

**Addendum to Board Meeting January 15, 2026**

**V. Administrative Communications**

2. Operations

e. Dolphin Gate – Electronic Innovations, Inc. Attached invoice #55957 **\$866.97** paid for chain & batteries. Service Estimate # 9233 for concrete pad and vehicle loops project-Gate is deemed unsafe and could cause damage. **\$5,658.96** Discussion **Action item to approve \$5,658.96**

*Ad Hoc*

5. Special Waterways Committee – Minutes from January 5, 2026

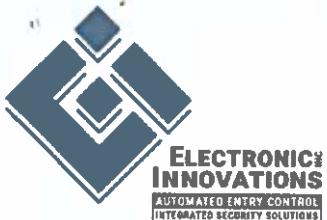
**VI. Standing Committee**

- a. Parks and Open Space Committee – copy of FY 25-26 Work Plan form sent into County of Marin Government external affairs – Montego Park Discussion
- c. Measure G-Oversight/Infrastructure Committee Report

2. Svendsen Bay Marine – Estimate #513882 for Fabrication 27 Stop Logs for North Lagoon Flood Gates **\$254,775.96** Discussion **Action item to approve \$254,775.96**

4. WRA -Fees for CDFW(Calif Dept Fish Wildlife) North and South Lock **\$13,734.50**; Water Board **\$4,212.00**. Discussion **Action item to approve each permit fee CDFW and Water Board**

WRA – Invoice # 350139-59317 for Services 11/22/25 to 12/26/25 -Permit applications, Historical & biological reports **\$17,928.77**. Have a call into WRA regarding an invoice attached for Eileen Barrow \$8,593.65 Discussion **Action item to approve \$17,928.77**



**Electronic Innovations, Inc.**  
45 Parr Blvd.  
Richmond, CA 94801  
P: 510-233-2795  
F: 510-232-3205  
CA Contractors Lic 406608

## SERVICE INVOICE

**55957**

BILL TO	SHIP TO	
<b>Cust No#:</b> 10198		
<b>Company:</b> Bel Marin Keys Community	<b>Company:</b> Bel Marin Keys Community	<b>Date:</b> 01/08/2026
<b>Address:</b> 4 Montego Key Novato, CA 94949	<b>Address:</b> 4 Montego Key Novato, CA 94949	<b>Sales Rep:</b> Ryan Paris <b>Terms:</b> NET 30
<b>Contact:</b> Accounts Payable	<b>Contact:</b>	<b>Due Date:</b> 02/07/2026 <b>Call No:</b> 53395
DESCRIPTION	QTY	UNIT PRICE
Battery, 12V7AH SLA .187 (STOCK)	2.00	\$33.05
#40 Chain, 10' L Per Box	3.00	\$39.00
Service Technician Hourly	2.50	\$210.00
(K07-50637), Elite Chain Adjustment Bolt for #40 & #41 Chain	2.00	\$10.04
Trip Charge	1.00	\$120.00
<b>COMMENTS</b>		<b>Subtotal:</b> \$848.18
<b>Call Details:</b> Per Lisa Lue: Estimate 9047 is approved. Please replace our chain and batteries. I am the main contact.		<b>Novato Tax (9.25%):</b> \$18.79
		<b>Total:</b> \$866.97

**Solution:**

12/30/25 by Korey Yamagata: Called Lisa and left a message with my ETA. On arrival I called her again but it went to voicemail, I tried calling Brian and her said it was okay to work on the gate but no one was on site. I drove over to the gate and found it had a pad lock on the side of the cover, could not do any work on the gate today. Left a message with both Brian and Lisa letting them know.

1/5/25 by Korey Yamagata: Called Lisa and gave her my ETA. On arrival I had to setup a tent for the rain. I then began to replace the batteries and the chain. Everything went in nicely and worked. I had to set the limits again to get it working. Round the loops are holding the gate open now. I informed Lisa that new loops are needed. Driveway is 17ft wide throughout, two 10ft home runs and one 25ft home run for the free exit. E3K eyes will have to be set back up. Lisa is awaiting a quote.



## THANK YOU

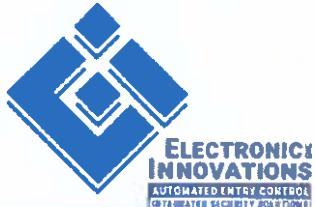
**SERVICE FEE:** A 2.8% convenience fee will be applied to all credit card transactions.

**TERMS & CONDITIONS:** Our terms are 30 days unless previous arrangements have been made. In the event of default by Customer under this Agreement, invoices over 90 days are automatically computer generated to outside collections, or if by any act or omission of Customer, Company is required to file suit, action or other proceeding including arbitration, to protect or enforce its rights hereunder, Customer shall pay all of Company's legal costs and reasonable attorney's fees. The Company shall not be required to proceed with the installation of the work nor provide further service if the payments applying on same or on extra work have not been made as specified in this Agreement.

**WARRANTY:** There are no expressed warranties made in connection with this sale.

**DEFAULT:** The parties agree that a delinquent account shall bear interest at a rate of 2.0% per month. Fees are subject to change without notice.

Clearly display WARNING signs on both sides of the gate. Do not permit children to play on or around a gate, keep all controls out of their reach. Do not lean on the gate or put arms or legs through the gate, even if the gate is not moving. People must be warned away from all moving parts, entrapment zones, and hazard or pinch points. Automatic gate is not intended for pedestrian use. Never reach between, through, over or around the fence or gate to operate. Make certain all access control devices (pushbuttons, key switches, card readers) are mounted at least six feet away from the gate. Disconnect all power before removing the cover on gate operator.



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## SERVICE ESTIMATE

**9047**

### BILL TO

### JOB LOCATION

**Customer #:** 10198

**Company:** Bel Marin Keys Community  
**Address:** 4 Montego Key  
Novato, CA 94949

**Company:** Bel Marin Keys Community  
**Address:** 4 Montego Key  
Novato, CA 94949

**Date:** 12/12/2025

**Sales Rep:** Ryan Paris

**Phone:**

**Email:** RParis@electronicinnovations.com

**Contact:** Brian Clark  
**Phone:** (919) 599 4288

**Contact:**  
**Phone:** (415)883-4222

### TITLE

Chain replacement

### SCOPE OF WORK

**Estimate expires 1-12-25**

#### Removal of chain

1. Unbolt both sides of chain and remove

#### Install chain

1. Install chain bolts
2. Link chain onto chain bolts
3. Link chain together
4. Tighten chain

#### Install batteries

1. Remove old batteries
2. Install new batteries

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
#40 Chain, 10' L Per Box	3.00	\$39.00	\$117.00
Battery, 12V7AH SLA 187 (STOCK)	2.00	\$33.05	\$66.10
(K07-50637), Elite Chain Adjustment Bolt for #40 & #41 Chain	2.00	\$10.04	\$20.08
Trip Charge	1.00	\$120.00	\$120.00
Service Labor	3.00	\$210.00	\$630.00
		<b>Total:</b>	<b>\$953.18</b>

Tax and shipping not included.

Work is performed on a Time and Materials charged basis. Unforeseen work conditions or additional repairs found necessary will be quoted for approval prior to proceeding.



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## SERVICE ESTIMATE

9047

TO ACCEPT THIS ESTIMATE AND AUTHORIZE US TO PROCEED, PLEASE SIGN AND RETURN HERE

BUYER: Lisa Lee  
(Print Name)

SIGNATURE: lsl

DATE: December 16, 2025

\*\* Thank you for your continued business! \*\*



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## SERVICE ESTIMATE

9047

**INTEREST** The parties agree that a delinquent account shall bear interest at a rate of 2% per month. Our terms are 30 days unless previous arrangements have been made.

