident and past Board Member on May 8, 2025, with the death of Ernie Ganas;

Whereas The community lost a strong, leader, longtime resident and Two (2) term CSD Board Member;

Whereas Ernie Ganas Joined the army and moved to Bel Marin Keys in 1974, was a Board member for Two (2) terms;

Whereas Ernie Ganas was a volunteer in many clubs and was instrumental in getting the community center for BMK clubs for free;

Whereas Ernie Ganas served with distinction on the Bel Marin Keys Community Services District for Two (2) terms;

Whereas Ernie Ganas's positive personal characteristics of kindness and energy enriched those fortunate enough to know and work with him;

Resolved On behalf of Bel Marin Keys Board members, we recognize the significant contributions of Ernie Ganas over the course of his distinguished career and mourn his death and the CSD extends its sincerest condolences to his family friends.

Bel Marin Keys Community Services District Board of Directors

Passed 26 June 2025

Steve Nash
President
Bel Marin Keys Board of Directors

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-101766-1

6/4/2025 11:32 AM

8/3/2025

Client:

Bel Marin Keys Community Services District, CA

Bill To:BEL MARIN KEYS COMMUNITY SERVICES
DISTRICT, CALIFORNIA

| SALESPERSON | Phone | EMAIL | DELIVERY METHOD | PAYMENT METHOD |
|---------------|-------|----------------------|-----------------|----------------|
| Jordan Cairns | | cairns@civicplus.com | | Net 30 |

One-time(s)

| QTY | PRODUCT NAME | DESCRIPTION | DISCOUNT % | 12 Month Value |
|------|--|--|------------|----------------|
| 1.00 | DNS and Domain Hosting Setup | DNS and Domain Hosting Setup: https://www.bmkcsd.us/ | 20 | USD 126.40 |
| 1.00 | Municipal Websites Central : Starter Standard Implementation | Central Starter Standard Implementation includes virtual group system training - up to 2 blocks for up to 3 users, migration of up to 150 pages of content, and migration of the current year plus two previous years of simple meeting agendas and minutes. | 20 | USD 553.60 |

Recurring Service(s)

| QTY | PRODUCT NAME | DESCRIPTION | DISCOUNT % | 12 Month Value |
|------|--|--|------------|----------------|
| 1.00 | Municipal Websites Central : Starter Standard Annual Fee | Municipal Websites Central : Starter Standard Annual Fee | 14.2367 | USD 2,818.18 |
| 1.00 | Municipal Websites Central: Starter Hosting and Security Annual Fee | Municipal Websites Central: Module Based Hosting and Security Annual Fee | 14.2367 | USD 686.11 |
| 1.00 | Municipal Websites Central: Starter Guardian Security (Cloudflare WAF/CDN) | Starter Cloudflare Tier 1 WAF/CDN security protection | 14.2367 | USD 257.29 |

| QTY | PRODUCT NAME | DESCRIPTION | DISCOUNT % | 12 Month Value |
|------|-----------------------------------|---|------------|----------------|
| 1.00 | DNS and Domain Hosting Annual Fee | DNS and Domain Hosting Annual Fee: https://www.bmkcsd.us/ | 14.2367 | USD 162.09 |
| 1.00 | SSL Management CivicPlus Provided | SSL Management CivicPlus Provided: https://www.bmkcsd.us/ | 14.2367 | USD 76.33 |

| | |
|---|--------------|
| List Price - Initial Term Total | USD 5,514.00 |
| Total Investment - Initial Term | USD 4,680.00 |
| Annual Recurring Services (Subject to Uplift) | USD 4,000.00 |

| | |
|-------------------------------|-----------------------------------|
| Initial Term | 12 Months |
| Initial Term Invoice Schedule | 100% Invoiced upon Signature Date |

| | |
|-------------------|---|
| Renewal Procedure | Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date |
| Annual Uplift | 5% to be applied in year 2 |

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Acceptance of Quote # Q-101766-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-98599-1

4/17/2025 8:25 PM

6/16/2025

Client:

Bel Marin Keys Community Services District, CA

Bill To:BEL MARIN KEYS COMMUNITY SERVICES
DISTRICT, CALIFORNIA

| SALESPERSON | Phone | EMAIL | DELIVERY METHOD | PAYMENT METHOD |
|---------------|-------|----------------------|-----------------|----------------|
| Jordan Cairns | | cairns@civicplus.com | | Net 30 |