**DEFAULT** In the event of default by Customer under this agreement or if by any act or omission of Customer Company is required to file suit, action or other proceeding including arbitration, to protect or enforce its rights hereunder Customer shall pay all of Company's legal costs and reasonable attorney's fees. The Company shall not be required to provide further service if the payments applying on the same or on extra work have not been made as specified in this Agreement.

**ATTORNEY'S FEES** In the event it shall be necessary for Company to institute legal proceedings to enforce any of the provisions of this contract as set forth herein, then, and in that event, buyer shall pay to Company reasonable attorney's fees plus costs.

**THIRD-PARTY VENDOR INSURANCE VERIFICATION FEES** Some of our customers have elected to use third-party vendors to verify our insurance coverage. These vendors charge us for their services, and as a result, we will begin passing these costs onto customers who opt for third-party verification. While the fees vary, the average cost is about \$100 per year.

**THIRD-PARTY INDEMNIFICATION** When Customer ordinarily has the property of others in his custody, or the System extends to protect other persons or the property of others. Customer agrees to and shall indemnify, defend and hold harmless Company, its employees, and agents for and against all claims brought by parties other than the parties to this Agreement. This provision shall apply to all claims regardless of cause, including performance or failure to perform and including installation, inspection, tests, repair service, monitoring or non-operation of the System, whether based upon active or passive negligence, contribution, indemnification, warranty, or strict or product liability on the part of Company, its employees or agents, but this provision shall not apply to claims for loss or damage which occur while an employee of Company is on or about Customer's premises and are solely and directly caused by said employee.

**SERVICE POLICY AND WARRANTIES** We take pride in our work and make every effort to provide the most professional, complete and efficient service possible. We are glad to offer the warranties shown below, and are sure that you will understand that there are certain limitations in these warranties. Modern electronic equipment is quite complex, and some problems which may seem to be identical in the way they manifest themselves can actually be created by any one of several parts or circuits. Because of this we cannot assume responsibility for any portion of your system (parts or circuits) on which we did not, at this time, perform service. This service order shows the work performed and parts replaced on which this warranty is based. Although, we hope that other parts and circuits will continue to function properly for a long time to come, we are sure you will understand this is something we cannot guarantee.

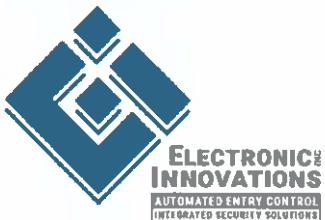
**SERVICE WARRANTY** When the repairs have been completed on your system, test it to ensure that it is operating. If additional service is required after the technician has left and he must be "re-called," an additional charge based on time on site will be applied. This is not viewed as a service call, but a time charge that would have appeared on the original invoice had the service technician worked longer at the site on the original call. The re-call price is granted for a period of two days following the repair of your system. After two days any additional service that is required will be considered a service call and will be charged accordingly. Service warranty work will be performed within twenty-four business hours of receipt of a call.

**PARTS WARRANTY** The parts used in the repair of your system are equal or superior to the parts used in your original equipment, and carry a ninety-day warranty. If these replacement parts fail during the warranty period, they will be replaced without charge. If other parts or components should fail due to use, age or any other reason beyond our control, they will be replaced at the regular rate for labor and material.

**INTERMITTENT CONDITION WARRANTY** There is absolutely no service warranty on any electric/electronic device with an intermittent problem. This is because it can be nearly impossible to repair a system that gives every appearance of being in perfect working order. The only time such a problem can be solved is when it is actually in a repetitive malfunctioning condition with a service technician in attendance.

**METHOD OF PAYMENT** All work must be paid for at the completion of the job. We accept Visa and Mastercard as well as personal checks with a valid driver's license.

**SAFETY** Clearly display WARNING signs on both sides of the gate. Do not permit children to play on or around a gate, keep all controls out of their reach. Do not lean on the gate or put arms or legs through the gate, even if the gate is not moving. People must be warned away from all moving parts, entrapment zones, and hazard or pinch points. The automatic gate is not intended for pedestrian use. Never reach between, through, over, or around the fence or gate to operate. Make certain all access control devices (pushbuttons, key switches, card readers) are mounted at least six feet away from the gate. Disconnect all power before removing the cover on the gate operator, entrapment zones, and hazard or pinch points. Automatic gate is not intended for pedestrian use. Never reach between, through, over or around the fence or gate to operate. Make certain all access control devices (pushbuttons, key switches card readers) are mounted at least six feet away from the gate. Disconnect all power before removing the cover on gate operator.



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## SERVICE ESTIMATE

9233

BILL TO	JOB LOCATION		
Customer #: 10198			
Company: Bel Marin Keys Community	Company: Bel Marin Keys Community	Date: 01/12/2026	
Address: 4 Montego Key	Address: 4 Montego Key	Sales Rep: Korey Yamagata	
Novato, CA 94949	Novato, CA 94949	Phone:	
Contact: Lisa Lue	Contact:	Email: KYamagata@electronicinnovations.com	
Phone: (415)883-4222	Phone: (415)883-4222		

TITLE
Dolphin Gate Loops

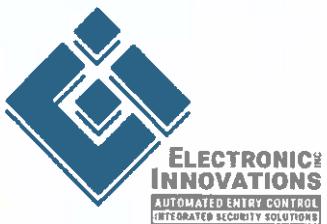
SCOPE OF WORK
<p>Expires 2026-02-10</p> <p><b>Customer Clarifications:</b> The Outside concrete pad for the Dolfin Gate will need to be repoured before new vehicle loops can be cut in.</p>

## Project Overview

This scope of work outlines the tasks required to cut and install inductive vehicle detection loops in concrete for inside and outside safety loops, each loop measuring approximately 10 feet by 4 feet, with two 10-foot home runs per loop for wiring to the control box. This upgrade enhances vehicle detection for safe gate operation and compliance with UL325 standards. The work will be performed by two technicians. The affected area will be temporarily closed to traffic during cutting and sealing.

1. **Site Preparation**
  - Coordinate the temporary closure of the area to traffic.
2. **Concrete Saw Cutting**
  - Use a concrete saw to cut two rectangular loops, each approximately 10 feet long by 4 feet wide, to a depth of 1.5-2 inches per manufacturer guidelines for inductive loop installation.
  - Cut one 10-foot home run per loop.
  - Remove saw-cut debris and clean the slots.
3. **Loop Wire Installation**
  - Place the wire in each slot, forming the rectangular loop pattern and extending through the home runs to the control box location.
4. **Sealing and Curing**
  - Fill the saw-cut slots with sealant, leveling the surface.
  - Allow sealant to cure.
5. **Loop Connection and Testing**
  - Connect the loops to the operator's loop detector inputs (assumed plug-in or board-mounted detectors).
  - Test loop functionality. Adjust detector settings if needed for optimal performance.

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Saw Cut Setup - 1 Needed for Each Day	1.00	\$250.00	\$250.00
3ft Sensing Edge (Non-Monitored)	2.00	\$128.14	\$256.28
MultiCode Non-Monitored Gate Edge Transmitter	2.00	\$169.68	\$339.36
Up to a 4x16 Loop Cut in Asphalt with Wire and Filler	2.00	\$292.51	\$585.02
MultiCode 12-24V AC/DC 2-Channel Receiver	1.00	\$117.10	\$117.10
50 lb Bag of Fast Set Concrete with Labor to Mix and Pour - Per Bag	2.00	\$15.60	\$31.20



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## **SERVICE ESTIMATE**

**9233**

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Trip Charge	2.00	\$150.00	\$300.00
Service Labor	18.00	\$210.00	\$3,780.00
<b>Total:</b>			<b>\$5,658.96</b>

Tax and shipping not included.

Work is performed on a Time and Materials charged basis. Unforeseen work conditions or additional repairs found necessary will be quoted for approval prior to proceeding.

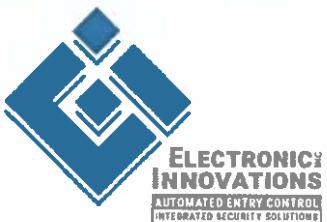
**TO ACCEPT THIS ESTIMATE AND AUTHORIZE US TO PROCEED, PLEASE SIGN AND RETURN HERE**

BUYER: \_\_\_\_\_  
(Print Name)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

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**BEL MARIN KEYS SPECIAL AD HOC**  
**WATERWAY COMMITTEE MEETING MINUTES**  
**MINUTES OF JANUARY 5, 2026 MEETING, BY TERRY FRIESEN**

ATTENDING: Steve Nash, Robin Lee, Christine Hoburg, Terry Friesen, Brian Clark, Lisa Lue

**REVIEW OF COMMUNICATIONS REGARDING SUNSET LAGOON SKI AREA:**

- NEXT DOOR comments about Sunset Lagoon ski area
- FACEBOOK comments about Sunset Lagoon ski area
- Kelly Turbin Freedom of Information Act documents regarding complaints about boat wakes on Sunset Lagoon along Bahama Reef. Reviewing these complaints, some residents along Bahama Reef suggested the ski course should be shortened so that there is no skiing in front of their homes. They suggest the skiing should be only on the short and wider portion of the Sunset lagoon.
- At the Dec.6, 2025 CSD Board Meeting there was a comment that having a water ski course along Bahama Reef made it unsafe for swimmers. Regardless of whether or not there is a water ski course, there will always be boat traffic on Sunset Lagoon and swimmers are cautioned to stay near the docks and wear high visibility swimming caps or pull swimmers floats.

**DISCUSSION:**

- Regardless of where the waterski course is located; there will be boat wakes impacting docks. Shortening the ski course just puts more frequent wakes in a small area of Sunset Lagoon, increases the traffic density in that smaller area, and makes a ski run that is too short for reasonable waterskiing (per Brian Grieser's 2014 Water Safety Report).

- The Sunset Lagoon ski area originally extended to the east end of Sunset Lagoon. This is not only a narrow area (346 feet wide) for a turnaround but now has rock extending into the lagoon just under the water surface that would be dangerous for a water skier that fell.
- In 1990, the Marin County Municipal Code was adopted that located the turnaround at the 460-foot-wide area adjacent to the old concrete launch ramp. This turnaround location has remained unchanged for 35 years.
- Waterski course width:
  - 380 feet at 68 Bahama Reef
  - 459 feet at 88 Bahama Reef to old concrete launch ramp
  - 346 feet at east end of Sunset Lagoon opposite 156 Bahama Reef
- Steve thought Sheriff Patrol Boats might be available summer of 2026
- Add rock armor or other protective material to shoreline of South Lagoon levee where none has been added since the original construction. All the rest of the south lagoon shorelines have had rock armor added.
- This committee recommended that the Waterway Committee continue communicating with the BMK community wrt boating safety, rules, courtesy and minimizing wakes.
- When people move to BMK, providing information about boating safety, rules and lock operation would be helpful...perhaps part of Welcome Committee.
- Brian Clark, Waterway Manager, is placing ski area buoys 180 feet from the shoreline on the Sunset Lagoon ski area so wakes have time to evolve into several smaller waves with less impact energy

Name of work item or project	Item Description. Be as specific as possible. Include numbers related to square footage of facilities, acreage, etc. If Measure A funds were used for maintenance, use numbers to indicate change from pre-Measure A conditions.	Amount(s) of matching funds projected for use. If current reporting year	Total expenditures
Item 1 Montego Park Irrigation	Two acre park- Renovation. Must travel through 4' high beam	100000	0 100000
Item 2 Montego Park Drainage	Upgrade Drainage pipes to be upgraded to handle the amount of water drainage	15000	0 15000
Item 3 Montego Park synthetic turf	Reduced maintenance at park	10000	0 10000
Item 4 Caribe Isle N workout station	mulch	2000	0 2000
Item 5 Sunset Lagoon workout station	mulch	2000	0 2000
Item 6 BMK Park survey	Community Outreach for park and open space improvements and priorities	15000	0 15000
Item 7 Park equipment maintenance	Montego Park, Cavalla Cay, Bahama Reef, Caribe Isle North	15000	0 15000
Item 8			0
Item 9			0
Item 10			0
Estimated Total			159000 0 159000

Estimated carry-over balance of recipient's Measure A funds from previous fiscal years	Estimate of recipient's Measure A funds for FY 25-26. (This information will be provided by Marin County Parks)	Total estimated available funds for FY 25-26 (i + ii).
131167.89	62563.18	193731.07



**SVENDSEN'S**  
**BAY MARINE**  
BAY MARITIME GROUP

**Northern California's Premier Boatyard with Absolute Customer Satisfaction Guaranteed!**

1/12/2026

**Vessel:** Stop Log Fabrication

**Name:** Brian Clark

**PM:** Sam Elliott

**WO #:** 513882

**CO #:** 6-8

**Please sign and date below each change order you wish to approve.**

<b>CO6</b>	<b>Fabricate (27) Stop Logs for North Lagoon Flood Gates</b>	<b>\$ 203,523.71</b>
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- \* Fabricate stop logs for Bel Marin Keys North Lagoon Flood Gates to match design 8C (design was for North Channel Lock stop logs, but the Flood Gate stop logs will match the design with the exception of the length, which is slightly shorter, and ends will be welded shut so water cannot corrode them from the inside)
- \* (27) sets of 16" tall stop logs will be fabricated (9 for each of the three flood gates)
- \* Each stop log section will be 6" thick, with 3" wide section on each end that is 7.5" thick to fit cement channel and approximately 18.5 feet long
- \* Each stop log section will be fabricated from 8" x 6" x .375" wall rectangular aluminum tube (6061-T6)
- \* Both ends of stop logs will be capped off with a vertical section of 3/4" thick x 3" wide x 16" long aluminum 6061-T6 flatbar
- \* Each stop log will have (4) padeyes welded to the vertical sides (2 per side) to allow for easier lifting
- \* Neoprene rubber will be installed on bottom edges of each stop log to help seal off water flow, although complete watertight barrier will not be achieved
- \* **This quote does not include any in-field work to install stop logs - if assistance is required, a separate quote will be provided**

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>CO7</b>	<b>Sandblast and Paint Flood Gate Stop Logs</b>	<b>\$ 47,762.75</b>
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- \* Mobilize sandblast equipment
- \* Sandblast exterior of (27) stop logs to SSPC-SP6 standard to prepare for Blue Seal application
- \* Clean and properly dispose of debris in accordance with local, state and federal regulations
- \* Apply Blue Seal base and topcoat on exterior of stop logs
- \* Demobilize sandblast equipment
- \* All material is yard furnished

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>CO8</b>	<b>Deliver Flood Gate Stop Logs to Bel Marin Keys</b>	<b>\$ 3,489.50</b>
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- \* Svendsen's Bay Marine will deliver stop logs to Bel Marin Keys
- \* Bel Marin Keys to provide forklift or other means to offload stop logs

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_





## MEMORANDUM

<b>TO:</b>	Lisa Lue, BMK Community Services District llue@bmkcsd.us	<b>FROM:</b>	Matt Osowski, WRA, Inc. osowski@wra-ca.com
<b>CC:</b>			
<b>DATE:</b>	January 12, 2025		
<b>SUBJECT:</b>	Bel Marin Keys Navigation Locks & Marine Infrastructure Repair Project - Permit Application Fees and Instructions for payment		

This memorandum summarizes application fees for each public agency as required for the submittal of permit applications for the Bel Marin Keys Navigational Locks & Marine Infrastructure Repair Project. The Army Corps of Engineers does not require any fee as a federal agency. Fees are required for permits obtained from the California Department of Fish and Wildlife (CDFW) and Regional Water Quality Control Board (RWQCB). Their fees are summarized below, including where to mail the check, whom to make it out to, total amount, and timeline of when to send the fee. Online payment options are also available.