One-time(s)

| QTY | PRODUCT NAME | DESCRIPTION | DISCOUNT % | 12 Month Value |
|------|---|---|------------|----------------|
| 1.00 | DNS and Domain Hosting Setup | DNS and Domain Hosting Setup: https://www.bmkcsd.us/ | 20 | USD 126.40 |
| 1.00 | Municipal Websites Central : Starter Premium Implementation | Central Starter Premium Implementation includes virtual system training - up to 2 blocks for up to 3 users, migration of up to 150 pages of content, and migration of the current year plus two previous years of simple meeting agendas and minutes. | 20 | USD 1,233.60 |

Recurring Service(s)

| QTY | PRODUCT NAME | DESCRIPTION | DISCOUNT % | 12 Month Value |
|------|--|--|------------|----------------|
| 1.00 | Municipal Websites Central: Starter Premium Annual Fee | Municipal Websites Central: Starter Premium Annual Fee | 15.1421 | USD 3,728.66 |
| 1.00 | Municipal Websites Central: Starter Hosting and Security Annual Fee | Municipal Websites Central: Module Based Hosting and Security Annual Fee | 15.1421 | USD 678.86 |
| 1.00 | Municipal Websites Central: Starter Guardian Security (Cloudflare WAF/CDN) | Starter Cloudflare Tier 1 WAF/CDN security protection | 15.1421 | USD 254.57 |

| QTY | PRODUCT NAME | DESCRIPTION | DISCOUNT % | 12 Month Value |
|------|---|---|------------|----------------|
| 1.00 | DNS and Domain Hosting Annual Fee | DNS and Domain Hosting Annual Fee: https://www.bmkcsd.us/ | 15.1421 | USD 160.38 |
| 1.00 | SSL Management CivicPlus Provided | SSL Management CivicPlus Provided: https://www.bmkcsd.us/ | 15.1421 | USD 75.52 |
| 1.00 | Municipal Websites Central : Facilities Module Annual Fee | Municipal Websites Central: Facilities Module Annual Fee | 15.1421 | USD 297.00 |

| | |
|---|--------------|
| List Price – Initial Term Total | USD 7,822.00 |
| Total Investment - Initial Term | USD 6,554.99 |
| Annual Recurring Services (Subject to Uplift) | USD 5,194.99 |

| | |
|-------------------------------|-----------------------------------|
| Initial Term | 12 Months |
| Initial Term Invoice Schedule | 100% Invoiced upon Signature Date |

| | |
|-------------------|---|
| Renewal Procedure | Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date |
| Annual Uplift | 5% to be applied in year 2 |

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Acceptance of Quote # Q-98599-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Organization Legal Name: _____

Billing Contact: _____

Title: _____

Billing Phone Number: _____

Billing Email: _____

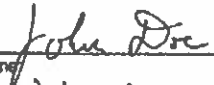
Billing Address: _____

Mailing Address: (If different from above) _____


PO Number: (Info needed on Invoice (PO or Job#) if required) _____

Valid / Acceptable Signatures

Wet Signature: The individual with signing authority has signed with a pen and scanned the document for our records.

| Acceptance | |
|---|--------------|
| The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date: | |
| Authorized Client Signature | CivicPlus |
| By: <u></u> | By: _____ |
| Name: <u>John Doe</u> | Name: _____ |
| Title: <u>Mayor</u> | Title: _____ |
| Date: <u>1/1/23</u> | Date: _____ |
| Organization Legal Name: _____ | |
| Billing Contact: _____ | |
| Title: _____ | |
| Billing Phone Number: _____ | |

Electronic Signature: The individual has signed through an approved e-sign software and the typed signature is stamped with the date.

| Acceptance | |
|---|--------------|
| The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date: | |
| Authorized Client Signature | CivicPlus |
| By: <u></u> | By: _____ |
| Name: <u>Jon Doe</u> | Name: _____ |
| Title: <u>Mayor</u> | Title: _____ |
| Date: <u>9/11/2023</u> | Date: _____ |
| Organization Legal Name: _____ | |