### California Department of Fish and Wildlife – Lake and Streambed Alteration Agreement

The 2026 LSAA Fee Schedule is included as Attachment A. This document details application fees for applicable projects. Fees for Standard Agreements are determined by total project cost, found on Page 3 of the document. Note that "Total Project Cost" for the purpose of LSAA permitting only applies to covered permit activities that occur within CDFW jurisdiction (cost for activity below Top of Bank of streams or lakes).

#### Fees Standard Agreement

*Fee if the term of the agreement is five years or less:*

*\$770.75 if the project costs less than \$5,000.*

*\$966.50 if the project costs from \$5,000 to less than \$10,000.*

*\$1,929.75 if the project costs from \$10,000 to less than \$25,000.*

*\$2,896.25 if the project costs from \$25,000 to less than \$100,000.*

*\$4,251.00 if the project costs from \$100,000 to less than \$200,000.*

*\$5,765.75 if the project costs from \$200,000 to less than \$350,000.*

*\$6,867.25 if the project costs \$350,000 or more*



Fees will be calculated based on the location of the work:

Project Location	Estimated Project Cost	Fee
North Lock Repair	\$1,202,966	\$6,867.25
South Lock Repair	\$1,982,251	\$6,867.25
<b>Totals</b>	<b>\$3,185,217</b>	<b>\$13,734.50</b>

To issue payment to CDFW, please complete the payment form attached to this memorandum as Attachment B. At the time of submission of the application materials, the form and check will get mailed to:

*California Department of Fish and Wildlife  
2825 Cordelia Road, Suite 100  
Fairfield, CA 94534*

Online payments can be made at [CDFW's Internet Sales Webpage](#).

#### **Regional Water Quality Control Board – Section 401 Water Quality Certification**

The application fee for the Regional Water Quality Control Board (RWQCB) is **\$4,212**.

The RWQCB will also invoice the Project annually an amount of \$3,540 until the permit terms are completed.

To make a payment, either make a check payable to "SWRCB Fees" and note invoice number on check, or pay through the online option.

*SWRCB Accounting Office  
ATTN: Annual Fees  
PO Box 1888  
Sacramento, CA 95812-1888*

Online payments can be made at [https://www.waterboards.ca.gov/make\\_a\\_payment/](https://www.waterboards.ca.gov/make_a_payment/).

Applications will not be considered fully received until fees are received by the respective agencies. WRA and the City will coordinate to time the fee payment and application submission.

#### **Attachments:**

- Attachment A – CDFW Fee Schedule
- Attachment B – CDFW Payment Form
- Attachment C – RWQCB Dredge Fill Fee Form

**Attachment A. CDFW Fee Schedule**

# CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE LAKE AND STREAMBED ALTERATION AGREEMENTS AND FEES

EFFECTIVE JANUARY 1, 2026

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Note: Authority cited: Sections 713, 1609, and 12029, Fish and Game Code; and Section 21089, Public Resources Code. Reference: Sections 713, 1605, 1609, and 12029, Fish and Game Code; and Sections 4629.6(c) and 21089, Public Resources Code.

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## DEFINITIONS

The following definitions apply:

**"Activity"** means any activity that by itself would be subject to the notification requirement in subdivision (a) of Section 1602 of the Fish and Game Code.

**"Agreement"** means a lake or streambed alteration agreement issued by the department.

**"Agreement for routine maintenance"** means an agreement that:

(A) covers only multiple routine maintenance projects that the entity will complete at different time periods during the term of the agreement; and

(B) describes a procedure the entity shall follow to complete any maintenance projects the agreement covers.

**"Agreement for timber harvesting"** means an agreement of five years or less that covers one or more projects that are included in a timber harvesting plan approved by the California Department of Forestry and Fire Protection.

**"Department"** means the California Department of Fish and Wildlife.

**"Extension"** means either a renewal of an agreement executed prior to January 1, 2004, or an extension of an agreement executed on or after January 1, 2004.

**"Major amendment"** means an amendment that would significantly modify the scope or nature of any project covered by the agreement or any measure included in the agreement to protect fish and wildlife resources, or require additional environmental review pursuant to Section 21000 et seq. of the Public Resources Code or Section 15000 et seq., Title 14, California Code of Regulations, as determined by the department.

**"Master agreement"** means an agreement with a term of greater than five years that:

(A) covers multiple projects that are not exclusively projects to extract gravel, sand, or rock; not exclusively projects that are included in a timber harvesting plan approved by the California Department of Forestry and Fire Protection; or not exclusively routine maintenance projects that the entity will need to complete separately at different time periods during the term of the agreement and for which specific detailed design plans have not been prepared at the time of the original notification; and

(B) describes a procedure the entity shall follow for construction, maintenance, or other projects the agreement covers.

(C) An example of a project for which the department would issue a master agreement is a large-scale development proposal comprised of multiple projects for which specific, detailed design plans have not been prepared at the time of the original notification. The master agreement will specify a process the department and entity will follow before each project begins and may identify various measures the entity will be required to incorporate as part of each project in order to protect fish and wildlife resources. The process specified in the master agreement may require the entity to notify the department before beginning any project the agreement covers and to submit the applicable fee. After the department receives the notification, it will confirm that the master agreement covers the project and propose measures to protect fish and wildlife resources in addition to any included in the master agreement, if such measures are necessary for the specific project. By contrast, if the large-scale development proposal is comprised of, for example, multiple residences, golf courses, and associated infrastructure projects for which specific, detailed design plans have been prepared by the time the entity notifies the department and the entity is ready to begin those projects, the entity may obtain a standard agreement only.

**"Master agreement for timber operations"** means an agreement with a term of greater than five years that:

- (A) covers timber operations on timberland that are not exclusively projects to extract gravel, sand, or rock; not exclusively projects that are included in a timber harvesting plan approved by the California Department of Forestry and Fire Protection; or not exclusively routine maintenance projects that the entity will need to complete separately at different time periods during the term of the agreement; and
- (B) describes a procedure the entity shall follow for construction, maintenance, or other projects the agreement covers. For the purposes of this definition, "timberland" and "timber operations" have the same meaning as those terms are defined in sections 4526 and 4527 of the Public Resources Code, respectively.

**"Minor amendment"** means an amendment that would not significantly modify the scope or nature of any project covered by the agreement or any measure included in the agreement to protect fish and wildlife resources, as determined by the department, or an amendment to transfer the agreement to another entity by changing the name of the entity to the name of the transferee.

**"Project"** means either of the following as determined by the department:

- (A) One activity. An example of such a project is one that is limited to the removal of riparian vegetation at one location along the bank of a river, stream, or lake that will substantially change the bank.
- (B) Two or more activities that are interrelated and could or will affect similar fish and wildlife resources. An example of such a project is the construction of one bridge across a stream that requires the removal of riparian vegetation, the installation of abutments in or near the stream, and the temporary de-watering of the stream using a diversion structure. Each of those three activities together would constitute one project for the purpose of calculating the fee under this section because they are all related to the single purpose of constructing one bridge at one location. By contrast, the construction of three bridges and two culverts across a stream at five different locations would not constitute one project, but instead would constitute five projects, even if each structure were to provide access to a common development site or were physically connected to each other by a road.

**"Project"** does not mean project as defined in Section 21065 of the Public Resources Code

or Section 15378 of Title 14 of the California Code of Regulations.

**"Standard agreement"** means any agreement other than an agreement for gravel, rock, or sand extraction, an agreement for timber harvesting, an agreement for routine maintenance, a master agreement, or a master agreement for timber operations.

## **FEES**

### **Standard Agreement**

**Fee if the term of the agreement is five years or less:**

\$770.75 if the project costs less than \$5,000.

\$966.50 if the project costs from \$5,000 to less than \$10,000.

\$1,929.75 if the project costs from \$10,000 to less than \$25,000.

\$2,896.25 if the project costs from \$25,000 to less than \$100,000.

\$4,251.00 if the project costs from \$100,000 to less than \$200,000.

\$5,765.75 if the project costs from \$200,000 to less than \$350,000.

\$6,867.25 if the project costs \$350,000 or more.

**Fee submittal:** If the entity requests an agreement with a term of five years or less, the applicable fee specified above shall be submitted with the notification.

**Fee if the term of the agreement is a Long-term agreement, longer than five years:**

\$9,270.75 base fee, plus:

\$770.75 if the project costs less than \$5,000.

\$966.50 if the project costs from \$5,000 to less than \$10,000.

\$1929.75 if the project costs from \$10,000 to less than \$25,000.

\$2,896.25 if the project costs from \$25,000 to less than \$100,000.

\$4,251.00 if the project costs from \$100,000 to less than \$200,000.

\$5,765.75 if the project costs from \$200,000 to less than \$350,000.

\$8,690.75 if the project costs from \$350,000 to less than \$500,000.

\$15,449.75 if the project costs \$500,000 or more.

**Fee submittal:** If the entity requests an agreement with a term longer than five years, the base and the applicable project fee specified above shall be submitted with the notification.

For the purpose of this subsection, project cost means the cost to complete each project for which notification is required. Project costs shall include, but are not limited to, the cost of all investigations, surveys, designs, labor, and materials required to complete the project.

A notification for a standard agreement should identify only one project.

If an entity chooses to identify more than one project in a single notification, the fee shall be calculated by adding the separate fees for each project. For example, if a notification identifies three projects, one of which will cost less than \$5,000 to complete, one of which will cost \$7,500

to complete, and one of which will cost \$17,500 to complete, the fee for the first project would be \$770.75, the fee for the second project would be \$966.50, and the fee for the third project would be \$1,929.75. Hence, the total fee the entity would need to submit with the notification that identifies those three projects would be \$3,667.00.

Notwithstanding the above, the department may require the entity to separately notify the department for one or more of the projects included in the original notification based on their type or location. If the department requires the entity to separately notify the department for one or more of the projects included in the original notification, the department shall return the original notification and fee to the entity, after which the entity may submit to the department separate notifications and a fee for each project.

An entity may not obtain a standard agreement for any project identified in the notification that qualifies for an agreement for gravel, rock, or sand extraction, an agreement for timber harvesting, an agreement for routine maintenance, a master agreement, or a master agreement for timber operations unless the department agrees otherwise.

#### **Agreement for Gravel, Sand, or Rock Extraction**

Any agreement for commercial or non-commercial mining or extraction of gravel, sand, rock, or other aggregate material.

**Fee if the term of the agreement is five years or less:**

\$1,929.75 if the annual extraction volume identified in the notification is less than 500 cubic yards.

\$3,861.75 if the annual extraction volume identified in the notification is 500 to less than 1,000 cubic yards.

\$6,867.25 if the annual extraction volume identified in the notification is 1,000 or more cubic yards.

**Fee submittal:** If the entity requests an agreement with a term of five years or less, the applicable fee specified above shall be submitted with the notification.

**Fee if the term of the agreement is longer than five years:**

\$38,625.25 base fee, plus an annual fee of \$3,861.75.

**Fee submittal:** If the entity requests an agreement with a term longer than five years, the base fee shall be submitted with the notification, and the annual fee shall be submitted as specified in the agreement.

#### **Agreement for Timber Harvesting**

Pursuant to subdivision (c) of Section 4629.6 of the Public Resources Code, no fee shall be required if the department received the notification after July 1, 2013. This includes a notification made to the department pursuant to Section 1602 or Section 1611 of the Fish and Game Code.

### **Agreement for Routine Maintenance**

**Fee if the term of the agreement is five years or less:**

\$4,636.50 base fee, plus \$385.75 for each maintenance project completed per calendar year.

**Fee if the term of the agreement is longer than five years:**

\$9,270.75 base fee, plus \$385.75 for each maintenance project completed per calendar year.

**Fee submittal:** The base fee shall be submitted with the notification, and the project fee shall be submitted as specified in the agreement.

### **Master Agreement**

**Fee:** \$115,874.75 base fee, plus:

An annual fee of \$9,655.25, unless the department specifies otherwise.

\$966.50 for each project the agreement covers, unless the department specifies otherwise.

**Fee submittal:** The base fee shall be submitted with the notification. The annual fee and project fee shall be submitted as specified in the agreement.

### **Timber Master Agreement**

Pursuant to subdivision (c) of Section 4629.6 of the Public Resources Code, no fee shall be required if the department received the notification after July 1, 2013. This includes a notification made to the department pursuant to Section 1602 or Section 1611 of the Fish and Game Code.

### **Additional Fee for Marijuana Cultivation Sites That Require Remediation**

If the purpose of an agreement, or major amendment to an agreement, is to remediate a marijuana cultivation site, the entity shall submit the applicable fee below, which shall be in addition to the fee for the agreement or major amendment, in accordance with subdivision (d) of Section 12029 of the Fish and Game Code.

**Fee:**

\$4,120.50 if the total remediation area is less than or equal to 1,000 square feet as determined by the department.

\$6,867.25 if the total remediation area is greater than 1,000 square feet as determined by the department.

**Fee submittal:** The fee specified above shall be submitted with the notification or amendment request by separate check or other method of payment.

## **Extensions for Agreements**

To request an extension for an existing agreement, complete an Extension Request Form, and submit to the appropriate department Regional office with the proper fee. An extension request must be made prior to expiration date of the agreement. An extension is not an amendment.

**Fee: \$771.75.**

**Fee submittal:** The fee specified above shall be submitted with the request for an extension.

## **Amendments**

The holder of a Lake or Streambed Alteration Agreement may request the department to amend the agreement, provided the request is submitted to the department in writing prior to the agreement's expiration. To request an amendment for an existing agreement, complete an Amendment Request Form, and submit to the appropriate department Regional office with the proper fee. A project may not be added to an agreement by amendment unless the agreement specifies otherwise.

### ***Minor Amendments -***

**Fee: \$578.25.**

### ***Major Amendments -***

**Fee: \$1,929.75.**

**Fee submittal:** The fee specified above shall be submitted with the request for an amendment.

## **California Environmental Quality Act (CEQA)**

When the department is required to act as lead agency to administer and enforce Sections 1600-1616 of the Fish and Game Code, the department may charge and collect a reasonable fee from the entity to recover its estimated CEQA-related costs in accordance with Section 21089 of the Public Resources Code. The department may recover its estimated CEQA-related costs by collecting from the entity one or more deposits. The amount of the first deposit shall be at least \$1,500. The department shall refund any unused deposit to the entity.