MEETING MINUTES
Measure G Oversight Committee
BMKCSO Community Center
Tuesday June 17, 2025 6:30pm

I. Roll call and introductions:

| | | |
|-----------------------------|--------------------------------|--------|
| Vince Lattanzio, Board Lead | vlattanzio@bmkcsd.us | |
| Steve Nash, Board Lead | snash@bmkcsd.us | |
| Brian Clark | bclark@bmkcsd.us | |
| Matthew Glerum | matthewglerum1@gmail.com | |
| Aylene Lambert | aylenefromthe6@gmail.com | ABSENT |
| Martin O'Leary | martin.oleary@comcast.net | |
| Terry Friesen | terry.friesen1@outlook.com | |
| George Kuniholm | gkuniholm@gmail.com | |
| Randy Pollack | randypollak@yahoo.com | |
| Pamela Horick | pamelavalverdehorick@gmail.com | |
| Jon Stage | jon.stage@gmail.com | |
| Dave Herz | daveherz0@gmail.com | |
| Ruth Peterson | ruth_peterson@sbcglobal.net | ABSENT |
| Robin Lee | robin.lee8@gmail.com | |
| Michael Zatto | michaelzatto@sbcglobal.net | |
| Kevin Dugan | kevindugan1966@yahoo.com | |

II. Current Projects

STOP LOGS FOR NORTH LOCK:

DISCUSSION: Brian Clark received a sample Stop Log from Bay Marine to test the dimensions. When Brian used the CSD workboat to install the Stop Log in the lagoon end concrete grooves, it had adequate clearance at the top of the lock but was too long to slide down the grooves more than 3 or 4 feet. Either the grooves have varying spacing, or the lock walls are wider at the top than at the bottom. The sample Stop Log is too long to slide to the bottom of the lock.

We decided that a diver should be hired to measure the width of the stop log grooves from top to bottom in 3 foot interval.

MOTION BY VINCE LATTANZIO: APPROVE USE OF DIVER(S) TO MEASURE DISTANCE BETWEEN STOP LOG GROOVES OF NORTH LOCK, ON BOTH LAGOON AND CREEK END OF LOCK

SECONDED BY: Matt Glerum

VOTE: UNANIMOUS IN FAVOR

MOVE STOP LOGS FOR SOUTH LAGOON LOCK FROM NORTH LAGOON SEAWALL TO SOUTH LOCK:

DISCUSSION: If a crane is used to move these existing stop logs to the PG&E "bridge" at the South Lock, will the CSD workboat be able to move them into the concrete grooves when they are needed? What is the weight of each stop log for the South Lock? Is it better to use the crane hired to move the stop logs from the North Lock seawall to also install the stop logs in the concrete grooves at the same time, rather handling these stop logs twice?

No Action was agreed on at this time because it will likely be over a year before the South Lock repairs begin.

WRA ENVIRONMENTAL CONSULTANTS PROPOSAL FOR OBTAINING PERMITS TO PERFORM MAINTENANCE OF NORTH AND SOUTH LOCKS

DISCUSSION: The proposal is for permits to perform maintenance work on North and South locks. It is anticipated that additional permits may eventually be required if we decide to repair the flushing gates at the North lock, increase the capacity of the South Lagoon overflow, or connect the North and South lagoons with a culvert and valve(s).

The lock maintenance permit is expected to take a year to procure and will be valid for 5 years. Vince Lattanzio will request that WRA modify the text of their proposal to consistently refer to "stop logs" rather than terms such as flash boards, cofferdam, etc.

Emphasize that installing the stop logs for maintenance of the locks was part of the original design which was approved and permitted in 196??

Remove the last sentence of the 5th paragraph of WRA June 16, 2025 Memorandum
Dewatering will be accomplished by pumping water from lock cavity into our lagoon

MOTION BY VINCE LATTANZIO: THIS COMMITTEE APPROVE AND FORWARD TO THE CSD BOARD WRA'S PROPOSAL FOR OBTAINING PERMITS FOR LOCK MAINTENANCE AT A COST OF \$87,910.