## **Payment of Fees**

The department may refuse to process a notification, or a request for an extension, or a request for a minor or major amendment until the department receives the proper fee or fees.

## **Method of Payment.**

Any fee specified herein shall be made to the Department of Fish and Wildlife by check, money order, or credit card accepted by the department.

To pay a fee by credit card, the department's Credit Card Payment Authorization Form (DFW 1443b (8/15)) shall be completed in full and submitted to the department with the notification form, request for an extension, or request for a minor or major amendment, unless the fee is paid in person at one of the department region offices. The form is available on the internet at:

[www.wildlife.ca.gov/Conservation/LSA/Forms.](http://www.wildlife.ca.gov/Conservation/LSA/Forms)

If the fee is paid by credit card, the department shall assess a separate credit card processing fee of 1.6% to recover handling costs and credit card company charges.

### **Refunds**

The department may not refund or return any fee specified herein except as specified below.

- (A) If an entity requests an agreement with a term longer than five years and the department denies the entity's request, the department shall return the fees paid and instruct the entity to submit the applicable fee for an agreement with a term of five years or less.
- (B) If an entity identifies more than one project in a single notification, and the department requires the entity to separately notify the department for one or more of the projects in accordance with subsection (b)(4)(A), the department shall return to the entity the fee with the original notification.
- (C) If after receiving a notification the department determines that the fee submitted was more than the amount required, the department shall refund to the entity the excess amount.
- (D) If after receiving a notification the department determines that notification is not required because the project is not subject to subdivision (a) of Section 1602 of the Fish and Game Code, the department shall refund to the entity any fees submitted with the notification.

### **Type of Agreement**

The department shall determine at its sole discretion the type of agreement the entity may obtain for a project or projects.

**Attachment B. CDFW Payment Form**



WRA, Inc. | 2169 G East Francisco Blvd., San Rafael, CA 94901  
[www.wra-ca.com](http://www.wra-ca.com) • ph: 415.454.8868



Attachment C. RWQCB Dredge Fill Fee Form



**Scroll down to see instructions below and use this calculator to estimate Water Quality Certification application fees**

This calculator is publicly available for informational purposes only and estimates fees in accordance with the fiscal year 2025-2026 water quality fee schedule. Applicants may use the calculator to generate estimates for project budgeting. The State Water Board does not guarantee the accuracy of estimates generated by the calculator. The final fee amount will be determined by Water Board staff in accordance with California Code of Regulations, Title 23, section 2200(a)(3). The State Water Board reserves the right to modify the calculator at any time.

[Waterboard Staff Directory](#)[Current Fee Regulations](#)

**Important note:** This calculator may not be applicable to federal dischargers.

Please contact the State Water Board's Wetlands Permitting and Planning Manager with any questions

**Combination Project:** Check box for a combination deep water dredging and fill project; which are subject to both Category A and B fees.

Discharge Size	Rounded Discharge Size	Application Fee	Category A Project Fee or Amendment Fee	Annual Fee
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**Category A Fill & Excavation Discharges (Fee Code 84)** Note: discharge size equals the sum of temporary and permanent impacts

Discharge Area Acres x \$37,544	0.11 <small>Rounded to two decimal places</small>	\$4,212	\$0	\$3,540
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**Category B\* Dredging Discharges (Fee Code 86)**

Expected Annual Dredge Quantity Cubic Yards x \$0.921	0 <small>Rounded to whole number</small>	\$0	\$0	\$0
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\*Category B Projects are billed annually and based on the quantity of material dredged during the previous fiscal year

**Activity-Specific Fee Categories - Check ONE applicable box**  
**Category C (Fee Code 85)**

Application Fee	Annual Fee
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Sand Mining, In-Stream Gravel Mining and Beach Nourishment Discharges	\$0	-	\$0
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**Category D (Fee Code 85)**

Ecological Restoration and Enhancement Projects	\$0	-	\$0
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**Category E (Fee Code 87)**

Low Impact Discharges	<input checked="" type="checkbox"/>	Delete discharge to select flat fee	-	Delete discharge to select flat fee
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**Category F (Fee Code 85)**

Emergency Projects authorized by a General Order	\$0	-	\$0
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**Category G Amended Orders - Check applicable box, Step 5 below**

(1) All Category (D) Ecological and Restoration and Enhancement Projects, regardless of amendment type.

(2) Administrative amendments including, but not limited to, ownership changes, typographic edits, or time extensions that do not result in a temporal loss of resource function. Amendments in this category require no technical analysis or additional compensatory mitigation.

(3) Amendment results in change(s) in impact character, location, or volume of the discharge; or a time extension that results in temporal loss of resource function, according to the following criteria:

Annual fee applicable per discharge category above.

-Amendment increases the active certification's impact quantity by less than 50 percent, and

-Amendment does not require a change to the mitigated aquatic resource type.

(4) Amendment requires a supplemental CEQA analysis, or

Amendment results in change(s) in impact character, location, or volume of the discharge, or a time extension that results in a temporal loss of resource function, according to the following criteria:

-Amendment increases the active certification's impact quantity by more than 50 percent, or

-Amendment requires a change to the mitigated aquatic resource type.

**Category H (Fee Code 19)** Note: Maximum fee not applicable to this category

(H) Wildfire Mitigation by Electrical Corporations, Electric Utilities, and Electrical Cooperatives

\$0
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\$0

Total Fees	Application Fee Due with application	\$4,212
Category A Project Fee or Amendment Fee Due prior to certification or amendment		\$0
Sum of Fees Due Prior to Authorization Note to dischargers seeking an amendment to an existing order: Sum does not include any previously paid fee amounts		\$4,212
Annual Fee Invoiced annually (unless maximum \$365,465 fee reached)		\$3,540

## General Instructions

### Terms defining the measurement of a "discharge":

Discharge of "dredged material" is measured by the volume of material removed in deep water dredging activities;

Discharge of "fill material" is measured by the physical area of placement of fill material into a waterbody;

Discharge of "excavation material" is measured by the physical area within a waterbody where earth-moving activities occur.

Generally, fees are determined by the size or volume of discharge to a water body. Fees for fill and/or excavation projects are based on discharge area in acres. Fees for deep water dredging are based on the volume of dredged material removed in cubic yards. For further explanation, see (A) and (B) below. However, your project may qualify for a activity-specific fee category. If so, the project fee will be based on the fee for that category instead of size or volume (see (C) through (G) below). Amended orders may or may not be subject to fees depending on the complexity of analysis required. Follow the steps below to determine the fee associated with your project. Please contact Water Boards staff with further questions regarding how to use the calculator, [click here](#) for a link to the staff directory.

### Step 1 Determine the Fee Category for your project:

#### Fee Based on Fill or Excavation Discharge Size Within the Waterbody

##### **(A) Do your project activities add fill material (soil, rocks, concrete, culverts(s), pier pilings, etc.) or excavate soil or other materials within a waterbody?**

Fill refers to replacing any portion of a water with dry land, or to changing the bottom elevation or grade of any portion of a water. Fill material includes rock, sand, clay, plastics, construction debris, wood chips, overburden from mining, or other construction activities, and materials used to create any structure or infrastructure within waters (culverts, pilings, etc.).

Excavation refers to removing sediment or soil in shallow waters or under no-flow conditions where impacts to beneficial uses are best described by the area of the excavation. It typically is done for purposes other than navigation. Examples include earth-moving work such as trenching for utility lines; channel reconstruction; embankment construction; removing sediment to increase channel capacity; and other flood control and drainage maintenance activities (e.g. debris removal, vegetation management and removal, detention basin maintenance and erosion control of slopes along open channels and other drainage facilities).

#### Fees Based on Discharge of Dredged Material

##### **(B) Is your project deep water dredging? (except Sand Mining - see (C) below)**

Dredging generally refers to removing sediment in deeper water to increase depth and typically occur to facilitate navigation. The impacts to beneficial uses are best described by the volume of the discharge removed. Dredge volumes are expressed in cubic yards.

#### Fee Based on Activity-Specific Fee Categories

Does your project qualify for one of the following activity-specific fee categories? To qualify for a activity-specific fee category, the entirety of all project activities must be included within a single activity-specific fee category, i.e., the project cannot include other components involving activities not included within the activity-specific fee category.

##### **(C) Sand Mining, In-Stream Gravel Mining and Beach Nourishment Discharges**

Aggregate extraction in surface waters where source material is free of pollutants and the dredging operation will not violate any basin plan provisions and beach nourishment projects.

##### **(D) Ecological Restoration and Enhancement Projects**

The project meets the definition of an "Ecological Restoration and Enhancement Project" set forth in the State Wetland Definition and Procedures for Discharges of Dredged or Fill Materials to Waters of the State, adopted by the State Water Board on April 2, 2019:

Ecological Restoration and Enhancement Project means the project is voluntarily undertaken for the purpose of assisting or controlling the recovery of an aquatic ecosystem that has been degraded, damaged or destroyed to restore some measure of its natural condition and to enhance the beneficial uses, including potential beneficial uses of water. Such projects are undertaken:

1) in accordance with the terms and conditions of a binding stream or wetland enhancement or restoration agreement, or a wetland establishment agreement, between the real property interest owner or the entity conducting the habitat restoration or enhancement work and:

a. a federal or state resource agency, including, but not limited to, the U.S. Fish and Wildlife Service, Natural Resources Conservation Service, Farm Service Agency, National Marine Fisheries Service, National Oceanic and Atmospheric Administration, U.S. Forest Service, U.S. Bureau of Land Management, California Department of Fish and Wildlife, California Wildlife Conservation Board, California Coastal Conservancy or the Delta Conservancy;

b. a local agency with the primary function of managing land or water for wetland habitat purposes; or

c. a non-governmental conservation organization; or

2) by a state or federal agency that is statutorily tasked with natural resource management.

These projects do not include the conversion of a stream or natural wetland to uplands or stream channelization. It is recognized that Ecological Restoration and Enhancement Projects may require ongoing maintenance or management to maximize fish, wildlife, habitat, or other ecological benefits, or filling gullied stream channels and similar rehabilitative activities to re-establish stream and meadow hydrology. Changes in wetland plant communities that occur when wetland hydrology is more fully restored during rehabilitation activities are not considered a conversion to another aquatic habitat type. These projects also do not include actions required under a Water Board Order for mitigation, actions to service required mitigation, or actions undertaken for the primary purpose of land development.

##### **(E) Low Impact Discharges**

Projects may be classified as low impact discharges if they meet all of the following criteria:

1. The discharge size is less than all of the following: (a) for fill, 0.1 acre, AND 300 linear feet, and (b) for dredging, 25 cubic yards.
2. The discharger demonstrates that: (a) all practicable measures will be taken to avoid impacts; (b) where unavoidable temporary impacts take place, waters and vegetation will be restored to pre-project conditions as quickly as practicable; and (c) where unavoidable permanent impacts take place, there will be no net loss of wetland, riparian area, or headwater functions, including onsite habitat, habitat connectivity, floodwater retention, and pollutant removal.
3. The discharge will not do any of the following: (a) directly or indirectly destabilize a bed of a receiving water; (b) contribute to significant cumulative effects; (c) cause pollution, contamination, or nuisance; (d) adversely affect candidate, threatened, or endangered species; (e) degrade water quality or beneficial uses; (f) be toxic; or (g) include "hazardous" or "designated" material.

##### **(F) Emergency Projects Authorized by a Water Board General Order**

RGP 8 Corps' Sacramento District

RGP 5 Corps' San Francisco District

RGP 63 Corps' Los Angeles District

##### **(G) Amended Orders (go to Step 4)**

##### **(H) Wildfire Mitigation by Electrical Corporations, Electric Utilities, and Electrical Cooperatives**

Dredge or fill activities conducted by electrical corporations, electric utilities, and electrical cooperatives pursuant to a wildfire mitigation plan prepared in accordance with Public Utilities Code, section 8386(b) or section 8387(b)(1). This annual fee covers all dredge or fill activities conducted by the electrical corporations, electric utilities, and electrical cooperatives pursuant to a wildfire mitigation plan, and is in lieu of the project-specific dredge or fill fees in section 2200(a)(3)(A)-(G) for dredge or fill activities conducted pursuant to a wildfire mitigation plan. Annual fee is assessed as \$40.00 per mile of overhead electrical lines identified as high risk or high threat in the wildfire mitigation plan.

## Step 2

If you have determined that your project qualifies for a activity-specific fee category (C through H) check the applicable box to calculate fees.

## Step 3

### A. Is your project a fill/excavation project?

If your project is a fill/excavation project, calculate your fee based on the size of the discharge area in acres. For projects with multiple impact sites, sum the individual discharge quantities and enter the total in the calculator. For projects impacting multiple water features sum discharge quantities for all features. In addition, fees are based on the sum of both permanent and temporary impacts. The size of the discharge area shall be rounded to two decimal places (0.01 acre = 436 square feet). Category A discharges are subject to the sum of the Application fee and Project fee; the Application fee is due at the time of application and the project fee is due prior to issuance of the certification; additional annual fees are assessed from the date of certification until project completion.

**B. Is your project a dredging project?** Your dredging fee will be based on the actual amount of material dredged from the waterbody. Therefore, annual active discharge invoices are sent for the previous fiscal year's dredging amount. Invoice amounts will be based on the fee schedule current for that fiscal year. Please submit your application fee amount as shown in the calculator above. You may estimate your upcoming annual active discharge fee using the current fee calculator. However, this will only be an estimate because fees are subject to change annually as approved by the State Water Board.

### Combination fill/excavation and dredging Projects (A and B)

Does your dredging project also include a discharge of fill material? These projects typically include dredging material from one part of a waterbody and depositing the dredged material into a different location in the waterbody. These projects are subject to both Category A and Category B fees.

## Step 4

**Are you requesting an amendment to a previously issued water quality certification or WDR?** Fees for amended orders are based on the increased quantity of discharge and the level of technical analysis required evaluate project changes, therefore Water Board staff will determine which category your amendment is subject. Water Board staff will determine the fee for amendments based on the fee schedule and will request the applicant to submit the appropriate fee.

**Fees based on amendments are categorized as follows:**

**(1) All Category (D) Ecological and Restoration and Enhancement Projects, regardless of amendment type. No fee required**

**(2) Administrative amendments including, but not limited to, ownership changes, typographic edits, or time extensions that do not result in a temporal loss of resource function. Amendments in this category require no technical analysis or additional compensatory mitigation. No fee required**

**(3) Amendment results in change(s) in impact character, location, or volume of the discharge; or a time extension that results in temporal loss of resource function, according to the following criteria:**

- Amendment increases the active certification's impact quantity by less than 50 percent, and
- Amendment does not require a change to the mitigated aquatic resource type.

**Additional standard fee assessed per increased amount of discharge(s). The minimum fee is \$4,212. For category A or B projects, enter discharge quantities for increased impacts quantities. For activity-specific fee categories, select the appropriate category.**

**(4) Amendment requires a supplemental CEQA analysis, or Amendment results in change(s) in impact character, location, or volume of the discharge, or a time extension that results in a temporal loss of resource function, according to the following criteria:**

- Amendment increases the active certification's impact quantity by more than 50 percent, or
- Amendment requires a change to the mitigated aquatic resource type.