SECONDED BY: Matt Glerum

COMMITTEE VOTE: UNANIMOUS IN FAVOR

SGH MAY 13, 2025 PROPOSAL TO PROVIDE ENGINEERING DESIGN, DRAWINGS, SPECIFICATIONS, AND CONSTRUCTION SUPERVISION FOR REPAIRS TO NORTH AND SOUTH LOCK STRUCTURES, THEIR ELECTRICAL AND HYDRAULIC SYSTEMS, SEAWALLS, AND DESIGN TO RAISE NORTH LOCK GATES TO TOP OF SURROUNDING CONCRETE

DISCUSSION: SGH's proposal is deemed both necessary to accomplish the work and reasonably priced. Their Lock inspection in September 2024 was deemed thorough and of high quality. As a result, the Committee has confidence in SGH's ability and pricing.

MOTION BY VINCE LATTANZIO: THIS COMMITTEE APPROVE AND FORWARD TO THE CSD BOARD SGH'S PROPOSAL FOR LOCK CONSTRUCTION DRAWINGS, SPECIFICATIONS, AND CONSTRUCTION MANAGEMENT

SECONDED BY: Terry Friesen

COMMITTEE VOTE: UNANIMOUS IN FAVOR

DISCUSSION OF REPAIRS TO LOCKS:

- South Lock will be repaired first because of more severe deterioration and then North Lock. Repairs will be initiated when funding is available, permits have been obtained, and we are within the Army Corps of Engineers window of September through January when construction in waterways can be accomplished. Steve Nash said funding from banks or borrowing from other BMK funded measures will be considered if necessary to get the work started as soon as permits are obtained.
- Contractors will be vetted with a Request For Qualifications prior to sending a Request For Quote because BMK CSD is required to use the low bidder, but we need to be sure

all bidders are actually qualified to do this work and have a good operational history. We need to reach out to contracting firms to add to the list of firms we will ask for qualifications.

Motion by Vince Lattanzio to pre-approve appropriate contractors

SECONDED BY: Kevin Dugan

VOTE: UNANIMOUS IN FAVOR

SCHAAF & WHEELER PROPOSAL TO PROVIDE HYDROLOGICAL AND HYDRAULIC MODELING OF THE BMK NORTH AND SOUTH LAGOONS TO OPTIMIZE FLUSHING AND CONSIDER THE EFFECT OF RENEWED RADIAL FLUSHING GATES AT THE NORTH LOCK, A CULVERT CONNECTING NORTH AND SOUTH LAGOONS, AND THE SOUTH LAGOON OVERFLOW SPILLWAY.

DISCUSSION: Steve Nash said we should postpone discussion until after he consults with legal advisors regarding conflict of interest since Robin Lee is both a Measure G Committee member and an employee of Schaff & Wheeler. **TABLED**

V. New Business

- a. Interview Engineering Committee with estimated costs
Recommendations from SGH:
CS Marine – Mark Weisz mark@csmarine.com
Power Engineering Construction – Wayne Stonecipher
wds@powerengconstruction.com
Jeff Van Meter jvanmeter@powerengconstruction.com
Manson Construction- Kelly Blythe kblythe@mansonconstruction.com
- b. Locks plan update – South first. North second.
- c. Hydrologic Study & Sediment Management report– Robin Lee
- d. S. Lock 2026
- e. N. Lock 2027
- f. Flood gates – TBD
- g. Permit updates

VI. Finances

- a. Measure G Savings - \$1,351,432.80
- b. Measure G Checking - \$9,001.14
- c. Measure D Savings - \$453,248.25
- d. Measure D Checking - \$9,009.77
- e. Operations Savings - \$2,592,395.95 (keep in mind all operating expenses are pulled from the savings account for the FY)

VI. Adjournment of meeting

Motion to adjourn: Vince Lattanzio;

Seconded by Terry Friesen

Motion carried 7:57pm

Next Board of Directors Meeting Thursday June 26, 2025 7:30pm

Certificate of Posting

I declare under penalty of perjury under the laws of the State of California, that I am employed by the Bel Marin Keys Community Services District, and that I caused this Notice & Agenda to be posted on the District's website (www.bmkcsd.us), as well as on the interior and exterior bulletin boards located at the District Office, 4 Montego Key, Novato, California, on the date reflected below.

Lisa Lue, Board Clerk

June 23, 2025