**Additional standard fee assessed per total amount of discharge(s). The minimum fee is \$4,212. For category A or B projects, enter discharge quantities for all project impacts, including quantities previously certified. For activity-specific fee categories, select the appropriate category.**

**Dischargers that have met the project fee cap will be assessed the minimum fee for each amendment of previously-issued WDR or water quality certification.**

## Step 5

See Total Fees for a breakdown of fees owed.

## Step 6

### Fee Types & Due Dates

Projects are subject to fees at three separate times throughout the life of a project. Application and Project Fees are determined according to the fee schedule in effect on the date of application submittal. Annual fees are determined according to the fee schedule in effect on the date of billing:

**1) Application Fee:** Amount due with the initial application.

**2) Project Fee:** Amount due prior to certification (applies to Category A only).

**3) The Annual Fee amount is invoiced annually:** All projects are subject to an Annual Fee each fiscal year or portion of a fiscal year that the certification is active (from the effective date of the order until the regional board or state board issues a Notice of Project Complete Letter to the discharger). The Water Boards fiscal year begins on July 1 and ends on June 30. Dischargers will be invoiced their first Annual Fee beginning in November/December of the year following the Effective Date of certification. An annual fee will be assessed based on the fee schedule in effect at the time the invoice is issued until a Notice of Completion is submitted and approved. The annual fee for category (A) fill and excavation discharges will be \$3,540 for the first five fiscal years following the effective date of the order, then \$563 beginning with the sixth fiscal year. The annual fee for category (B) dredging discharges will be invoiced after the annual dredge volume has been determined.

**Invoice**

**WRA, Inc.**  
**2169-G East Francisco Blvd**  
**San Rafael, CA 94901**  
**Phone: 415-454-8868**  
**(see invoice footer for remittance info)**



Lisa Lue  
 Bel Marin Keys Community Services District  
 4 Montego Key  
 Novato, CA 94949

December 26, 2025  
 Invoice No: 350139 - 59317  
 Manager: Matthew Osowski

Project 350139 Bel Marin Keys CSD Lock Repair Permitting

**Professional Services for the Period: November 22, 2025 to December 26, 2025**

Phase 02 Regulatory Permitting

Task 01 Biological report

**Labor**

		Hours	Rate	Amount
Senior Associate				
Yakich, Jason		3.00	272.00	816.00
Senior Technician				
Scheckel, Kelsey		7.50	165.00	1,237.50
<b>Totals</b>		10.50		2,053.50
<b>Total Labor</b>				<b>2,053.50</b>
			<b>Task Total -</b>	<b>\$2,053.50</b>

Task 02 Cultural and Historical Resources Report (EBA)  
**Labor**

		Hours	Rate	Amount
Senior Associate				
Osowski, Matthew		1.00	272.00	272.00
<b>Totals</b>		1.00		272.00
<b>Total Labor</b>				<b>272.00</b>

**Subconsultants**

Eileen Barrow & Associates		9,453.02
<b>Total Subconsultants</b>		<b>9,453.02</b>
	<b>Task Total -</b>	<b>\$9,725.02</b>

Task 03 US Army Corps. Of Engineers (USACE) Permit Application  
**Labor**

		Hours	Rate	Amount
Senior Associate				
Osowski, Matthew		2.00	272.00	544.00

ACH & WIRE Payment: Farmers & Merchants Bank of Central California / 121 W Pine Street, Lodi, CA 95240 / Account Name: WRA, Inc. / Account #. 9157386601 / Routing #. 121108441

CHECK Payment: WRA, Inc. / PO Box 956, Elk Grove, CA 95759

\*\*\* Please reference invoice number(s) with your payment. \*\*\*

Scientist				
Sellers, Jerrod	3.75	192.00	720.00	
Senior Technician				
Scheckel, Kelsey	.50	165.00	82.50	
GIS Professional III				
Gillespie, Sundaran	2.00	219.00	438.00	
Totals	8.25		1,784.50	
<b>Total Labor</b>				<b>1,784.50</b>
		<b>Task Total -</b>		<b>\$1,784.50</b>

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Task	04	Regional Water Quality Control Board (RWQCB) Permit Application		
<b>Labor</b>		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Senior Associate				
Osowski, Matthew	2.50	272.00	680.00	
Scientist				
Sellers, Jerrod	3.75	192.00	720.00	
Senior Technician				
Scheckel, Kelsey	2.50	165.00	412.50	
Totals	8.75		1,812.50	
<b>Total Labor</b>				<b>1,812.50</b>
		<b>Task Total -</b>		<b>\$1,812.50</b>

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Task	05	CA Dept. of Fish and Wildlife (CDFW) Streambed Alteration Agreement		
<b>Labor</b>		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Senior Associate				
Osowski, Matthew	1.75	272.00	476.00	
Scientist				
Sellers, Jerrod	5.75	192.00	1,104.00	
Senior Technician				
Scheckel, Kelsey	3.75	165.00	618.75	
Totals	11.25		2,198.75	
<b>Total Labor</b>				<b>2,198.75</b>
		<b>Task Total -</b>		<b>\$2,198.75</b>

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Task	07	Meetings and Agency Coordination		
<b>Labor</b>		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Senior Associate				
Osowski, Matthew	1.00	272.00	272.00	
Senior Technician				
Scheckel, Kelsey	.50	165.00	82.50	
Totals	1.50		354.50	
<b>Total Labor</b>				<b>354.50</b>

<b>Task Total -</b>	<b>\$354.50</b>
<b>Phase Total -</b>	<b>\$17,928.77</b>
<b>Total Invoice Amount -</b>	<b>\$17,928.77</b>

# Billing Backup

WRA, Inc.

Monday, January 12, 2026

Invoice 59317 Dated 12/26/2025

11:48:26 AM

Project	350139	Bel Marin Keys CSD Lock Repair Permitting					
Phase	02	Regulatory Permitting					
Task	01	Biological report					
		Task Total -		\$2,053.50			
Task	02	Cultural and Historical Resources Report (EBA)					
<b>Subconsultants</b>							
Eileen Barrow & Associates							
AP 29600	12/26/2025	✉ Eileen Barrow & Associates / 350139	9,453.02				
		2/2					
		<b>Total Subconsultants</b>	9,453.02	9,453.02			
			Task Total -	\$9,725.02			
Task	03	US Army Corps. Of Engineers (USACE) Permit Application					
		Task Total -		\$1,784.50			
Task	04	Regional Water Quality Control Board (RWQCB) Permit Application					
		Task Total -		\$1,812.50			
Task	05	CA Dept. of Fish and Wildlife (CDFW) Streambed Alteration Agreement					
		Task Total -		\$2,198.75			
Task	07	Meetings and Agency Coordination					
		Task Total -		\$354.50			
		Phase Total -		\$17,928.77			
		Project Total -		\$17,928.77			
		<b>Total this Report</b>		<b>\$17,928.77</b>			

## INVOICE

Eileen Barrow & Associates  
1007b West College Avenue, #534  
Santa Rosa, CA 95401

ebarrow@ebarrowassociates.com  
+1 (707) 326-2087



**Bill to**

WRA, Inc.  
2169-G East Francisco Boulevard  
San Rafael, CA 94901

**Invoice details**

Invoice no.: 2025-058  
Invoice date: 12/01/2025  
Due date: 02/27/2026

Description	Amount
For a Cultural Resources Study for the Bel Marin Keys Lock Maintenance Project, Marin County, California	\$8,593.65
	<b>Total</b> <b>\$8,593.65</b>

Thank you for doing business with us. Please mail a check to the above address.